



## Grant County Fire District No. 8

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### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on February 14, 2017 and was called to order by Commission Vice Chair Debra Crain at 1558 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Paul Parker, and Richard Kummer. Scott Nesbit stated he would not be able to attend this meeting at the January meeting and Russell Brixey called to say he was at a medical appointment with his wife. A quorum was established. A motion was made to excuse Commissioners Nesbit and Brixey.

**Motion: Kummer, Second: Parker. Motion approved unanimously.**

Others present: Fire Chief Dave Patterson and District Secretary Barbara Davis.

No members of the public were present to be recognized, welcomed, and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. Commissioner Parker commented that he had something to discuss under Additional Business. **Motion: Kummer, Second: Parker. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer, Second: Parker. Motion approved unanimously.** The documents were signed by the Board members.

**Chief's Report:** Chief Patterson reviewed his written report.

Call Volume - January had 4 fire calls and 31 EMS calls for a total of 35 and there were 20 calls so far in February.

1. Volunteer Appreciation Dinner - Chief stated that the appreciation dinner went well. He said that some of the volunteers approached him about having a family event in the summer. He said he was considering it.
2. City of Mattawa Contract - Chief reported that the contract is still in limbo. He proposed adding a \$1-\$5 EMS or public safety fee to each utility hookup. He said there were other cities in the region that have this fee (Kennewick and Moses Lake). He was told the city attorney was going to look into it. He said that he proposed this fee because the city says they do not have the funding for an increase in our rates.
3. Property Update - Chief reported that the Wahluke School District is finishing the purchase paperwork and would rezone the property before selling the 5-acre piece to us.
4. Station Design Conference - Chief referenced the conference agenda included in the meeting packets and stated it would be a very beneficial conference for him to help avoid mistakes in the station design and planning stage. Commissioner Parker stated he should plan to attend. Commissioner Kummer made a motion to authorize Chief to attend. Commissioner Crain said we did not need a motion for this and directed Chief to attend the conference. Commissioner Kummer asked about the budget and Davis stated there were funds in the budget for undesignated conferences for administrative staff. There was no second, the motion died.
5. Interlocal Agreement with Yakima County Department of Emergency Services - Chief presented the annual Interlocal Agreement with YCDEMS. He stated the fees were the same and the difference in prices was additional OTEP fees. The commissioners signed the agreement.

6. Mutual Aid Agreement with BLM - Chief stated that he was unable to find a current agreement with BLM. He discussed the number of BLM properties in our district and stated he would reach out to them for an agreement.

Chief added that he was looking into the cost of drop down chains for Engine 811 and Heavy Rescue 815. He stated that both apparatus could have used them this year and it would be good to have them added for the future. He had nothing further to add. There were no further questions.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. Commissioner Parker asked about the assessed value of Mattawa. There was discussion on assessed values for Mattawa and the district. There were other no questions or comments.
2. County Accounting - Davis reported that the county accounting department has had a number of ongoing issues due in part to employee turnover, which have resulted in consistent late payment of bills for several months. She stated that she is working to resolve the issues and is looking into other options if the issues cannot be resolved in a timely manner. She and Chief discussed issuing our own warrants per RCW 52.16.050; section 3 (which were attached to her report). She is exploring this option as well and will report back when she knows more.
3. Training - Davis reported that she is attending a State Auditor's BARS training and a Snure seminar on bid law on Friday and Saturday, February 24 and 25, 2017, in Spokane.
4. Blood Drive - The next drive is scheduled for Tuesday, March 28, 2017, from noon to 5:00 pm. Davis had nothing further to add and there were no questions.

**Volunteer Association:** No report.

**Committee Reports:** No report.

**Unfinished Business:** None.

**New Business:** None.

**Additional Business:**

1. Chief stated that Pacific Pride stopped service at the 76 Station last fall and we have had to use the Shell Station to get fuel, which is not discounted. The owner of the 76 Station has his own fuel card system now and he negotiated a cost plus \$0.25 per gallon rate for us. He stated that he would give us a better rate when volume increases.
2. Commissioner Parker stated that he would like to see the half-track at the new station once it is built. Chief said that was always his plan, but in the meantime, it would be displayed at Station 82 in Desert Aire. He promised to move it to the new Station 81 and create a display with a historical plaque and the flagpoles.

There was no further additional business.

Commissioner Crain asked the Board if they had issues for Executive Session. There were no issues.

**Announcements & Upcoming Events**

- Next meeting: 3/14/17 at 1600.

There being no further business before the Board, the meeting was adjourned at 1653 hours.

  
Chairman

  
District Secretary