

**FLAGLER ESTATES ROAD & WATER CONTROL DISTRICT  
WORKSHOP AND REGULAR MEETING  
November 2, 2017**

Proceedings of the Workshop and Regular Meeting of the Board of Supervisors of Flagler Estates Road and Water Control District were held in the District conference room located at 9850 Light Avenue, Hastings, Florida 32145.

**Present were:** William Fisher, President  
Karen Frenz, Vice President  
Kathy Carter, Secretary  
Russell Castleberry, District Attorney  
Mike Paesch, District Foreman

**Absent:** Linda Gee, Scott Knowles and Seth O'Connell

Also in attendance: Pat Cambeis, David Williams, Walter Smith, Sean Brown (**Attachment #1**)

**Workshop**

**Call to Order:** Mr. Fisher called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**Agenda Changes:** Kathy Carter added to the workshop the meeting minutes from October 5th

**Acceptance of the Agenda: (17-11/02-01) A motion was made by Karen Frenz to accept the agenda as changed. The motion was seconded by William Fisher and passed.**

**Workshop:** Kathy Carter stated the October 5<sup>th</sup> meeting minutes were not approved and requested going forward for Linda to redo them and to type all future minutes in the same format. This discussion was moved to the regular meeting items as the October 19<sup>th</sup> minutes.

**Adjournment of Workshop Meeting:** Mr. Fisher adjourned the Workshop meeting at 7:05 P.M

**Regular Meeting**

**Call to Order:** Mr. Fisher called the Regular Meeting to order at 7:05 P.M.

**Approval of the Minutes: (17-11/02-02) A motion was made by Karen Frenz to approve the minutes from the October 19, 2017 meeting as presented. The motion was seconded by William Fisher and passed.** Kathy requested for Linda to use the same format and when needed to add details pertaining to important items as indicated by the Board during each meeting.  
**(17-11/02-03) By General Consent the Board agreed for Linda to retype the minutes in the same format for the Oct 5<sup>th</sup> meeting and all future meetings.**

**Treasurer's Report: (17-11/02-04) A motion was made by William Fisher to approve the Accounts Payable in the amount of \$11,160.24 as presented. The motion was seconded by Kathy Carter and passed.(Attachment#2)**

**Engineers Report:** None

**Regular Meeting Items** David Williams spoke referencing his CRA meeting held on October 26<sup>th</sup>. Karen asked if on our side of the bridge we can clean out the vegetation. Mike stated Scott will check on our permit (for channel 1, 2 and 3) to see what it allows.

**Attorney Report:** None

**District Administrator Report:** Linda submitted her written report to the Board. **(Attachment #3)** Karen Frenz confirmed the District closing for the November holiday being Thursdays November 9<sup>th</sup> and 23<sup>rd</sup>. She also request #9 be retracted from the Administrator's report as the Board did not approve the employee appreciation program.

**District Foreman Report:** Mike submitted and read his report of all road work, culvert installs, mowing and ditch cleaning to include road repairs provided by the crew. **(Attachment #4)**

**Consent Agenda:** None

**Old Business:** Kathy updated the Board about her email responses regarding an evaluation of the District. Many responses were from Management/Consultant Companies.

**Public Comments:** David Williams met with citizens flood mitigation advisory committee on flooding issues and expressed concerns about standing water across from his property and fighting misquotes. Walter Smith expressed his opinion on the performance of the Board.

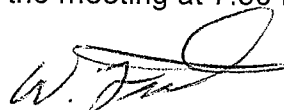
**Board Comments:**

William Fisher – stated to the other two Board members do not call him at home to discuss what is taking place at meetings. Kathy replied I have not done that.

Karen Frenz – None

Kathy Carter- had comments but was in hope there would be more people here and will wait

**Adjournment of Regular Meeting:** Mr. Fisher adjourned the meeting at 7:50 P.M.



# Boys WS/Regular Meeting

November 2, 2017

	NAME	Address
1.	Pat Ambler	4350 Regalia St
2.	David Williams	10460 PURPAN AVE
3.	Sean Brown	10570 Ebert Ave
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

**Flagler Estate Road & Water Control District**  
**General Fund Accounts Payable**  
**October 20, 2017 to November 2, 2017**

Payee	Purpose	Amount
Advanced Disposal	Trash Service	\$ 378.00
Aflac	Employee Paid Insurance	\$ 471.16
Cardmember Services	Shop/Healing Art	\$ 88.32
* FASD	Membership Renewal	\$ 2,500.00
FPL	Electric Service	\$ 197.84
FPL	Electric Service	\$ 172.35
FPL	Electric Service	\$ 23.48
Futch's Tractor Depot	Part	\$ 80.58
Michael Paesch	Cell Phone Stipend	\$ 50.00
Port Consolidated	Fuel	\$ 1,739.86
Principal Financial	Life/Dental	\$ 356.82
Quickrete	8 pallets of Rip Rap	\$ 1,531.00
Russell D. Castleberry, Esq.	Professional Services	\$ 2,333.33
W. H. O'Connell & Associates	Professional Services	\$ 1,237.50
	<b>Total Payables</b>	<b>\$ 11,160.24</b>

\* Check written Oct 4, 2017

**Flagler Estates Road & Water Control District**  
**Administrator Report**  
**11-2-2017**

1. Processed employee updates, mail, copies, payroll, invoices, warrants, payables in Quick Books, treasury reports, culvert/move on permits & pkgs cut phone lines, trees on power lines, work orders, filing, phone calls, walk ins, called in illegal dumping sites, public requests, bank deposits, cleared CO's on the County e-services database and cleaned the offices/bathroom
2. Processed in QB the Receipts of County Funds wire deposit in the amount of \$4,785.66 from SJC Tax Collector's office and preparing per Mass Mutual requirements of the staff's budget approved profit sharing
3. Prepared and emailed the Agenda for the WS/BOS Regular meeting on November 2nd and Angie typed the draft minutes from the 10/19 meeting she did not retype the other minutes as requested by BOS
4. Preparing the amendment and new fiscal budget into Quickbooks and will be updating the website and doing new hire background checks
5. Processing the 2016 Public Depositor Annual Report and QPD documents due November 30<sup>th</sup> to the Chief Financial Officer of the State of FL
6. Quickbooks payroll will automatically renew on 12/4/17 for debit of \$565
7. I will be placing an ad for a part time office assistant once again
8. The District office is closed Thursdays, November 13th & 23rd for Holidays and also remember to turn back your clocks this week
9. BOS did not Approved the staff 's Thanksgiving luncheon or Christmas Appreciation dinner this year

~ Reminder I am leaving early on November 2nd and Nov 22nd per KC/Bill ~

**Flagler Estates Road & Water Control District  
Foreman's Report 11-2-17**

Violations None

Culverts We installed 2 driveway culvert package deal on 4245 Palatka Blvd---9650 Ebert Ave .

Mowing 11 th round of road mowing completed. We are now mowing our 12 round of road mowing this should be our last round . We mowed thw following ditches on Dillon Ave and Helena St--Olga St and Baylor Ave--Benedict St--Fredric St--Harold St--Vicki St .

Ditch Cleaning We have cleaned the following ditches on Baylor Ave--Amos Ave--Dillon Ave--Crotty Ave--Benedict St--E.Deep Creek Blvd north of Helena St .

Grading None

Road repairs We repaired the following roads Helena St--Melenie St--Olga St--Vicki St--CederFord Blvd--Kathy St--Florence St--Benedict St--Alvin St .Repaired pot holes on the following Rap roads Kirchherr Ave--Jonathon St--Baylor Ave--Ebert Ave--Gladys St--Vaughan Ave--Stycket Ave--Ruth St--Kenneth St-- Irvin St Dillon Ave--Isom Ave--Guzman Ave .

Other's None

Projects None

Equipment repairs Update on the MT465 #57 Tractor repairs . Repaired tire on Exavator--Replaced Hyd hose on #46 Loader .

PURCHASES NONE