

Forest Park Water Users Association  
Board Meeting  
Elkhorn Motel

**Date:** 11/13/23

**In Attendance:** Tom Jandron, Andrea Pulido, Andre Mace, Matt Dorrington,

**Not Present:** Greg Lorensen, Solomon Redfern, Danielle Redfield

**Called to order:** 7:14 Do not have a quorum.

September and October meeting minutes could not be approved due to lack of quorum and will be reviewed in December along with November minutes.

**Report from QCO: Duncan**

- Report – (see attached at the end of minutes) The total flow through the treatment building into the system for the month was 615,925 gallons for an average daily flow of 19,868 gallons. This is a large decrease in usage over the past month by 14,000 gallons per day but it is slightly higher than last year.
- VFD well 3 -Tom will ask about replacing that.
- Well valve locate – well 1 – We need to find it so we can shut down 2 and 3 for the winter.

**President's Report**

- ARPA project: Bid dates set: Bids will be submitted to and opened at Triple Tree office at 1145 Cap Road, Helena. Triple Tree plan to advertise in the Helena IR on Nov 5<sup>th</sup>, and 12<sup>nd</sup>. The onsite pre-bid meeting will be held on Nov 14<sup>th</sup> at 10am, at the Beaver Ln intersection, and bid opening on Nov 21<sup>th</sup> at 3pm.
  - We can add water main valve replacement at pre-bid meeting and attach request for bids. Valve is up by FP Drive and Pine Ridge- not functioning at this time.
    - Request draw for high pressure loop & Triple Tree fees
  - **New Business:** Estimate to repair electrical building (hit by sub bus driver- Tom has someone coming to give an estimate and will submit it to the insurance)
- Tom will talk to Duncan about buying and installing the new meters we discussed previously.

## **Vice President's Report**

- Water usage report – June and July we were billing 90% of what was pumped- good- leaks seemed to be repaired- Matt will get the September and October numbers from Duncan.
- Comments from September's water meter reading – one of the meters couldn't be read because of flooding- Tom will talk to the owners.

## **Treasure/ Financial**

- Financial Committee/Report- (usually just report on the yearly audit)
- Bills signed for Payment: Quigley Creek Operators LLC - \$2,735.00; CenturyLink Account -\$36.63; Crown Asset Management Group - \$300.00; Northwestern Energy - \$1,256.48; Jefferson County Treasurer - \$5.97; Triple Tree Engineering - \$7,626.30;
- Treasures Report
  - Financials
    - P&L/Balance sheet report – no issues or problems. We are financially in good shape.

## **Committee Reports:**

- Water Committee (Greg and Solomon)
  - Solomon will talk to the resident that wants the meter in his shop shut off for the winter. He will probably need a valve to shut it off.

## **Website**

- Update: Issues figuring out Go Daddy. It does not seem to be user friendly. Tom is going to look for a different hosting website.

## **Unfinished Business:**

- Automatic billing system: We have had a few people ask in the past few months. We discussed various options. Andre is going to look into how it could work most efficiently with Quick Books
- ARPA: (see above President's Report) We are continuing the process and everything is moving along as planned

- Review By-Laws: update Article XIII section 1; create final wording and submit to homeowners for changes. Postpone

**New Business:**

Consumer confidence report is coming up.

**Additional information:**

None at this time

**Meeting adjourned: 7:47pm**

**Next meeting: Dec 11,2023**

# QUIGLEY CREEK OPERATORS

**System: Forest Park Estates**

**Date: 11/13/2023**

## **Water usage:**

The total flow through the treatment building into the system for the month was 615,925 gallons for an average daily flow of 19,868 gallons. This is a large decrease in usage over the past month by 14,000 gallons per day but it is slightly higher than last year but we did have snow on the ground last year.

## **Projects:**

I completed the fall flush on the 17<sup>th</sup> with no issues and surprisingly there was not a lot of sand in any of the hydrants. I did perform a final flush on Beaver Lane and Spring Hollow with minimal sand reported.

During the cold snap I took the opportunity to turn on all of the heaters in both buildings to check operation before the cold weather sets in and all heaters seem to be working properly and insulation has been installed in the upper pump house.

I had the dig location located for beaver lane but unfortunately the snow and rain made it all for not, but I would like to thank whoever called in the second locate and saved me the headache. I have received a question from a resident asking if the service lines will be replaced during the main line repair or if he could have his fixed while they are there. I talked to Tom about this briefly but will talk to the board about the best way to approach this issue.

## **Sampling:**

**All sampling was completed without issue.**