

**REGISTRATION CHECKLIST FOR THE
2022-2023 SCHOOL YEAR**

To Register, all of the following items are needed at the time of registration:

1. Tuition Contract

- Please complete 1 contract per family.
- List all students from the same family, beginning with the oldest student.
- Make sure to fill out and sign the entire contract.

2. Registration Fee

- **\$150.00** per student.
- You may pay by check, money order or cash. *Please make checks payable to **St. Paul School**

3. Registration Form

- Please complete a registration form for *each* child. If you need additional registration forms, they can be downloaded and printed from the school website.

4. *New Students Entering Grades PK3-Kindergarten**

- Please provide copy of **birth certificate** and **immunization record**

***Students entering **PK3** must be age 3 on or before **9/1/2019**

***Students entering **PK4** must be age 4 on or before **9/1/2018**

***Students entering **gr. K** must be age 5 on or before **9/1/2017**

- If applicable, please provide copy of Baptismal certificate

5. For Financial Assistance

All families seeking financial assistance **MUST** complete the FACTS Financial Aid Application on line at www.factsmgt.com (click on the Parents and Students link). * *Please note that there is a \$35.00 Financial*

Aid Application Fee.

If you have any trouble with this application, please call the Saint Paul School Office and somebody will assist you.

**For the Parish Assisted Rate(Parishioners only):* Complete the blue form and send it directly to the Pastor at the Parish Office in the rectory (or drop off at the School Office and it will be sent to the Pastor).

6. Transfer Students Only*

Students who transfer from another school to St. Paul School must submit an application/registration form and be *interviewed* prior to being accepted for Grades 3-8 by the School Principal.

Transfer students will be on a 30 day Probation period during this time. St. Paul School reserves the right to remove a student (be withdrawn from school) at any time during this period if, in the judgment of the Principal and Classroom Teacher, a student's academic performance or *conduct* is not consistent with St. Paul School's standards and policies- as required in the St. Paul School Student Handbook.