



Prospect School - Autumn term 2020

The Government have announced that all children and young people, in all year groups and setting types, will return to their education settings full time from the beginning of the autumn term. In support of this plan they have published guidance on 2nd July 2020, intended to support schools to prepare for this.

The rationale behind this decision is based upon the fact that time out of an education setting is detrimental to the cognitive and academic development of children and young people; that the risk of children and young people becoming severely ill from coronavirus is very low; there is no evidence that children transmit the disease any more than adults; and staff in educational settings tend not to be at any greater risk from the disease than many other occupations.

The guidance sets out a 'system of controls', principles that when followed effectively, will minimise risks from coronavirus. They are grouped into 'prevention' and 'response to any infection'.

Prevention.

- Minimise contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend school.
At Prospect we are currently in weekly contact with parents and carers; general and individual risk assessments are complete; students and staff have temperatures checked upon arrival; a response to illness strategy is in place; PPE is available.
- Clean hands thoroughly, more often than usual.
Hand sanitiser is available throughout the school; individual tutor groups are allocated specific toilet and handwashing facilities; signage is clearly displayed reminding students and staff to wash their hands more regularly.
- Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
A 'no spitting' policy has been adopted; signage is in place to remind students not to spit; tissues are available throughout the school to support 'catch it, bin it, kill it' in cases where students do use saliva as a sensory stimulant; PPE including face masks are available to staff.
- Introduce enhanced cleaning, including cleaning frequently touched surfaces often.
An enhanced cleaning schedule is in effect which includes daily cleaning of all rooms and equipment used by staff and students, including keyboards, mouse, tables, chairs, door handles, light switches and bannisters; classrooms and shared areas including toilet facilities are cleaned more frequently; resources are allocated to individual tutor groups and shared equipment is cleaned thoroughly after use; sports equipment is allocated to each tutor group; outdoor play equipment is cleaned daily.
- Minimise contact between individuals and maintain social distancing whenever possible.
Signage has been displayed throughout the school to remind students and staff to socially distance; distancing measures have been adopted on school transport; PPE is in use during school transport; from September, students upon arrival will go straight to their tutor rooms, staggered arrival times will not be in use; classroom furniture is arranged to promote social distancing; students are issued with personal equipment, including lap-tops; PPE is in use by

staff in close contact with students in classrooms; PE lessons and enrichment sessions are limited to non-contact sports and activities; meal times are staggered; the school kitchen will be fully open from the start of the autumn term and normal legal requirements will apply about the provision of food to all students who want it or who are eligible for free school meals; a specified seating plan is in use in the dining area; food is pre-ordered and delivered to students at their designated tables; tuck will be available via hall doorway and socially distanced queues, students are advised to bring their own snacks; whole school activities will not be held; the staff room will be used for morning briefings but only with tutors and wellbeing team, debriefs will take place in the dining hall or outside if the weather permits; visitors will not be allowed on site without an appointment.

- Where necessary, wear appropriate PPE.
PPE has been issued to all staff (visor and goggles); disposal gloves are available throughout the school; emergency PPE kits are available as part of the response to suspected cases of coronavirus; PPE is worn by all staff engaged in school transport.

Response.

- Engage with NHS Test and Trace process.
*Contact for local Public Health England health protection team:
Hampshire and Isle of Wight HPT (South East)
Public Health England
Fareham Borough Council, Civic Offices, Civic Way, Fareham, Hampshire PO16 7AZ.
Email - HIOW@phe.gov.uk; phe.hiow@nhs.net
Telephone - 0344 225 3861 (option 1 to 4 depending on area)
Out of hours advice - 0844 967 0082*
- Manage confirmed cases of coronavirus within the school community.
Full 'Guidance for action to be taken in the event of a suspected COVID-19 case at Prospect School' has been produced and circulated to all staff, as well as being displayed throughout the school.
- Contain any outbreak by following local health protection team advice
Contact for local Public Health England health protection team as above.

Attendance will be mandatory from the beginning of the Autumn term, however, where a child is unable to attend school because they are complying with clinical or public health advice, we are able to immediately offer them access to remote education using the SAM Learning platform. Remote education may need to be an essential component in the delivery of the school curriculum for some students, alongside classroom teaching, or in the case of local lockdowns. Teaching staff at Prospect have therefore planned to ensure that any students educated at home for some of the time are given the support they need to follow the curriculum and make good progress.

It will be the responsibility of Tutors and the Well-being team to identify students who are reluctant or anxious about returning or who are at risk of disengagement and in collaboration with SLT and local authorities identify and develop plans for re-engaging them.

We will aim to offer an ambitious and broad curriculum in all subjects at the start of the autumn term, planned around the individual academic needs of our students. Our intention is to provide a safe environment for our students to continue their education and for our staff to operate safely and effectively. We will continue to respond to Department for Education health and safety guidance as this develops...

Morning and Arrivals

- Tutor teams to be in classes ready for boys to arrive.
- SLT welcome at front gate and temperature checks.
- Toast will be available from dining hall doors – students to queue keeping distance along the wall towards the photocopier room.

Lessons and Transitions

- Lessons run as per normal timetable and in line with guidance above.
- Boys to move between classes keeping to social distancing.

Break and Lunch

- Students will be able to go outside but must keep to social distancing rules.
- Break - Tuck available from dining hall doors
 - Students to queue keeping distance along the wall towards the photocopier room.
 - Money to be paid weekly and Jackie to keep a record (this is to avoid handling and transfer of cash).
- Lunch – three sittings boys to sit a specific table and food will be taken to them.
 - Sitting 1 12.15 – 12.30 Class 2, Class 7, Class 8
 - Sitting 2 12.30 – 12.45 Class 5, Class 6
 - Sitting 3 12.45 – 1.00 Class 3, Class 4

End of day

- KS4 to leave tutor rooms at 2.40pm and KS3 to leave tutor rooms at 2.45 – this should just allow a spread of boys at the front of school.
- Staff please ensure you help boys to get in transport as swiftly as possible.
- Debrief – whole school in dining hall or courtyard.

Other information

- We will continue to use restrictive physical interventions, namely TeamTeach where necessary in line with our normal school practice. Please ensure you have a change of clothes with you should they be required after a hold.
- On-line work platforms prepared to accommodate students who may have to self-isolate.
- Staff to ensure planned work can be used for online working if needed.

If you have any questions or concerns, please talk to Colin, Penny or Myself.

Olly Parker

01.09.2020