

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD AGENDA
Village Hall – 114 Lake Street, Pardeeville
Tuesday, November 15, 2022 at 6:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Verification of posting of Agenda
- IV. Pledge of Allegiance
- V. Agenda Approval
- VI. Minutes Approval
- VII. PUBLIC HEARING
 - 1. Open Public Hearing
 - a. Present 2023 Proposed Budget for Village of Pardeeville
 - b. Close Public Hearing
- VIII. Comments from the Floor
- IX. Communications & Reports
 - i. Angie Cox Library Report
 - ii. EMS Commission Report
 - iii. Columbia County Supervisors Report
 - iv. Sheriff Monthly Report
 - v. Clerk/Treasurer Report
 - i. Ordinance Violation Report
 - ii. Work Report
 - iii. Receipts
 - iv. Budget worksheet
 - vi. Village Administrator/Director of Public Works Report
 - vii. Committee Minutes
- X. OLD BUSINESS:
 - 1. Updates with Sunrise Subdivision
 - a. IKWE (Michelle Lickness) – Lot 19
 - b. Holtz Companies (Adam Kawalec) – Lots 1 & 2
 - 2. Humane Society – 2023 contract
- XI. NEW BUSINESS:
 - 1. Possible action on Eastern Columbia County Joint Municipal Court Proposed 2023 Budget
 - 2. Adopt Village of Pardeeville's Budget 2023
 - 3. Approval of the bills
 - 4. Establish December meeting dates – currently December 6th and the 20th
 - 5. Adjourn

Kayla Lindert, Clerk/Treasurer
Posted 11/11/22

For more detail on the reports listed, please see the packet on the Village website: villageofpardeeville.net

The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the Village Office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions, or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MEETING MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, November 1, 2022 at 6:30 p.m.

Call to Order – Possehl called meeting to order at 7:16 PM

Roll Call – All trustees present along with Salmon, DPW/Admin, Lindert, Clerk/Treasurer, Dushack, Utility/Billing Clerk, Rick Wendt, Robin Wendt, Brad Cook and Robin Ellsworth.

Verification of posting of Agenda – Lindert stated all 3 public places as well as website

Pledge of Allegiance – Possehl led the pledge of allegiance

Agenda Approval – **Balsiger/Henslin. Motion carries unanimously.**

Minutes Approval – **Holtan/Balsiger. Motion carries unanimously.**

Comments from the Floor – Griepentrog brought up Pulver and storing vehicles at storage units and what can be done. Holtan stated he has noticed it too. Griepentrog brought up Don Johnson's property and looking like a used car lot and what these are zoned. Salmon answered Village staff will have to review conditional use permit/application and review zoning. Salmon stated this could also tie in to an agenda item below. Rick Wendt gave update with Fire Protection District and did acquire land to expand. Griepentrog questioned if Village has someone who represents the Fire Protection. Answer was Dave Warnke. Discussion on fire inspector

Communications & Reports

A. Administrator/DPW Report

- Salmon highlighted report included in packet and gave update. Doug Hare Way project. Griepentrog questioned Salmon on inspection of backfilling and Salmon answered inspection is being performed by MSA. Haynes questioned CCR and if trustees have reviewed. Salmon answered working with Joe DeYoung and Paul Johnson. Balsiger questioned Sheriff contract and Salmon answered and read Roger Bradner's email to committee. Babcock stated it is unacceptable and further discussion on payment doesn't reflect deputy's experience. Babcock further explained contract origination and Haynes questioned when this contract is back up for review. Balsiger stated biggest complaint Village hears is we can never form a relationship with the Sheriff dept because there is so much turnover per year. Further discussion on assignments and Sheriff has the final say. Ellsworth questioned complacency. Salmon questioned Village Board about emergency services and talking with one another

B. Committee minutes – no comments from minutes provided in packet

OLD BUSINESS

A. Review and possible action on Declaration of Protective Covenants and Restrictions

- Salmon highlighted pages in packet and provided the process on how she got to the final draft of the CCR. Haynes questioned size of building in R-3. Salmon answered and highlighted notes made from previous discussions. Salmon stated Village Board approved plat with R-3 included (multi-family units). Village Board does not want a single home in R-3 with 900 square feet.

Village Board would like Salmon to clarify in CCR as well as 3.03 in document. Salmon will modify now.

- Discussion on R-2 and basements being included in square footage. Salmon will modify and clean up language. Further discussion on if we are allowing basements in general.
- Salmon read aloud modifications made and changed 3.03 titled Square Footage Minimums to Village Board's wishes.
- Salmon questioned final thoughts and Holtan questioned timeline of 18 months vs. 24 months. Further discussion on changing to when building permits expire. Holtan continued to clarify verbiage and wants consistent language with Village ordinances with building permits. Salmon will continue to change language to be consistent. Possehl asked if any questions on any other pages. Question on fencing and driveways. Salmon will modify language and have Village attorney modify. Salmon explained why Village attorney worded this way. Salmon will terminate this for now, and bring back when Village attorney re-drafts template based on Village ordinances already in place. Salmon will also get Brad Cook's opinion on template as well.

B. Sunrise Subdivision

i. MOU (Memorandum of Understanding)

- Salmon stated it is still being reviewed and Babcock questioned Salmon on Lot 19. Salmon answered.

ii. Site Layout - Lot 19; Senior Living Facility and Senior Center, side by side

- Possehl questioned Salmon about expanding. Salmon answered with MOU completion, then we would move on to a developer agreement. IKWE would just own a piece of Lot 19. Brad Cook brought up question about Lot 19. Further discussion on parking as a whole; Village sharing parking lot and JayBird's staff being able to park there. Salmon explained MSA quickly got site layout out to Village staff. Village Board would like parking to be looked at.
- Salmon enlightened Board on email threads between herself and Michelle/IKWE. Stated hard deadline is November 15.

iii. Senior Center pros and cons – Managed by JayBird or Other?

- Salmon highlighted hand-out and research Dushack completed. Items also included in packet.

iv. Decorative Street Light Pole Options – recommendation from Public Utility

1. Decorative Street Light Poles with LED's

2. Decorative Street Light Poles with Solar Lights

- Salmon explained street light pole options and showed pictures that were included in packet. B is lineman's recommendation for storage purposes. Haynes questioned location of poles. Salmon answered will not be downtown, will be only in subdivision. Discussion on construction phasing. Haynes questioned if this was TIF eligible. Salmon answered. Balsiger questioned life span of pole itself. Salmon answered 40 years for wood poles, 25 years for poles included in packet and 5-year warranty. Salmon stated Village Board needs to make a decision on this in next couple months because of ordering issues.
- Salmon highlighted solar lights and cost associated with them. Babcock stated does not include cables. Balsiger stated these costs just are not in our budget. Salmon stated we could just test one.

C. Snowmobile Route – recommendation from Public Protection Committee

- Possehl explained reason for agenda item. Henslin questioned why Griepentrog voted no at the previous approval. Griepentrog answered. Balsiger explained what came out of Public Protection and it helps them get down to the alley. **Motion to approve recommended snowmobile route Holtan/Griepentrog. Babcock opposed. Motion carries.**

D. Gerke Excavating, Inc. – Pay Request

- Salmon stated reason for agenda item. Highlighted email threads between herself and Gerke and what Gerke desired from the Village Board. Salmon highlighted Village auditor's wishes once we code invoices, if we choose to pay. Salmon stated options paid from certain budget

lines. Further discussion on hiring and how we have worked with Gerke in the past. **Motion to pay Gerke over the course of 2 years in full with final payment being paid in December 2024 Balsiger/Griepentrog. Roll call vote. Holtan – Yes, Possehl – Yes, Babcock – No, Haynes – Yes, Henslin – Yes, Balsiger – Yes. Griepentrog – Yes. Motion carries.**

E. Hauled Waste – recommendation from Public Utility Commission

- Motion to approve Wendt Septic to dispose of no more than 5,000 gallons of septic and 10,000 gallons of holding material per month. Babcock, with no second. Possehl asked three times. Motion fails.
- Balsiger stated Village Board needs to protect the Village plant. Wendt Septic have other options to dispose of waste and they should pursue those options. We could give timeline for them to pursue other options, but it needs to come to an end. Discussion on age of WWTP and relationship with knowing the pumper.
- Balsiger questioned Robin Wendt on business with holding tanks this time of year. Robin Wendt answered. Further discussion on timeline for Wendt Septic to review other avenues to dispose of waste. Robin Wendt still questioned data shown by MSA and Village staff.
- Salmon highlighted email from CT Laboratories, Jodi. Discussion on emergencies in Village limits
- **Motion to allow Wendt Septic to dump 10,000 gallons of holding tank per month and a 1,000 gallon septic in emergencies for the next six months, and all hauled waste into the WWTP shall terminate on April 1, 2023. Possehl/Balsiger. Griepentrog – Yes, Balsiger – Yes, Babcock – No, Haynes – Yes, Henslin – Yes, Holtan – Yes, Possehl – Yes. Motion carries.**

NEW BUSINESS:

A. Conditional use permit application – recommendation from Plan Commission

- Village staff explained agenda item and recommendation from Plan Commission. Discussion on correcting application about reviewing every 2 years and room tax.
- **Motion to approve conditional use permit application. Balsiger/Haynes. Motion carries unanimously.**
- Babcock questioned Remington House zoning and conditional uses allowed. Village staff, building inspector and Paul Johnson will review altogether.

B. Update Language in the Zoning Ordinance – recommendation from Public Protection Committee

- Salmon stated reason for agenda item and highlighted email attachments from Paul Johnson. Salmon read aloud ordinance issues and how Village staff can modify and clean-up ordinances in place.
- **Motion to clean-up ordinances that Village attorney recommends to have “teeth” in the subject matter. Possehl/Griepentrog.** Salmon stated it won’t come back to Village Board next meeting. Motion carries unanimously.

C. RFP Investing of Village Reserves

- Salmon highlighted draft that was included in packet. Ehlers sent over some information and Village staff worked on draft along with Village attorney. Babcock also reviewed via email months ago and stated to get a formal process in place. Babcock suggests to table at a later meeting. Clarification on timeline and to bring back in December. **Motion to accept and send it out Haynes/Babcock. Motion carries unanimously.**

D. Present and review the 2023 Budget 2023

- Salmon clarified general fund balance currently as it stands. Salmon continued to identify changes in other departments. Discussion on water/sewer and using ARPA funds in 2023.
- **Motion to accept 2023 budget as whole, all departments. Possehl/Haynes. Roll call vote. Balsiger – Yes, Holtan – Yes, Possehl – Yes, Babcock – Yes, Griepentrog – Yes, Henslin – Yes, Haynes – Yes.**

- a. Action to carry forward unspent Capital Expenses into 2023

- **Motion to carry unspent budgeted capital expenses over and utilized into 2023 Possehl/Henslin. Motion carries unanimously.**
 - b. Possible action on No Fault Sewer Insurance
 - **Motion to deny this at this time Haynes/Possehl.** Further discussion on what exactly this could be utilized for and in what circumstances. Griepentrog stated personal issue and Salmon answered. **Motion carries unanimously.**
 - c. Possible action on recycling charges in the Village
 - **Motion to not move forward with implementing recycling charge for the Village Babcock/Henslin. Motion carries unanimously.**
 - d. Possible action on Columbia County Humane Society contract
 - Discussion on number they are willing to take in and possibly attending next meeting. **Table item and ask Humane Society to possibly attend December Board meeting Haynes/Balsiger. Motion carries unanimously.**
- E. Approval of the bills
- Question on furnace replacements and boots for workers.
 - **Motion to accept bills as presented Possehl/Haynes.**
 - **Roll call vote. Henslin – Yes, Haynes – Yes, Possehl – Yes, Babcock – Yes, Balsiger – Yes,**

Griepentrog – Yes, Holtan - Yes

F. Adjourn – Possehl adjourned meeting at 10:11 PM

Kayla Lindert, Clerk/Treasurer

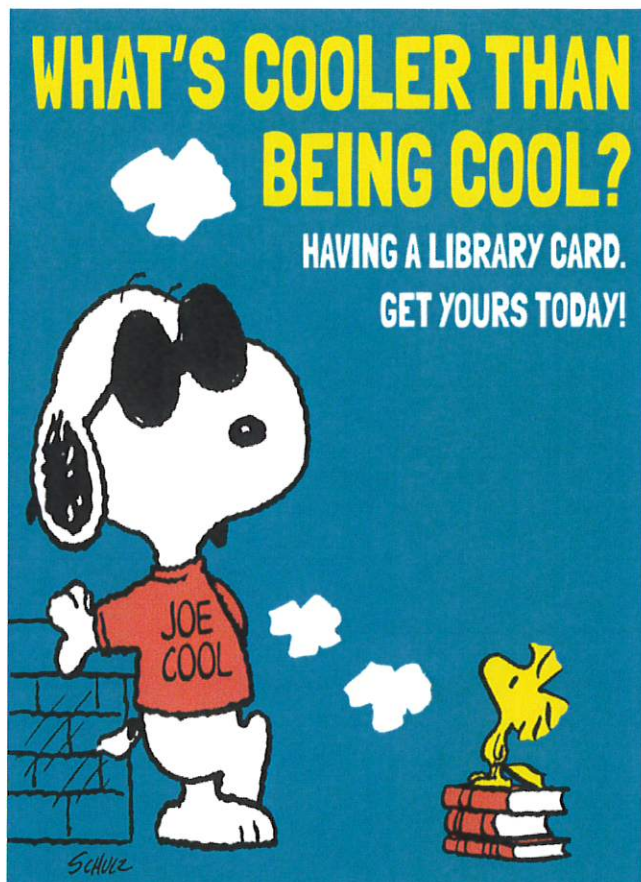
Approved:

**NOTICE OF PUBLIC HEARING
VILLAGE OF PARDEEVILLE
2023 Proposed Budget**

Notice is hereby given that the Village of Pardeeville will hold a Public Hearing on the proposed 2023 Municipal Budget on November 15, 2022 at 6:00 p.m. in the Village Hall meeting room at 114 Lake Street. The proposed budget is presented in summary below. A copy of the full text budget document is available for public inspection at the Village Office, 114 Lake Street, and the Angie W. Cox Library, 119 N. Main St., during normal business hours.

	2022 Budget	2023 Budget	% Change
General Fund Revenues			
General Property Tax	787,901	834,098	5.86%
Payment in Lieu of Taxes	102,000	102,000	
Special Assessments	27,750	14,450	
Intergovernmental Revenue	365,481	407,881	
Licenses & Permits	27,325	35,265	
Fines & Forfeitures	19,350	16,500	
Charges for Services	219,446	184,050	
Intergovernmental Charges	25,000	25,000	
Miscellaneous Revenue	16,725	57,500	
Other Financing Sources	72,924	29,335	
Total Revenues	1,663,902	1,706,079	
General Fund Expenditures			
General Government	175,512	179,445	
Public Safety	673,717	654,494	
Public Works	320,633	337,929	
Health & Human Services	4,410	7,250	
Parks & Recreation	254,295	243,276	
Conservation & Development	10,125	10,125	
Capital Outlay	94,376	129,394	
Debt Service	130,834	144,166	
Total Expenditures	1,663,902	1,706,079	2.53%
TIF District #2 Fund			
General Property Tax		158,309	
Tax increment revenues		25,000	
Use of Long-term debt proceeds		3,550,000	
Debt Service expenses		183,309	
Expenses		3,550,000	
TIF District #2 Fund Totals			
Total General Property tax across funds	787,901	992,407	
Capital Projects Fund			
Revenues - nonlevy		143,000	
Use of Long-term debt proceeds		600,000	
Budget carryovers applied		8,761	
Expenses		751,761	
Capital Projects Fund Totals			
Electric Utility Fund			
Revenues	3,091,194	3,031,743	
Expenses	3,091,194	3,031,743	
Electric Utility Fund Totals			-1.92%
Water Utility Fund			
Revenues	553,345	604,964	
Expenses	553,345	604,964	
Water Utility Fund Totals			9.33%
Sewer Utility Fund			
Revenues	506,288	711,869	
Expenses	506,288	711,869	
Sewer Utility Fund Totals			40.61%

Events happening at the Pardeeville Library in November 2022.



Have you seen our NEW library Cards?

Ask us how to receive yours!



**ANGIE W. COX
PUBLIC LIBRARY**

Angie W. Cox Public Library
119 N. Main Street
Pardeeville, WI 53954
608-429-2354
www.pardeevillelibrary.com

A member of the South Central Library System

This card may be used at any SCLS member library in Adams, Columbia, Dane, Green, Portage, Sauk and Wood counties and at most other libraries in the state.



**Angie W. Cox
Public Library**
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A member of the South Central Library System

NOVEMBER CARD CLASS

Join Mitzi to make
Christmas cards and
a stand-up desk
calendar for 2023!

Tuesday, November 15

9:00 a.m. and 5:00 p.m.

OR

Wednesday, November 16

1:00 p.m.

*Preregistration is required by
Friday, November 11.*



ESSENTRICS®

with *Erin Walton*

A Stretch Workout for all Ages and Fitness Levels

Rebalance your muscles, restore mobility, unlock tight joints, and improve balance and posture with Essentrics®. This is a low-impact class with no floor movements.

Join Erin from 10:00 – 11:00 a.m. on the following Saturdays:

November 19 Dec. 10

Limited space is available
so please call the library
at 608-429-2354
to sign up.



2022 SILENT Chair Auction

Friends of the Angie W. Cox (AWC) Public Library have partnered with community members and the PHS Art Class/Club to upcycle old chairs from

DRABulous to FABulous!

**FOLLOW
YOUR
ART**

Chairs will be on display at the AWC and surrounding businesses starting **Saturday, November 3rd** during the **Pardeeville Holiday on the Lake**. Bidding slips can be found next to coordinating chairs from 11/3 – 12/16.



Feel free to call the library at 608-429-2354 if you have questions.



Winners will be announced during the Dual County Community Band Winter Concert at the **Lenz Auditorium on Saturday, December 17, 2022, 6:30 p.m.**

YOGA WITH MADLEEN

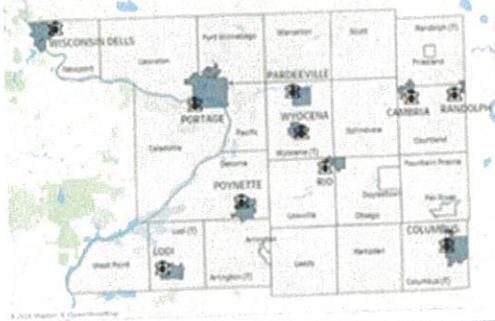
Please join me for **FREE** yoga at 9:00 a.m. on Thursday mornings!

You can also chill with me on my YouTube channel.

WHERE? Angie W. Cox Public Library

Classes are held on the library lawn. In case of inclement weather, classes will be on the 5th floor.

I support Columbia County Libraries



Library service to county residents, both rural and municipal, is provided by the libraries in Columbia County with assistance from county funds. These public libraries are in the communities of Cambria, Columbus, Lodi, Pardeeville, Portage, Poynette, Randolph, Rio, Wisconsin Dells, and Wyocena.

Thank you!

The 2023 Columbia County budget will be approved at the Columbia County Board meeting on November 15th at 9:00 a.m.

We, the Columbia County Libraries, will be asking the Columbia County Board for the Library budget to be restored to the same amount received in 2022.

How can you help?

Ask your representative to vote YES on the amendment to restore library funds by:

- contacting your representative by email or phone and tell him/her why you support reinstatement of these funds; or
- completing one of the postcards we have here at the library. We will help you find your representative, provide a mailing label, and pay for postage.

November

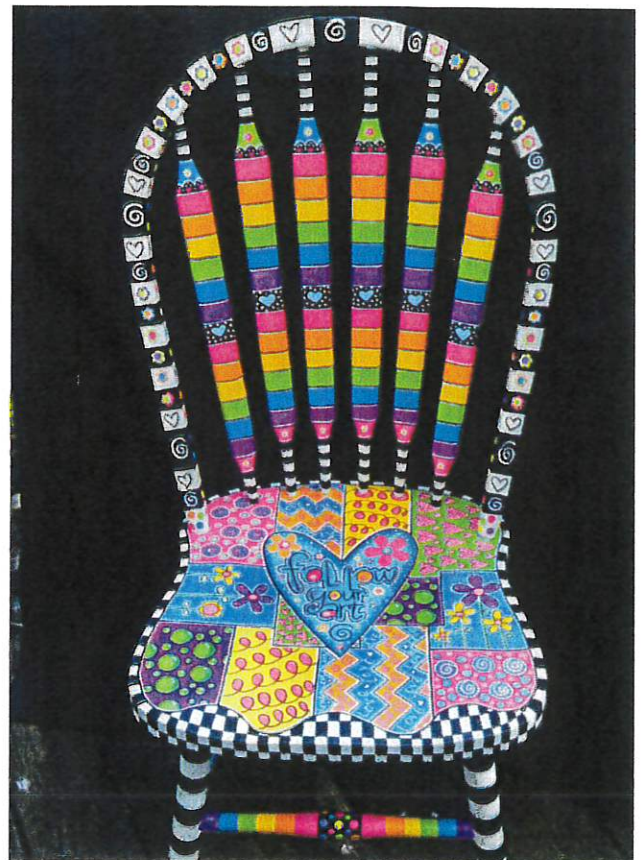
WELCOME TO THE ANGIE W. COX PUBLIC LIBRARY!

THUR	3	9:00 a.m. (5 th floor)	YOGA
		Noon (5 th fl.)	NEW: SENIOR CARD CLUB (ADRC)
SAT	5	9 a.m. -3 p.m. (5 th floor)	BOOK SALE (Holiday on the Lake)
MON	7	5:30 p.m.	R.E.A.D Adult Book Club
TUE	8	10:15-11:30 a.m. (LL)	NEW: BINGO (ADRC)
		6:00 p.m. (Lower Level)	VFW MTG. (Veterans of Foreign War)
THUR	10	9:00 a.m. (5 th floor)	YOGA
		4:30 – 6:00 p.m. (5 th fl.)	ADULT CRAFTING Bring a project!
TUE	15	Noon – 12:30/1:00 p.m. (Lower Level-LL)	NEW: HEALTHY AGING IS SAFE AGING (ADRC)
		9:00 a.m. - Noon	MITZI'S ADULT CARDMAKING: Holiday Themed Cards! Required pre-registration closes end of day on Friday, November 11.
		5:00 p.m. – 8:00 p.m.	
WED	16	1:00 p.m. – 4:00 p.m.	
THUR	17	9:00 a.m. (5 th floor)	YOGA
		4:30 – 6:00 p.m. (5 th fl.)	ADULT CRAFTING Bring a project!
SAT	19	10:00 – 11:00 a.m. (5 th fl.)	NEW: ESSENTRICS® A Stretch Workout for all Ages and Fitness Levels Limited space is available so please call the library to sign up.
THUR	24	  CLOSED FOR HOLIDAY  	
FRI	25	THE LIBRARY IS OPEN 10-4!	

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Winners will be announced during the Dual County Community Band Winter Concert at the Lenz Auditorium on Saturday, December 17, 2022, 6:30 p.m.



**Pardeeville Patrol Report
October 2022**

Columbia County Sheriff's Office

Sheriff Roger Brandner

Contract Supervisor

Lieutenant Matthew Menard

October 2022

**The following deputies worked in the Village of
Pardeeville during this month:**

3345 – Deputy Kevin Jones	56
3340 – Deputy Craig Crary	132
3357 – Deputy John Calhoun	150
3342 – Deputy Kourtney Fleischhacker	48.50
Other Deputies	31.25

PARKING ENFORCEMENT: 0 hours
OVERTIME HOURS (7.5 x 1.5): 11.25 hours
INVESTIGATION HOURS: 0 hours

TRAFFIC CITATIONS: 20
PARKING CITATIONS: 0

Mutual Aid
8.25 hours

October 2022**Totals**

Monthly Hours Goal (6240 hour per year divided by 12 months)	520
Regular Hours Worked	417.75
Overtime Hours Worked = 7.5 Multiplied by 1.5	11.25
Training Hours	24.00
Benefit Hours Used	86.00
Court Hours	0.00
Parking Enforcement	0.00

Mutual Aid Hours Subtracted	-8.25
Number of Hours Above Scheduled Time	10.75
Banked Hours From Previous Months	240.00

Total Banked Contract Hours at End of Month	+250.75
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Columbia County Sheriff's Office Pardeeville Monthly Report

Call Type:

911 HANG UP	1
ACCIDENT-DNR	1
ACCIDENT-PDO	2
ACCIDENT-PI	1
ALARM-BANK	1
ALARM-FIRE	1
ALARM-MEDICAL	3
ALARM-PANIC	1
ANIMAL	2
CHAPTER 51.15	2
CHILD CUSTODY	1
CHILD SA	1
CITIZEN ASSIST	4
CIVIL	2
CP	2
CRIMINAL DAMAGE	1
DEATH INV	1
DISABLED VEH	1
DOMESTIC	1
DRIVE	5
EMS	8
ESCORT	1
EXTRA PATROL	2
FIRE	1
FOOT PATROL	1
FRAUD	2
JUVENILE	14
LITTERING	1
LOST/FOUND	1
NOISE	1
O/W PERSON	6
ORD VIOL	5
OWI	1
SECURITY	314
SEX OFFENSE	1
SPECIAL EVNT	3
SUSPICIOUS	3
THEFT	2
TIPS/LEADS	1
TRAFFIC STOP	58
WELFARE	7

Total Calls: 467

- The DNR accident was a UTV accident on private property. The DNR responded and took over the investigation.
- Both accident-property damage only crashes occurred in business parking lots.
- The accident-personal injury (PI) involved a driver who had a medical issue and ran into another vehicle on Lake St. The persons who were injured were taken to the hospital with non-life threatening injuries.
- The panic alarm was at one of the gas stations and was an accidental activation.
- The first animal call was for a dog that backed out of its collar and the deputy assisted with catching it for the owner. The second was for dogs barking for long periods of time. The owner was contacted and warned to keep the dogs from excessively barking.
- Chapter 51.15 calls are mental health commitment calls.
- The criminal damage call was for someone who had the valve stem removed from their vehicle tire and a nail attempted to be placed into the tire while parked at Everbrite. This is still being investigated.
- The death investigation was for a subject who was found deceased at work. It is still being investigated and appears at this time to be a medical issue.
- The domestic was between two people who were previously in a relationship. The female half struck the male in the face and created a disturbance at the residence; she was arrested for disorderly conduct and battery.
- The driving complaints are generally called in by citizens concerned for someone's driving behavior. If someone calls and is willing to give a statement about their observations, a deputy can make a traffic stop without personally observing the driving behavior. If the person who calls does not want to make a statement or is anonymous, the deputy needs to observe a traffic violation themselves before making a stop.
- The escort was for the boys cross country team returning to the school. The fire department and a deputy escorted them through town and back to the school.
- The fire call was for smoke going into the basement from the chimney. It was determined that ash from the fireplace fell into the basement and started a small fire; no damage occurred to the house.
- Several of the ordinance violations were for people burning leaves in an unsafe manner. One was for loud music called in by the neighbors fairly late at night.
- The OWI arrest started as a traffic stop for a registration violation. The deputy observed indicators the driver was under the influence. The driver admitted to smoking meth a few hours before driving. They were arrested for OWI, felony bail jumping and issued several traffic citations.
- The first theft complaint was for the theft of keys by the reporting party's acquaintance. The second was the theft of a fuel cap from a student's vehicle in the school parking lot.

ORDINANCE ENFORCEMENT						
11/15/22						
ADDRESS	NAME	VIOLATION	DATE	NOTES	Status	Follow up Comments from Deputy
212 W Chestnut	Huddleston	junk on private property/expired vehicles	8/11/2021	Working towards being no longer in violation. Waiting on update.	Attorneys currently exchanging plans on addressing 07/14/2022	Emailed Village attorney for update
200 Schwantz Rd.	Broesch	Citation for Junk - Village and County (since 2013)	8/1/2022	Pre-trial for criminal charges was on on 07/15/2022	2nd and Final request sent by County Zoning and Erin. On-site Inspection meeting is scheduled	Emailed Village attorney for update
101A 2nd St.		Removal of Sod along Sidewalk Edge	7/6/2022	Sent letter, copied Sheriff	Letter sent on date complaint came in	Need to follow up
112 Oak St.	Nuss	Long Grass	8/24/2022	Final Notice	Final Notice sent, mow on 9/1/2022	Mowed-Invoice sent but not paid along with past years
201 N. Main St.	Marquez	Fence Encroachment	8/9/2022	Sent letter, copied Sheriff	Letter sent	Working with attorneys on an agreement and understanding
200 Schwantz Rd.	Broesch	Citation for vicious dog	8/17/2022	Letter delivered to homeowner	Letter delivered day after board meeting made decision	Ongoing
501 Lake st	Hepler	unregistered/in operable vehichles	8/24/2022	Final Notice	Deputy re-evaluated on 03/25/22. Owner gave permission to walk on property in the backyard. 4 vehicles identified as junked/inoperable. Letter sent on 03/25/2022. Citation then issued on 04/21/22. Court date 06/08/22	2 cars removed, 2 still on property - Jones working on timeline with homeowner
308 Roosevelt	Jay Ripp	Junk/Permitted Parking	8/25/2022	Sent letter, copied Sheriff		Sent a citation from Jones for the unregistered vehicle and inoperable vehicle
500 S. Main	Alejandro Torres	Long Grass/ Junk	9/12/2022	Sent letter, copied Sheriff	First Notice	Long grass taken care of - junk is still an issue and homeowner is working on it
404 S. Main	Nickel	Willow Tree	10/20/2022	Final Notice sent with estimate for service	11/14/2022 Deadline	
113 N. Main		House Number Identification	10/31/2022	Sent letter, copied Sheriff	First Notice/ Given 30 days	
212 N. Main	David Price	House Number Identification	10/312022	Sent letter, copied Sheriff	First Notice/ Given 30 days	Spoke with Dave - addressing issue
712B E. Chestnut	Heisz	Junk	11/2/2022	Sent letter, copied Sheriff	First Notice / 11/14 deadline	
712A E. Chestnut	Olson	Junk	11/2/2022	Sent letter, copied Sheriff	First Notice / 11/14 deadline	
504 Meadow Wood Court	Alice Herwig	Leaf/brush pile in ROW	11/10/2022	Sent letter, copied Sheriff	First Notice / 11/25 deadline	
401 Gillette St.	Don Johnson	Vehicles and property use per zoning code	11/11/2022	Talked to Sheriff Dept	Deputy spoke with Owner. Determine if a profit is being made and if they are a business.	Owners will follow up next week.

Receipt Dates: 10/13/2022 - 11/10/2022

Nov 11, 2022 1:58PM

Report Criteria:

Selected categories: Transfers to General Cash, TAXES, SPECIAL ASSESSMENTS, INTERGOVERNMENTAL REVENUES, LICENSES & PERMITS, FINES, FORFEITS & PENALTIES, PUBLIC CHARGES FOR SERVICES, MISCELLANEOUS REVENUE, OTHER FINANCIAL SOURCES, INTERGOVERN CHARGES FOR, ELECTRIC - OTHER, WATER - OTHER, SEWER - OTHER, OPERATING TRANSFERS

Selected workspaces: CLERK, CLERK2, CLERK3, ADMIN, ACCTG

Receipt Number	Date	Customer Name	Description	Amount	T
10/14/2022					
5.001043					
5.001043	10/14/2022	JOHNNY B'S	OPERATOR LIC	80.00	80.00
5.001044	10/14/2022	JUAREZ, COLLEEN	BUILDING PER	95.00	95.00
5.001045	10/14/2022	PW CONCRETE	EXCAVATION/R	150.00	150.00
5.001046	10/14/2022	CARAVELLA, JENNI	BUILDING PER	464.00	464.00
5.001047	10/14/2022	LOGAN, DILLON AN	BUILDING PER	95.00	95.00
Total 5.000000:				<u>884.00</u>	<u>884.00</u>
Total 10/14/2022:				<u>884.00</u>	<u>884.00</u>
10/24/2022					
5.001048					
5.001048	10/24/2022	ANGIE W COX	LIBRARY FINES	3.40	3.40
5.001049	10/24/2022	ANGIE W COX	MISC LIBRARY	106.25	106.25
5.001050	10/24/2022	PW CONCRETE	EXCAVATION/R	150.00	150.00
5.001051	10/24/2022	PARDEEVILLE DIST	PARD AMB DIST	7,899.95	7,899.95
5.001052	10/24/2022	PARDEEVILLE DIST	PARD AMB DIST	24,260.67	24,260.67
5.001053	10/24/2022	TITLE EXPERTS LL	S A TITLE SEAR	25.00	25.00
5.001054	10/24/2022	CORBETT, KRISTA	DOG LICENSE F	15.00	15.00
5.001055	10/24/2022	HEPLER, TIMOTHY	SPECIAL ASSE	83.75	83.75
5.001056	10/24/2022	SONOCO	OTHER ELECTR	300.00	300.00
5.001057	10/24/2022	J & J HOME IMPROV	ZONING/COND	150.00	150.00
Total 5.000000:				<u>32,994.02</u>	<u>32,994.02</u>
Total 10/24/2022:				<u>32,994.02</u>	<u>32,994.02</u>
11/01/2022					
5.001097					
5.001097	11/01/2022	SONOCO	WELL REGISTR	100.00	100.00
5.001098	11/01/2022	WISCONSIN SURPL	PARK DONATIO	1,576.00	1,576.00
5.001099	11/01/2022	ANGIE W COX	LIBRARY FINES	13.70	13.70
5.001100	11/01/2022	ANGIE W COX	MISC LIBRARY	101.70	101.70
5.001101	11/01/2022	A-STAR TITLE, LLC	S A TITLE SEAR	25.00	25.00
5.001102	11/01/2022	EASTERN COLUMBI	CRT FINES/ FO	1,619.80	1,619.80
5.001103	11/01/2022	HIGH COUNTRY EL	BUILDING PER	150.00	150.00
5.001104	11/01/2022	KILLORAN, SARAH	CLERK-MISC. R	65.00	65.00
5.001105	11/01/2022	OVERLAND, MISHA	SELLERS PERM	50.00	50.00
5.001106	11/01/2022	YUM YUM THAI KIT	SELLERS PERM	50.00	50.00
5.001107	11/01/2022	HINKLEY, GARY AN	ZONING/COND	50.00	50.00
5.001108	11/01/2022	GRUENEBERG, LYN	SPECIAL ASSE	436.88	436.88
5.001109	11/01/2022	STATE OF WISCON	MISCELLANEO	4,850.33	4,850.33
Total 5.000000:				<u>9,088.41</u>	<u>9,088.41</u>
Total 11/01/2022:				<u>9,088.41</u>	<u>9,088.41</u>
Grand Totals:				<u>42,966.43</u>	<u>42,966.43</u>

Distribution Summary

Category	Distribution	Amount
ELECTRIC - OTHER	OTHER ELECTRIC REVENUE	300.00
FINES, FORFEITS & PENALTIES	CRT FINES/ FORFEITURES/MUNIC.F	1,619.80
LICENSES & PERMITS	BUILDING PERMIT FEES	804.00
LICENSES & PERMITS	DOG LICENSE FEES	15.00
LICENSES & PERMITS	EXCAVATION/RAZING	300.00
LICENSES & PERMITS	OPERATOR LICENSE FEES	80.00
LICENSES & PERMITS	SELLERS PERMIT FEES	100.00
LICENSES & PERMITS	WELL REGISTRATION FEES	100.00
LICENSES & PERMITS	ZONING/COND USE/ETC FEES	200.00
MISCELLANEOUS REVENUE	MISCELLANEOUS REVENUE	4,850.33
MISCELLANEOUS REVENUE	PARK DONATIONS/GRANTS	1,576.00
MISCELLANEOUS REVENUE	S A TITLE SEARCH	50.00
OTHER FINANCIAL SOURCES	PARD AMB DISTRICT - LOAN PYMT	32,160.62
PUBLIC CHARGES FOR SERVICES	CLERK-MISC. REC / VH RENTAL	65.00
PUBLIC CHARGES FOR SERVICES	LIBRARY FINES	17.10
PUBLIC CHARGES FOR SERVICES	MISC LIBRARY RECEIPTS	207.95
SPECIAL ASSESSMENTS	SPECIAL ASSESS SIDEWALKS	520.63
Grand Totals:		<u>42,966.43</u>

User Summary

User	Amount
Jody	42,966.43
Grand Totals:	42,966.43

Report Criteria:

Selected categories: Transfers to General Cash, TAXES, SPECIAL ASSESSMENTS, INTERGOVERNMENTAL REVENUES, LICENSES & PERMITS, FINES, FORFEITS & PENALTIES, PUBLIC CHARGES FOR SERVICES, MISCELLANEOUS REVENUE, OTHER FINANCIAL SOURCES, INTERGOVERN CHARGES FOR, ELECTRIC - OTHER, WATER - OTHER, SEWER - OTHER, OPERATING TRANSFERS

Selected workspaces: CLERK, CLERK2, CLERK3, ADMIN, ACCTG

VILLAGE OF PARDEEVILLE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	.00	890,491.05	889,901.00	590.05	100.07
SPECIAL ASSESSMENTS	209.37	4,209.34	27,750.00	(23,540.66)	15.17
INTERGOVERNMENTAL REVENUES	.00	166,282.02	365,480.00	(199,197.98)	45.50
LICENSES & PERMITS	1,284.00	38,310.78	27,325.00	10,985.78	140.20
FINES, FORFEITS & PENALTIES	.00	19,328.05	19,350.00	(21.95)	99.89
PUBLIC CHARGES FOR SERVICES	671.96	74,371.04	219,446.00	(145,074.96)	33.89
INTERGOVERNMENTAL CHARGES FOR	.00	20,302.62	25,000.00	(4,697.38)	81.21
MISC. REVENUES	(3,997.08)	120,587.18	16,725.00	103,862.18	721.00
OTHER FINANCING SOURCES	36,843.62	4,104,905.49	72,925.00	4,031,980.49	5,628.94
TOTAL FUND REVENUE	35,011.87	5,438,787.57	1,663,902.00	3,774,885.57	326.87

EXPENDITURES

TRUSTEES	2,520.00	32,052.74	27,615.00	(4,437.74)	116.07
ADMINISTRATOR	.00	605.00	850.00	245.00	71.18
CLERK	7,436.78	64,199.73	71,300.00	7,100.27	90.04
EMPLOYEE RELATIONS	.00	231.07	450.00	218.93	51.35
ELECTIONS	.00	3,586.49	3,700.00	113.51	96.93
DATA PROCESSING	.00	7,970.70	4,500.00	(3,470.70)	177.13
AUDIT	3,370.00	18,704.48	14,500.00	(4,204.48)	129.00
TAX COLLECTION	.00	1,620.80	500.00	(1,120.80)	324.16
ASSESSMENTS	.00	11,595.00	13,100.00	1,505.00	88.51
VILLAGE HALL	2,353.07	18,686.95	19,796.00	1,109.05	94.40
VILLAGE GARAGE	84.98	1,999.15	2,200.00	200.85	90.87
INSURANCE	.00	8,208.27	17,000.00	8,791.73	48.28
POLICE	35,356.60	313,159.48	416,606.00	103,446.52	75.17
CROSSING GUARDS	539.87	3,998.70	5,921.00	1,922.30	67.53
DEPARTMENT 5220	.00	250.00	.00	(250.00)	.00
FIRE DISTRICT	.00	61,910.48	61,910.00	(.48)	100.00
FIRE DUES	.00	6,692.24	6,500.00	(192.24)	102.96
HYDRANT RENTAL	.00	131,076.00	120,000.00	(11,076.00)	109.23
AMBULANCE	.00	51,871.40	52,835.00	963.60	98.18
BUILDING INSPECTION	.00	13,863.11	8,500.00	(5,363.11)	163.10
DISASTER CONTROL	.00	563.18	600.00	36.82	93.86
EMERGENCY COMMUNICATION	.00	794.00	845.00	51.00	93.96
PUBLIC WORKS	1,149.56	16,391.59	24,112.00	7,720.41	67.98
DEPARTMENT 5311	1,023.00	1,339.05	50.00	(1,289.05)	2,678.10
SHOP OPERATIONS	(944.41)	15,567.66	14,924.00	(643.66)	104.31
VEHICLE & EQUIP MAINTENANCE	2,613.32	26,264.43	27,668.00	1,403.57	94.93
STREET MAINTENANCE	1,531.50	30,770.52	28,701.00	(2,069.52)	107.21
SNOW REMOVAL	.00	19,712.65	30,950.00	11,237.35	63.69
STREET SIGNS	133.32	2,017.76	3,000.00	982.24	67.26
DEPARTMENT 5342	2,194.80	16,267.37	25,000.00	8,732.63	65.07
STORM SEWER	827.19	4,432.58	12,692.00	8,259.42	34.92
DEPARTMENT 5345	.00	104.16	.00	(104.16)	.00
DEPARTMENT 5348	.00	301.49	3,365.00	3,063.51	8.96

VILLAGE OF PARDEEVILLE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
BRUSH COLLECTION	563.63	6,611.38	3,917.00	(2,694.38)	168.79
SOLID WASTE	11,362.50	109,753.41	129,255.00	19,501.59	84.91
TREE MAINTENANCE	14.99	18,592.51	16,500.00	(2,092.51)	112.68
DEPARTMENT 5365	.00	516.67	500.00	(16.67)	103.33
ANIMAL SHELTER	257.50	5,702.30	3,760.00	(1,942.30)	151.66
DOG LICENSE FEES	.00	607.50	650.00	42.50	93.46
LIBRARY	8,438.86	132,474.75	200,670.00	68,195.25	66.02
BAND	.00	700.00	750.00	50.00	93.33
PARKS	7,308.31	60,822.91	49,375.00	(11,447.91)	123.19
REC PROGRAM	.00	1,500.00	1,500.00	.00	100.00
BEACH	.00	2,073.68	2,000.00	(73.68)	103.68
PLANNING	.00	5,969.13	10,000.00	4,030.87	59.69
ZONING	.00	.00	50.00	50.00	.00
COMMUNITY DEVELOPMENT	.00	75.00	75.00	.00	100.00
GENERAL GOVERNMENT	1,781.00	23,370.06	18,625.00	(4,745.06)	125.48
PUBLIC PROTECTION	748.00	14,232.00	15,751.00	1,519.00	90.36
PUBLIC WORKS	21,845.80	56,594.15	59,500.00	2,905.85	95.12
DEPARTMENT 5755	5,458.00	439,112.17	500.00	(438,612.17)	87,822.43
DEPARTMENT 5773	.00	277.00	.00	(277.00)	.00
VILLAGE PRINCIPAL	.00	9,441.58	.00	(9,441.58)	.00
DEPARTMENT 5819	.00	23,015.05	23,015.00	(.05)	100.00
DEPARTMENT 5829	.00	5,379.94	5,716.00	336.06	94.12
DEPARTMENT 5830	.00	24,219.23	32,348.00	8,128.77	74.87
DEPARTMENT 5831	.00	48,400.00	60,500.00	12,100.00	80.00
DEPARTMENT 5832	.00	8,176.00	9,255.00	1,079.00	88.34
TOTAL FUND EXPENDITURES	117,968.17	1,884,424.65	1,663,902.00	(220,522.65)	113.25
NET REVENUE OVER EXPENDITURES	(82,956.30)	3,554,362.92	.00	3,554,362.92	.00

ERIN M. SALMON, P.W.M.

Village Administrator/Director of Public Works

Reporting Period of Oct. 31st – Nov. 11th *UPDATED on 11/13/2022*

Village Board Meeting Date: Nov. 15, 2022

Week of Oct. 31st:

- West Alley Documents for Easements – send out letters (Kelsea assist for the mailing)
- Frog Pond
- Design for Lot 19
- Letters for all utility customers – 3 things in the bill insert (Kelsea perform the mailing)
- 712 Lake St. – Driveway
- Looked into the Remington property – offering up the space to rent to a business not opening up as shown on Facebook. Just put the \$100 in because the ad needed an amount.
- Letters to Conditional Use Permit Holders – Work with Jody on this.
- Lead and Copper, New EPA Ruling. Coordinate with Roy/Aaron/Kelsea based on age of meter, meter installation needed, cross connection inspection and the GIS platform.
- Work with 717 E. Chestnut St. on the lateral and look at scanned records on the history and findings.
- Email the Sheriff and Matt Menard – Cloud and Clayton Brousch
- Attend APWA Conference in Platteville (Wed. – Friday)
- Draft letter to all customers regarding 2023 rates, meter read dates and EPA Rule. Mail out next week.

Week of Nov. 7th:

- Continue communications with Holtz
- Doug Hare Way – Curb and Gutter line set, pouring later on this week. Perform continuity testing on the tracer wire installed on the sanitary and water utilities
- Follow up with IKWE - status
- Dam Project – plans and specs. Ask for an extension of submittal.
- Met with Sheriff's Office and Village President regarding the three new Deputies assigned in 2023

Deputy 1 will be working days and has 16 years of experience including jail, deputy, detective, and sergeant. Trained drug and homicide investigator as well as many other disciplines. State-certified instructor and field-training deputy. Village is paying this Deputy at the 3-year mark

Deputy 2 will be working split day/pm and has over 8 years of military and law enforcement experience including working in a municipality as a police officer for 2 years and the sheriff's office for 1 year.

Deputy 3 will be working the pm shift and has been with the Sheriff's Office for over 3 years working in the jail. Yes, the Deputy will be newer to the road but we are lucky to get this Deputy, as they have incredible communication skills and is very uplifting with a great personality. This particular Deputy will not be assigned to Pardeeville until the Sheriff's Office is comfortable with the transition. We will not be disappointed as the Deputy will be well trained as much of that training comes from the 3 years in the jail and the academy as well.

In General, if the concept of this contract and the actual costs that are paid to have 3 Deputies were actually opened back up, our costs would go up \$20k or more. Raises are up 3% per the union contract. Deputies are paid \$2/per hour extra for weekend shifts. As mentioned above, the Deputy with 16 years of experience is being paid at a three-year wage by the Village (The County is absorbing the rest). The County is also absorbing the extra increase in software expenses, vehicle increases, fuel costs, insurance costs, etc. as everything has unexpectedly increased the past 1.5 years. Unlike if we had our own Department.

Captain Horn stated: for the cost to the Village, we are getting quality protection with no administrative work on the Village's part, so on these three levels, we are winning. Having Columbia County Sheriff's Office provides many more benefits for Pardeeville residents. Some of the examples to mention are that the Detectives are here frequently, Columbia County uses state-of-the-art equipment, the Village receives free investigation help on most cases and the County absorbs all of the extra initial training costs that come with a new hire (not the Village).

In our conversation of the yearly turn-over of Deputies, it was noted that turn-over does happen within Local Department too. Columbus has had two openings in the last year. Portage has had to send 4-5 new officers to the academy itself, Randolph just hired a young officer without academy experience.

A local number to have if we own our own Department (as of November 8, 2022): Lodi is approx. \$959,000 for 4 full-time road officers and 2 administrators. Our contract is going to be \$411,000 in 2023 from \$405,306 in 2022 (wages alone for these 3 are going up \$7k for 2023).

- Ord. Violation Letters
- Coordinate with Lee Recreation on the Playground Delivery at Vet's Park
- Swinging Bench for Bittersweet Park – coordinate and plan
- 2023 Sidewalk Assessment Roll
- LMS replace the hydrant on Bayview Drive (leaking)
- Talk with the Humane Society on Impounded Dogs or Dogs deemed vicious. Also discuss the contract and having someone present on 11/15.
- Coordinate for an Active Shooter Training with the Sheriff's Office
- Provide a tour of the North Main Dam and the Hydro Electric Dam to Columbia County Emergency Management
- Open Records Request at the DNR – inquire on all records they have for the Frog Pond/Willow Pond/The Lagoon and for Park Lake as well. They argue the Public Benefit. I am challenging proof on aquatic plants (native or invasive). Language used in their email thread is they are “concerned” and they “hope” or “fear”. More info. to come at next meeting and will likely be an agenda item for direction.
- Work with the DNR and property owners at 106 River St.
- IKWE is getting financing packet together, she is very close. She will inform me when she submits to the bank. 11/11/22
- Work on sending out the RFP for Investing of Village Reserves
- Work with Paul Johnson on the revised Subdivision Declaration of Protective Covenants and Restrictions – [see attached](#).

**DECLARATION OF PROTECTIVE
COVENANTS AND RESTRICTIONS**

RE: Lots 1 through 16 and 20 through 38, Sunrise Subdivision, in the Village of Pardeeville, Columbia County, Wisconsin (“the Lots”).

THIS DECLARATION, made this the _____ day of _____, 2022, by the Village of Pardeeville, a Wisconsin Municipal Corporation (hereinafter “Village”), as the owners of all of the above-referenced Lots; and

WHEREAS, Village desires to subject the Lots to certain conditions, covenants and restrictions set forth below, for the benefit of said Subdivision as a whole and for benefit of each owner of a Lot; and

NOW THEREFORE, it is hereby declared by Village, that the Lots are subject to the following covenants and restrictions which shall run with the land and shall bind the current owner, future owners thereof as well as their successors and assigns.

SECTION 1. DEFINITIONS

The following definitions shall be applicable to this Declaration:

- 1.01. Village or Developer.** Village of Pardeeville, Wisconsin.
- 1.02. Declaration.** This Declaration of Protective Covenants and Restrictions.
- 1.03. Lot.** A portion of the Sunrise Subdivision in the Village of Pardeeville, Columbia County, Wisconsin (any one of the Lots numbered 1 through 16 and 20 through 38) and identified as a residential Lot on the recorded Plat thereof. For purposes of this Declaration, an Outlot is not defined as a Lot.

Drafted by and Return To:

Paul A. Johnson
Boardman & Clark LLP
PO Box 256
Lodi, WI 53555

Parcel Identification Number(s)

- 1.04. Occupancy Permit.** Permit given by the Village building inspector granting the Lot Owner the right to live in the principal structure on the Lot.
- 1.05. Owner.** The person or persons, including any business organization or education institution, having the ownership of a Lot as established by documentation recorded with the Columbia County Register of Deeds office, and that power to convey the fee simple title to a given Lot.

SECTION 2. STATEMENT OF PURPOSE

- 2.01 General Purpose.** The general purpose of this Declaration is to help assure Lot owners that the Subdivision will become and remain an attractive neighborhood; to preserve and maintain the natural beauty of the Subdivision; to insure the most appropriate development and improvement of each Lot; to guard against the erection thereon of poorly designed and proportioned structures; to obtain compatible and harmonious improvements; and to encourage and secure the construction of attractive residential structures thereon. Additionally, this development is designed to increase the residential tax base within the Village of Pardeeville by making it financially attractive for residential housing to be built within the Village limits.

2.02. Building Time Limits; Penalties.

- (a) Construction of a new home (including the building permit) on a Lot must begin within six (6) months from the date of closing on purchase of said Lot. The home must be completed within twenty four (24) months from the date of closing on purchase of said Lot. Construction will be commenced when a building permit is obtained. The home will be considered completed when an occupancy permit is obtained from the Village building inspector. If construction of the home is not commenced within six (6) months from the date of closing or the home is not completed within twenty four (24) months from the date of closing, the Lot owner will be subject to a forfeiture as described in Section 2.02(b) below. The Lot owner may request an extension from the Village Board of the time limits provided under the terms of this paragraph. Extensions of time may be approved or disapproved by the Village Board in the Board's exclusive discretion. If the Lot is sold before an occupancy permit is obtained the sale of the Lot does not result in a reset of the time limits set forth in this section.
- (b) In the event Buyer has not met the timelines as set forth in Section 2.02 above, Village shall have the option to buy the above-described lot at a purchase price equal to the amount paid for the land less any commissions or expenses paid by the Village in connection with the original sale to the Buyer, or the subsequent buy back pursuant to this section. The Village is not liable to reimburse buyer for any improvements made to the lot following the initial purchase.

SECTION 3. ARCHITECTURAL ATTRIBUTES.

- 3.01. Building Types Allowed.** Lots within the Subdivision will be zoned R-1, R-2 and R-3 and all structures built on a Lot shall follow the land use requirements of said zoning district specified in the Village Ordinances.
- 3.02. Lot Subdivision; Building on Multiple Lots.** No Lot as platted shall be further subdivided. This covenant shall be construed to prevent the combination of more than one Lot into a building site. All Lots are further subject to applicable zoning laws, ordinances and building codes.
- 3.03. Square Footage Minimums.** All principal structures constructed on the Lots shall meet the following minimum finished gross square foot living area requirements:
- (a) R-1 residential lots shall have a building at least 1,700 square feet for a single story and 2,000 square feet for a multi-story;
 - (c) R-2 residential lots shall have a building at least 1,400 square feet for a single story and 1,400 square feet for a multi-story;
 - (d) R-3 residential lots (multi-family dwelling) shall have a minimum combined square footage of at least 1,800 square feet (and a minimum of 900 square feet for each dwelling) for a building footprint;
 - (c) For the purpose of determining floor area, stair openings shall be included but open Porches, Screened Porches, attached Garages and Basements, even if the Basements are finished shall be excluded. Square footage for a raised ranch, bi-level or split entry home is calculated using the main level only, excluding the garage. Square footage for tri-level homes is calculated using the two main levels above grade excluding the garage.
- 3.04. Building Requirements.** All principal structures constructed on the Lots must comply with the following:
- (a) While metal roofs are allowed, they must be of residential type, i.e., textured and/or lapped construction.
 - (b) Outdoor wood burning stoves used for the primary or secondary purpose of heating any structure on the Lot are prohibited in this Subdivision.
 - (c) Roof pitch on all buildings shall be no less than 5/12 (five/twelve).
 - (d) Aluminum fascia and soffit is also allowed. Fascia shall be a minimum of six inches (6"). High quality cladding materials are required. Lap siding may be wood, fiber, cement or high-quality vinyl that will resist warping. The use of brick or stone cladding is required on a minimum of 10% of the front façade or it may be

used for the entire building. When not used on the entire building, the brick or stone cladding shall end either at an inside corner of the façade or shall be wrapped around outside corners and extended at least 18 inches along the side wall. High quality transition methods between materials are required to assure aesthetic and performance longevity.

- (e) No building previously erected elsewhere shall be moved upon a Lot, excepting new prefabricated construction which meets the requirement of these Restrictive Covenants.
- (f) No carports will be allowed.
- (g) No satellite dishes shall be allowed on any lot within the Subdivision unless located to the rear of a dwelling unit building on said lot.
- (h) All driveways must be paved with concrete within one (1) year from the date the occupancy permit is issued for the Lot.
- (i) One or more gables facing the street are required. At least one gable shall have a minimum width of 16 feet at its widest point. The design review committee will consider flat roof designs without gabled elements, though such designs must have outstanding proportions and design character.

3.05. Accessory Building.

- (a) A single accessory use building is allowed for each residential unit on a Lot. All accessory use buildings must comply with all provisions of the Village zoning code.
- (b) All principal structures shall have a minimum of an attached two car garage at least 20' wide and 20' deep. Garages shall provide space for at least 2 vehicles and may be up to 3 vehicle stalls in width. The width of the garage portion of the structure may not exceed 50% of the width of the house and the door for the third garage stall shall be set back a minimum of 18 inches further from the street than the first two garage stalls. It is preferred where feasible, that the garage be set back further from the street than the front door (however, the front door may be set back, to a maximum distance of five feet from the face of the garage).

3.06. Fencing. Any fencing allowed shall be constructed in accordance with Village ordinances along with the following requirements:

- (a) No fences are allowed to extend forward, from the rear of the principal structure. All fences can be extended from the rear of the residence/structure into the rear yard and side yards.
- (b) Fences shall not be erected on any Village right-of-way and may be installed on the side and rear property lines as long as they do not interfere with any other aspect of this Declaration.

- (c) Plastic-coated chain-link fence is allowed as long as the plastic coating is black. No other color of coating is allowed.

3.07. Lawn Maintenance.

- (a) A Lot shall not be used or maintained as a dumping ground for rubbish. Trash, garbage, or other waste must be kept in sanitary containers.
- (b) All areas of each Lot not used as building site, lawn or under cultivation as a family garden shall be kept under a cover crop or so cultivated or tended to keep such areas free of noxious weeds. Lot Owners shall be responsible for maintaining the structures, Lot, and adjoining street terrace in a neat appearance and keeping the Lot and street terrace free of noxious weeds. Seeding or sodding of the entire yard is permissible and must be completed within sixty (60) days of occupancy of the building unless, due to weather conditions, the Village Board waives this condition in writing.
- (c) The Village shall have the right to complete any grading, seeding, sodding, or general landscaping not completed within the time required by Paragraph 3.08(b) and to recover the costs of same from the Owner. The owner will be billed for the work and, if it is not paid by October 30, the cost will be placed on the tax roll as a special charge.
- (d) No Lot Owner shall change the elevation of a Utility Easement without the permission of Village Board and the Lot Owner shall be responsible for any damages caused to underground utilities affected by any changes in grade. No Lot Owner shall change the grade along any of the Lot lines of existing grade without the written consent from the Village Board. Lot Owners shall be liable for any damages or costs incurred as a consequence of unauthorized grade changes. Any damages done to adjoining properties shall be repaired by the responsible Lot Owner, including loss of any ground cover or vegetation used for prohibiting soil erosion.

3.08. Structure/Grounds Maintenance. The structures and the grounds of each Lot shall be maintained in a neat and attractive manner. Upon the Owner's failure to do so, the Village may, at its option and after giving the Owner five (5) days of written notice sent to the Owner's last known address, have grass, weeds, dead trees, dead shrubs, dead plants and other vegetation cut and removed as often as in its judgment the same is necessary. The Village shall be allowed to conduct this work upon the non-action of an Owner as allowed by Village Ordinance. The Village shall be allowed to collect any charges for these services against the Lot or Owner as a special charge. This covenant is meant to prevent an Owner's negligence or inaction from negatively impacting the value of a neighboring Lot.

- 3.09. Inspections.** For the sole purpose of inspecting the construction of any improvements or for performing the repair and maintenance outlined above, the Village, through its duly authorized agents or employee(s), shall have the option, after reasonable notice to the Owner, to enter upon any Lot at reasonable hours on any business day to ensure that all work has been performed.
- 3.10. Waiver.** The Governing Entity is authorized to grant waivers from any provision of this Declaration where such waiver will assist in carrying out the intent and spirit of this Declaration and where strict application of the provision would result in a particular hardship to the Owner seeking the waiver.

SECTION 4. LOT USAGE

- 4.01. Solar Energy.** All forms of solar energy collectors must be roof mounted and must follow the rate file for Pardeeville Utilities on the inner-connection agreement process.
- 4.02. Utilities.** All utilities serving any building or site shall be underground. No building or other improvement shall be erected or placed within any utility easement. Electric, Water and Sewer services shall be separately metered and billed to each Lot by the Utility directly. Gas required to service a Lot shall be supplied by the public utility company serving the area and shall be separately metered and billed to each Lot by the utility directly.
- 4.02. Signs.** No commercial signs, billboards or advertising devices except those used in the sale of the property shall be placed on any lot or building within the subdivision.
- 4.03. Temporary Living Quarters.** No trailer, mobile home, recreational vehicle, tent, shack or other structure, except as otherwise permitted herein and no temporary building structure of any kind shall be used for a residence, either temporary or permanent. Temporary structures used during the construction of a structure shall be on the same lot as the structure and such temporary structures shall be removed upon completion of the construction.

SECTION 5. ENFORCEMENT.

Any Lot Owner who violates or fails to perform an obligation under these Restrictive Covenants shall be subject to forfeiture. Before assessing a forfeiture, the Village shall give the violating Lot Owner notice of the violation, and five (5) days, or such additional time as the Village may agree, to cure the violation. The amount of a forfeiture shall be within the range of forfeitures provided for violation of the Village's zoning regulations, as determined by the Village. Each day a violation continues, after a Lot Owner has been given notice and an opportunity to cure, shall constitute a separate violation subject to a separate forfeiture. Forfeitures shall be assessed by written notice from the Village to the violating Lot Owner and paid to the Village. Forfeitures that remain unpaid may be collected in an action under Wis. Stat. sec. 778.10.

SECTION 6. MISCELLANEOUS.

6.01. Severability. Invalidation of any one of these covenants, or any severable part of any covenant by judgment or court order, shall in no way affect any of the other provisions, which provisions shall remain in full force and effect.

6.02. Terms and Amendments.

(a) These covenants and restrictions as amended, run with the land and shall be binding on all persons having an interest in any of said Lots for a period of thirty (30) years from the date this Declaration is recorded, after which time they shall automatically stand renewed for successive ten (10) year periods, unless an instrument terminating or altering such covenants and restrictions, in whole or in part is recorded with the Columbia County Register of Deeds as set forth in (b) below.

(b) These covenants and restrictions as amended, or any part thereof may be cancelled, released or amended in writing as to the entire Plat or any part thereof by the Developer (without the requirement of consent by any other party) at any time by a motion passed by the Village Board at a meeting duly called and held. These restrictions or any part thereof may also be released, cancelled, amended or waived upon the affirmative vote of the Lot Owners of seventy-five percent (75%) of the Lots in the Plat and the consent of the Village Board by a motion passed at a meeting duly called and held. All amendments shall have prospective application only and shall be evidenced in writing by a document recorded in the Office of the Register of Deeds for Columbia County, Wisconsin.

6.03. Notice to Owners. Any notice required to be sent to any Owner under the provisions of these covenants shall be deemed to have been properly sent when mailed, postpaid, to the last known address of the person who appears as Owner on the most recent real estate tax bill at the time of such mailing.

6.04. Attorney's Fees. If any suit or action is brought to enforce the provisions of this Declaration, the party who prevails in such action or suit shall be entitled to recover its court costs and reasonable attorney's fees from the other party.

VILLAGE OF PARDEEVILLE

Phillip Posschl, President

Kayla Lindert, Clerk

[illegible]

Personally came before me this ____ day of _____, 2022, the above-named Phillip Possehl, in the capacity indicated, to me known to be the person who executed the foregoing instrument and acknowledged the same.

 _____ (print name)
 Notary Public, Columbia County, WI.
 My Commission expires _____

[illegible]

Personally came before me this ____ day of _____, 2022, the above-named Kayla Lindert, in the capacity indicated, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Columbia County, WI
My Commission expires _____

This instrument drafted by:

Attorney Paul A. Johnson

Boardman & Clark LLP

Post Office Box 256

Lodi, WI 53555

608-592-3877 (p)

608-592-5844 (f)

pjohnson@boardmanclark.com

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VILLAGE OF PARDEEVILLE
PUBLIC PROTECTION COMMITTEE
Village Hall – 114 Lake Street, Pardeeville
Tuesday, September 20th, 2022 at 5:30 p.m.
MEETING MINUTES

- I. Call to Order – **5:31 PM call to order by Chair Possehl**
- II. Roll Call – All 3 members here, as well as Clerk/Treasurer Lindert, Administrator/DPW Salmon, Trustee Griepentrog, Trustee Henslin, Trustee Babcock and Lt. Clark joined after 6 PM.
- III. Verification of the Posting of Agenda – Lindert stated all 3 public places and website
- IV. Agenda Approval – Holtan/Balsiger
- V. Minutes Approval – Balsiger/Holtan
- VI. Comments from the Floor - None
- VII. **NEW BUSINESS**
 - A. Dog Ordinances
 - i. Ord 6-24: Animals at Large Prohibited
 1. Addressing/clarifying invisible fences
 - Salmon explained existing ordinance and how this got brought to her attention. Provided Paul Johnson's response and proposal to changes to the ordinance.
 - Motion to approve changes and recommendation to the Board **Balsiger/Holtan**
 - **Motion carried unanimously**
 - ii. Ord 6-61: Vicious dogs
 1. Adopting County ordinance
 - Salmon explained this is being brought back because the recently deemed "vicious" dog has bit again and Sheriff's office said the Village ordinance is too vague. Recommend that we adopt the County ordinance.
 - Paul Johnson cautioned to not contradict chapter 6 of the existing ordinance and for village employees to review
 - Griepentrog stated the need for the Village to adopt a clear ordinance so owners have a clear understanding
 - Griepentrog brought up "serious injury" ordinance language discussion; reviewed definitions in full
 - Nuisance vs. vicious dog discussion
 - Legal court decision and affidavit discussion
 - Possehl stated he thinks the Village needs to do something about this dog
 - Discussion on a certain dog owner's property – County vs. Village collaboration
 - Holtan stated he doesn't think there should be a time constraint on incidents; doesn't agree to a certain number of incidents to fall within a 12-month period
 - Salmon stated some possible revisions that the Village can make
 - Balsiger stated he wants the duty to fall back on the owner, not the Village physically removing the dog
 - Lt. Clark arrived around 6:10 PM and helped explain to the committee the County

situations he has been involved in with seizing dogs and the legal process

- Clark gave guidance on residing in Village vs. County and what ordinance to fall back on
- Motion to adopt County ordinance, but also include some language from 6-61 (b) and recommend to the Board **Possehl/Balsiger**
- **Motion carried unanimously**

B. ATV

i. Ord 32-53: Miscellaneous ATV/UTV regulations

1. Hours of operation

- Balsiger asked what recommendation was
- Possehl stated mirroring the County ordinance on hours of operation
- Balsiger wants to revisit if Village receives numerous complaints
- Haynes stated motorcycles are much louder than ATVs
- Motion to change hours of operation of ATVS to be 5 AM-10 PM **Holtan/Balsiger**
- **Motion carried unanimously**

VIII. Adjourn 6:26 PM by Possehl

Submitted: Kayla Lindert, ClerkTreasurer

Approved: 10/31/2022

**VILLAGE OF PARDEEVILLE
JOINT PUBLIC UTILITIES COMMISSION/ VILLAGE BOARD
DRAFT MINUTES**

**Village Hall – 114 Lake Street, Pardeeville
Monday, Oct. 3rd, 2022 at 4:30 p.m.**

- I. Call to Order – Babcock called meeting to order at 4:30 PM
- II. Roll Call – All Public Utility members are here except Haynes. Excused absence. All Village Board members present except for Henslin and Haynes. Henslin attended by phone and Holtan came around 5:00 PM. Also present were Salmon, DPW/Administrator, Dushack, Utility/Billing Clerk, Lindert, Clerk/Treasurer, Jamie Sieren (Power Systems Engineering), Robin Wendt, and Rick Wendt.
- III. Verification of the Posting of Agenda – Lindert stated posted in 3 public spots and website
- IV. Agenda Approval – Buzzell/Adams. Motion carries unanimously.
- V. Minutes Approval – Possehl stated amendments needed to packet's minutes. Possehl/Bock to approve minutes with amendments stated. Motion carries unanimously.
- VI. Village Administrator/Director of Public Works Report
 - Salmon highlighted PCAC and the contact made with PSC for updates, PSC rate file, U factor, attachments, possible fix to this is realigning bill cycle
 - Working with Jamie from PSE
 - LRIP funding/Reporting
 - Budget work with Lindert
- VII. Comments from the floor - none
 1. Comments from the commission – none
- VIII. Tour electric facilities with Power Systems Engineering – Jamie Sieren
 - Jamie Sieren explained why he'd like to host a tour, the purpose and approximately how much time it could take
 - Could also do PowerPoint presentation/display and stated need for tour
 - Members stated pictures could work tonight or another time
 - Not touring tonight due to the long agenda and will schedule for another time
- IX. OLD Business
 1. EPA Lead and Copper Compliance
 - A. Customer Piping Materials Inventory – Survey Incentive
 - Salmon explained topic; accessing the inventory, meter management program and cross-connection forms, but not enough is gathered on those, that EPA is now asking for 5 main categories of data, which are typically not collected when operators perform cross connection inspections or meter installations
 - Findings from GIS surveys via public input will save time for our two operators knowing we need to collect this data from every customer within the utility by Oct 2024.
 - EPA suggesting utilities might want to offer incentive; is this something we would want to consider?
 - Salmon explained funding source if the lateral is lead or galvanized. Currently the EPA is listing as a Municipal Cost, from the watermain to the meter. Village can create a new ordinance to put the expense from the curb stop to the meter on the homeowner/property owner
 - Babcock stated voluntary compliance in Village is weak. Gave examples of Roosevelt St. in past year and compliance was poor. Offering incentive and partner with local businesses.

- Adam questioned Salmon about water meter replacement in Village in recent years. Salmon answered on 3-year plan and what the Village crew would know and would not know for inventory. Salmon stated ordered last Oct and still have not received that inventory. Dushack stated over 1100 water meter residents.
- Salmon explained galvanized fittings prior to 1960. Topic is introductory and mentioned incentives again. Village will see how the survey goes and possible incentives we can offer and possibly budget for it for upcoming years
- Babcock questioned each Public Utility member and Village Board members for final thoughts on this topic. **Babcock said hold/table this agenda item for a second time, and to bring back for next meeting.**

2. Hauled in Waste to the WWTP

- Salmon handed out documents to room and stated test results/findings received from CT Laboratories. Also mentioned increase per load that was agreed upon and invoicing for testing
- Salmon explained and referred to the bar graph/plant's performance all year and how the plant's performance improved after not taking any septic/hauled in waste in the months of July and August this year while MSA and the Village were performing other tests. Salmon also referred to an email from Greg Gunderson at MSA and his recommendations
- **Babcock stated September 12th Public Utility motion that carried unanimously. Motion left it open-ended on the fee side.** Discussion on fees and responsibility for testing. Babcock referred to BOD totals from bar graph and questioned January dumping by Wendt's. Salmon explained pump age lists.
- Adam questioned testing results from loads brought in by Wendt's and outcomes from those tests performed by CT Laboratories. Salmon pointed out metals results in this CT Lab report.
- PH discussion vs. BOD
- Pumper asked Salmon if this was personal and if she personally wanted them out of the Village. Salmon stated this is not personal and she is just doing her job. She has to protect the facilities and cannot turn her head. Village is on DNR's radar now. Salmon stated 1 load is equivalent to 75-100 homes and our facility is aging. Stated our facility cannot treat the hauled in waste, like other locations who have activated sludge. We can only turn on another blower, wait, hope and pray.
- Babcock questioned Salmon on how many loads/how many times have they made a delivery this year. Salmon referred to the excel spreadsheet and answered per month. Totals included mixture of holding tanks and septic. Compared 2021 and 2022 data.
- Discussion on Operators' time and sole person for testing. Salmon offered her assistance.
- Babcock wanted each member to state their opinion on this matter. Went around and got different recommendations, comments, and questions back to Salmon. Buzzell stated same story/issues arising at plant for last 30 years.
- Babcock questioned what this committee wants to do with a motion to the Board and fees. Discussion on regional tests and data collection in the next month.
- Adam questioned Wendt's on high numbers during busy season. Robin Wendt explained holding tanks and lower concentration is what they will have the rest of the winter. Discussion on other options for local Waste Hauler in lieu of using Pardeeville's Facility.
- Possehl stated this commission needs to make a motion to determine the status on partnership with Wendt Septic and monetary fees are for the Board to decide
- **Babcock called for a motion for the first time.**
- **Motion to reinstate Wendt Septic immediately to dump, pending further review of 2021's data to compare to 2022. Adam/Buzzell.** Discussion on details in the motion and amend it to say without testing except for PH.

- **Modified motion to state: reinstate Wendt Septic immediately to dump, pending further review of 2021's data to compare to 2022 and contingent upon Village staff to perform a PH test in-house. Motion carries unanimously.**
- Next motion needed for fees. Discussion on who is going to pay for past \$140+ bill from CT Laboratories. **Motion to defer the fee off to Village Board so they can determine who's responsibility it is. Adam/Bock. Motion carried unanimously.**
- Motion from Village Board who is in attendance tonight: **The Village of Pardeeville budget will pay the \$140+ invoice from CT Laboratories from testing 1 Wendt Septic load. Babcock/Holtan. Salmon answered. Motion carries unanimously, excluding Haynes.**
- Salmon stated she would let MSA know the outcome from this meeting and possibly bringing them for the next meeting

X. NEW Business

1. Power Systems Engineering – Electric System Study

- A. Electric Study and Distribution Line Maintenance – Jamie Sieren handed out documents and explained shortage of capacity for the S. Main St. Substation and the need for the new transformer. Jamie explained every summer the Village gets to a point where we cannot serve all of the load at the peak time.
- B. Jamie continued with presentation in full, highlighted points below from the electric study and answered questions from the Commission about the Electric Utility Circuit Map. Sieren pointed out where the constraints are in the system and the need for the upgrades to come.
- C. For budgeting plan discussion, items 3 and 4 are what are recommended by Jamie on page 4-1. Babcock asked for a 5-10 year plan and discussed inventory issue. Jaime's map provides the 5-year plan. Salmon explained this next budget cycle, 2023 and capital projects.
- D. Adam questioned Sieren about substation upgrade and what it could handle down the road with our future growth. Sieren answered past 2030 and considerably more depending on our Large Wholesale Customers, such as Everbrites They are currently working through a large upgrade in demand for a new piece of equipment, requiring a 750 kVA transformer
- E. Griepentrog questioned Sieren about electric cars and how will it affect upgrade. Sieren answered with load capacity and distribution system changes.
- F. More discussion on inventory. Sieren talked about the pandemic and the industry. Salmon has incorporated an increase in the inventory. Sieren explained how utilities are not ridding of the used items anymore.
 - 1. South Main St. Substation – included above
 - 2. Maintenance – Morton St and Haskins St Maintenance – Discussed through the inventory conversation as a project
 - 3. Infrared (IR) Scan results – Report provided in the packet on what is needed for the system. Lineman will perform the work in 2023 and future budgets

2. Sunrise Subdivision electric poles and 3 phase primary feeder additions

- Sieren handed out documents and showed pictures from Richland Center.
- Discussion on subdivision home value
- Babcock questioned Sieren and Mowery about pole choice; aluminum vs. steel vs. concrete. Possehl mentions cast aluminum and salt exposure. Salmon explained ordering lag. Babcock questioned committee if they want to be this involved in this topic or recommend a simple motion. **Motion by Public Utility Commission: recommend for electrical poles to be a general decorative pole and decision to be made by**

the Village Board. Adam/Buzzell. Motion carried unanimously. Babcock inquired about the 3 phase primary feeder additions. Salmon answered that this is currently budgeted to be hired out. Time constraints with other demands as mentioned tonight.

3. Simplified rate increase – Water Utility

- Salmon explained simplified rate case vs. conventional rate case and referred to Brent Nelson's email. New rate per PSC is 4.5%.
- Referred to 2022 Rate Increase Impact graph included in packet, prepared by Dushack
- 3% simplified was past simplified rates.
- **Recommendation to the Board to complete a simplified rate case for water utility, proposed 4.5% increase. Possehl/Babcock. Motion carried unanimously.**

4. Rate increase – Sewer Utility

- Salmon referred to again the 2022 Rate Increase Impact graph included in packet
- Babcock said to please note that we are potentially looking at possibly \$300k maintenance in the next year budget, 2023.
- Salmon pulled up sewer budget and ponds at the treatment plant. Salmon provided differences between a 3% or a 4.5%. Discussion on % differences.
- **Recommendation to the Board to complete a simplified rate case for sewer utility, proposed 4.5% increase. Adam/Possehl. Motion carried unanimously.**

5. Conventional rate case 2023 – Public Fire Protection Charge

- Salmon explained water fund currently and relationship with the Public Fire Protection Charge. Babcock stated Finance & Personnel has reviewed this in the past and process to change this. **Motion: Recommendation to the Board to file for conventional rate case to realign the Fire Protection Charge to water utility. Adam/Bock. Motion carried unanimously. Motion by Village Board: Motion to accept Public Utility Commission recommendation. Holtan/Griepentrog. Motion carried unanimously, Haynes excluded.**

6. Align bill cycle with purchased power

- Salmon explained need and a way to fix the gap in the Village's revenue. Compared due dates for the utility cycle. Salmon stated moving our reading meter date to end of month and there won't be lag nor a spike in the PCAC calculation. Per PSC, only can move the meter read date 5 days at a time. **Motion: To realign the bill cycle, meter reading, and start educating the public with this process. Knadle/Adams. Motion carried unanimously.**

7. Wescott water tower internal repair

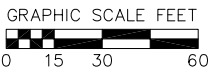
- Salmon provided slides from 2019 dive of the water tower.
- Babcock explained need, examination and inspection of Wescott water tower. Salmon had proposal for completing this. **Motion: To recommend to the Village Board that they include this project in their 2023 budget preparation. Buzzell/Adam. Motion carried unanimously.**

X. Adjourn – 7:00 PM by Babcock.

Submitted by: Kayla Lindert
Clerk/Treasurer

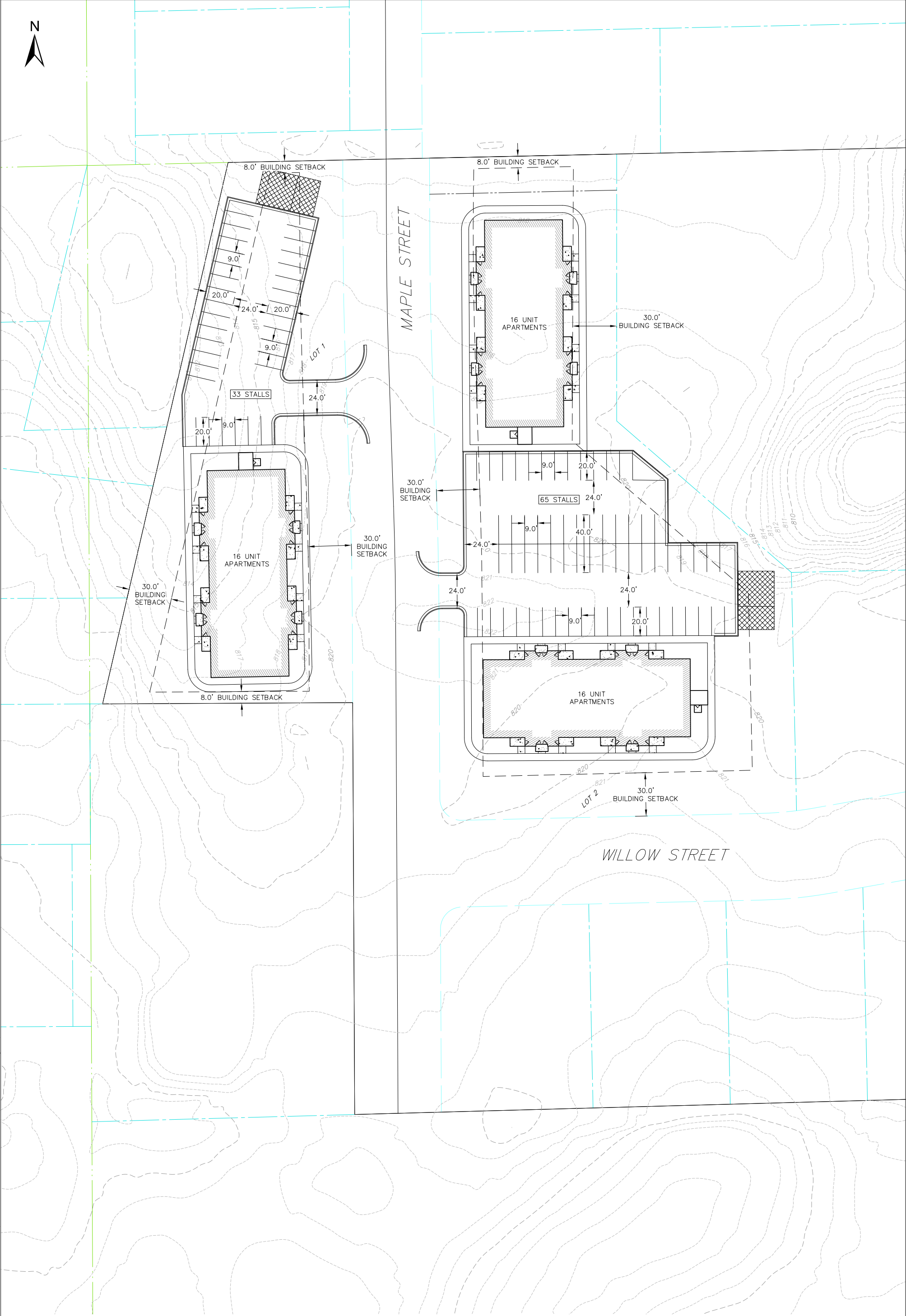
Approved on: 11/01/22

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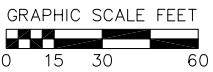


PARDEEVILLE DEVELOPMENT - OPTION 1
PARDEEVILLE, WISCONSIN
2022-10-26

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planners | engineers | advisors

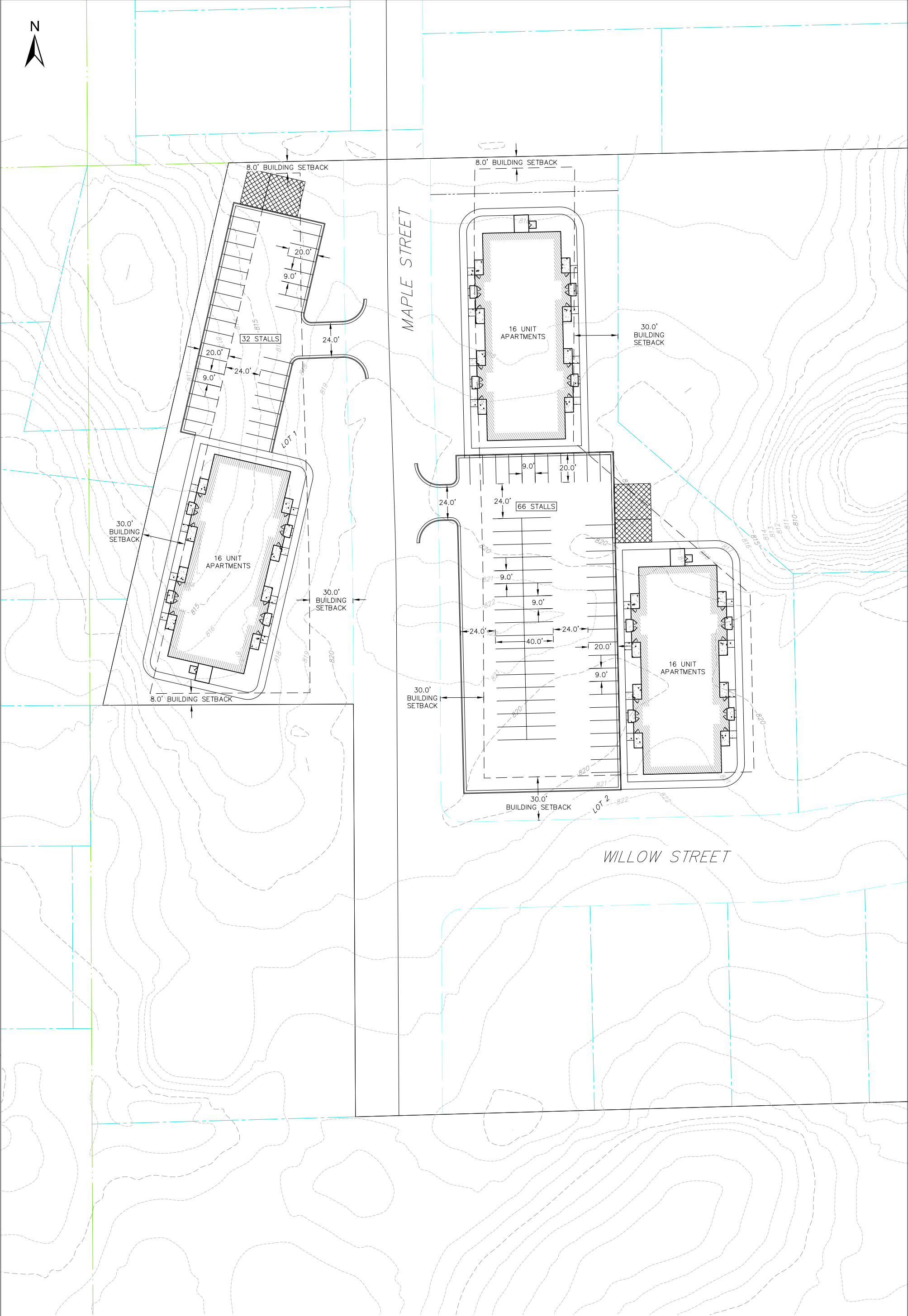


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PARDEEVILLE DEVELOPMENT - OPTION 2
PARDEEVILLE, WISCONSIN
2022-10-26

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planners | engineers | advisors



**COURT COMMITTEE MINUTES
EASTERN COLUMBIA COUNTY JOINT MUNICIPAL COURT COMMITTEE**

MEETING: WEDNESDAY, NOVEMBER 2, 2022

FALL RIVER

The Eastern Columbia County Court Committee held a meeting on Wednesday, November 2, 2022, at 5:30 PM at the Fall River Village Hall.

Present were the following: Jeff Slotten, Chairperson, (Fall River), Ken Ireland (Randolph), Don White (Poynette), Stan Stofflet (Rio), Kim Bauer (Wyocena), Phillip Possehl (Pardeeville), Eric Hansen (Lodi), William Breunig, Judge, Clerk, Karen Schmitt, Marie Abegglen, Bookkeeper, Deb Wells, Westra & Tillema.

The meeting was called to order by the 2022 Court Chairperson, Jeff Slotten, at 5:30PM.

AGENDA

ROLL CALL: The following municipalities were represented: Fall River, Randolph, Poynette, Rio, Wyocena, Pardeeville and Lodi.

APPROVAL OF AGENDA: Motion to approve the agenda by Ken Ireland, seconded by Eric Hansen. Agenda approved.

10/19/2021 MINUTES: Motion to approve 10/19/2021 minutes by Kim Bauer, seconded by Ken Ireland – abstained from vote: Pardeeville, Phil Possehl and Lodi, Kim Bauer. No further discussion. Motion carried.

2021 REVIEW: Deb Wells: The 2021 review is on a cash basis only, not on tickets uncollected. Retained earnings for 2021 are \$86,829.50. Unpaid tickets are not being tracked. Deficit of \$9,598.63. Columbus citations are still being collected through collection means.

CONSIDERATION OF COLUMBUS REJOINING ECCJMC: Present at this meeting was Kyle Ellefson, City Administrator for Columbus: The City of Columbus is interested in rejoining ECCJMC given its past successful partnership. The City of Columbus Municipal Court is not sustainable without a partner. Judge Breunig states that the addition of Columbus is a sound financial decision for all parties concerned. The Judge and Clerk welcome the return of Columbus. Motion for the City of Columbus to rejoin our court, effective May 1, 2023, by Phillip Possehl, seconded by Kim Bauer. No further discussion. All in favor. Motion carried. Welcome back!

WAGE AND BENEFITS: Discussion on wages for Judge, Clerk, Bookkeeper: Clerk – proposed increase of .50 cents per hour; Bookkeeper – proposed increase of .25 cents per hour; Judge- proposed increase of \$150.00/year. Discussion: Judge Breunig asks to be put back to the salary he was at before Columbus left - \$15,548.88/yr. Motion by Kim Bauer to give Judge Breunig the raise of \$150.00 effective January 1, 2023 through April 30, 2023 and

\$15,548.88/year effective May 1, 2023 through December 31, 2023. Seconded by Don White. No further discussion. All in favor. Motion carried.

Jeff Becker proposed a raise of \$1.00/hr for the Clerk. Motion by Ken Ireland for the \$1.00/hr increase for the Clerk, seconded by Kim Buaer. No further discussion. All in favor. Motion carried.

Bookkeeper: .25/hour raise (currently at \$16.38). Kim Bauer moves to give the bookkeeper a \$1.00/hr. increase, seconded by Ken Ireland. All in favor. Motion carried.

PROPOSED 2023 BUDGET: This budget is made with assumption that Columbus will add revenue to the Court. Motion to approve budget with wage changes by Phillip Possehl and seconded by Ken Ireland. All in favor. Motion carried.

CONSIDERATION OF TRANSFERRING SAVINGS ACCOUNT TO CDAR

ACCOUNT: We cannot transfer to CDAR account as we need a minimum of \$250,000.00. However, we could transfer money to a CD unless there are thoughts of doing a payout. Discussion regarding placing the money in a CD for a term of 6 months at 1.85% or an LGIP account which has an interest rate around 2%. Motion by Phillip Possehl to put \$90,000 in an LGIP account, but if we cannot do that, then put it in a 6-month CD with a rollover upon renewal option. Seconded by Kim Bauer. No further discussion. All in favor. Motion carried.

OTHER BUSINESS: None.

Motion by Ken Ireland to adjourn, seconded by Eric Hansen. Meeting adjourned at approximately 6:40PM.

Respectfully submitted,



Karen Schmitt

ECCJMC BUDGET 2023

	ACTUAL 2020	BUDGET 2021	ACTUAL 2021	BUDGET 2022	YTD 10/09/22	BUDGET 2023
INCOME						
CITATION INCOME	\$91,827.43	\$91,000.00	\$79,821.14	\$83,000.00	\$71,936.80	\$93,815.97
INTEREST	\$750.00	\$300.00	\$210.52	\$200.00	\$131.37	\$1,500.00
WARRANT/REOPEN FEES	\$5,000.00	\$5,500.00	\$3,942.03	\$2,500.00	\$4,042.77	\$5,000.00
MISC			\$124.00	\$0.00	\$109.33	\$0.00
GRANTS			\$330.10			\$0.00
NSF CHECK FEES	\$200.00	\$200.00	\$380.00	\$200.00	\$100.00	\$0.00
MISC INCOME	\$5,950.00	\$6,000.00	\$4,986.65	\$2,900.00	\$4,383.47	\$6,500.00
TOTAL INCOME	\$97,777.43	\$97,000.00	\$84,807.79	\$85,900.00	\$76,320.27	\$100,315.97
EXPENSE						
PAYROLL						
JUDGE	\$12,240.00	\$12,600.00	\$12,607.20	\$12,730.00	\$9,552.91	\$14,661.64
CLERK	\$47,403.20	\$48,825.00	\$48,817.60	\$49,649.60	\$38,192.00	\$51,729.60
BOOKKEEPER	\$8,190.00	\$8,320.00	\$8,390.00	\$8,450.00		\$8,970.00
ASSISTANT CLERK						
FICA MATCH	\$5,189.24	\$5,335.00	\$5,340.91	\$5,418.46	\$3,652.60	\$5,765.13
PENSION 6.80%	\$4,025.92	\$4,146.00	\$4,146.28	\$4,054.67	\$3,103.32	\$4,514.60
TOTAL PAYROLL	\$77,048.36	\$79,226.00	\$79,301.99	\$80,302.73	\$54,500.83	\$85,640.97
LIFE INSURANCE	\$1,000.00	\$1,500.00	\$1,731.17	\$1,600.00	\$1,311.71	\$1,600.00
WORKMAN COMP	\$400.00	\$400.00	\$372.00	\$400.00	\$373.00	\$400.00
3 YR BONDING	\$0.00			\$750.00	\$1,038.00	\$0.00
LEGAL						

ECCIMC BUDGET 2023

	ACTUAL 2020	BUDGET 2021	ACTUAL 2021	BUDGET 2022	YTD 10/09/22	BUDGET 2023
ACCOUNTING	\$4,000.00	\$4,000.00	\$3,500.00	\$4,000.00		\$3,500.00
OFFICE EXPENSES						
OFFICE EQUIPMENT		\$1,250.00			\$405.00	\$540.00
PROGRAMS/MAINT	\$7,000.00	\$1,200.00	\$4,612.25	\$1,200.00	\$1,108.25	\$1,200.00
OFFICE SUPPLIES	\$1,200.00	\$1,200.00	\$1,061.33	\$1,000.00	\$552.14	\$750.00
PRINTING		\$100.00			\$108.56	\$0.00
TELEPHONE/INTERNET	\$2,000.00	\$3,000.00	\$2,726.57	\$2,500.00	\$1,874.94	\$2,500.00
POSTAGE	\$1,200.00	\$1,200.00	\$880.30	\$1,000.00	\$614.00	\$1,000.00
BANK FEES	\$50.00	\$50.00	\$60.00	\$50.00	\$15.00	\$50.00
MISC			\$45.00		\$188.00	\$0.00
UNCOLLECTABLE NSF CK			\$279.28			\$0.00
TOTAL OFFICE	\$11,450.00	\$8,000.00	\$6,664.73	\$5,750.00	\$4,865.89	\$6,040.00
RENT	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
JUDGE EDUCATION						
SCHOOL/TRAINING/DUES	\$800.00	\$800.00	\$775.00	\$800.00	\$800.00	\$800.00
MILEAGE, MEALS, LODGING	\$500.00	\$500.00	\$268.80	\$500.00	\$237.67	\$500.00
TOTAL JUDGE	\$1,300.00	\$1,300.00	\$1,043.80	\$1,300.00	\$1,037.67	\$1,300.00
CLERK EDUCATION						
SCHOOL/TRAINING/DUES	\$300.00	\$100.00	\$85.00	\$85.00	\$85.00	\$85.00
MILEAGE, MEALS, LODGING	\$575.00	\$200.00	\$497.50	\$500.00	\$81.25	\$500.00
TOTAL CLERK	\$875.00	\$300.00	\$582.50	\$585.00	\$166.25	\$585.00
RESERVE JUDGE	\$600.00	\$600.00	\$0.00	\$0.00	\$300.00	\$0.00
TRANSLATOR	\$100.00	\$100.00	\$10.49	\$0.00	\$32.50	\$50.00
TOTAL EXPENSES	\$97,973.36	\$96,626.00	\$94,406.68	\$95,887.73	\$64,825.85	\$100,315.97

EASTERN COLUMBIA COUNTY JOINT MUNICIPAL COURT

*248 W. Stroud Street
Randolph, WI 53956
(920) 326-3881
FAX: (920) 326-3882*

November 7, 2022

Dear Board Members:

Please indicate below whether your respective community has approved or disapproved the 2023 proposed budget and return this letter to me via mail or email at clerk@eccjmc.com.

Thank you for your cooperation in this matter.

Very truly yours,

Karen Schmitt
Court Clerk

Encl.

Circle One: Village of Fall River, Village of Rio, Village of Randolph, Village of Cambria, Village of Pardeeville, City of Lodi, Village of Poynette, Town of Columbus, Town of DeKorra, Village of Arlington, Town of Lodi, Village of Friesland, Village of Wyocena

_____ City Council

_____ Village Board

_____ Town Board

APPROVED _____

DATE APPROVED: _____

DISAPPROVED _____

DATE DISAPPROVED: _____

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
37123									
11/22	11/03/2022	37123	42	BAKER & TAYLOR	2037069283	Adult Fiction books	100-55-5511-340	96.75	96.75
Total 37123:									96.75
37124									
11/22	11/03/2022	37124	3429	CHARTER COMMUNICATIONS	001221310202	INTERNET CHARGES	100-51-5142-390	49.01	49.01
11/22	11/03/2022	37124	3429	CHARTER COMMUNICATIONS	001221310202		100-52-5210-310	16.34	16.34
11/22	11/03/2022	37124	3429	CHARTER COMMUNICATIONS	001221310202		601-53-9210-310	32.68	32.68
11/22	11/03/2022	37124	3429	CHARTER COMMUNICATIONS	001221310202		602-53-6810-310	32.68	32.68
11/22	11/03/2022	37124	3429	CHARTER COMMUNICATIONS	001221310202		603-53-8510-310	32.67	32.67
Total 37124:									163.38
37125									
11/22	11/03/2022	37125	1247	CT LABORATORIES	173418	WATER SAMPLES	603-53-8270-340	238.00	238.00
11/22	11/03/2022	37125	1247	CT LABORATORIES	173525	Sludge	603-53-8270-340	335.00	335.00
11/22	11/03/2022	37125	1247	CT LABORATORIES	173606	WATER SAMPLES	603-53-8270-340	96.00	96.00
Total 37125:									669.00
37126									
11/22	11/03/2022	37126	13	FRONTIER	608429235401	LIBRARY Phone BILL	100-55-5511-311	156.98	156.98
Total 37126:									156.98
37127									
11/22	11/03/2022	37127	2185	MICROMARKETING	904402	AUDIO BOOKS	100-55-5511-340	46.99	46.99
Total 37127:									46.99
37128									
11/22	11/03/2022	37128	2002	MITZI MANTHEY	REIMB 11.2.22	REIMBURSEMENT	100-55-5511-394	22.52	22.52
Total 37128:									22.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
37134									
11/22	11/03/2022	37134	2188	ROY C. WHITE	10.26.22 REIM	REIMBURSEMENT FOR MILEAGE AND	603-53-8270-340	116.83	116.83
Total 37134:									116.83
37135									
11/22	11/03/2022	37135	958	SENSUS METERING USA INC.	ZA22014862	SENSUS SUPPORT FEES	601-53-9230-000	649.98	649.98
11/22	11/03/2022	37135	958	SENSUS METERING USA INC.	ZA22014862		602-53-6810-310	649.98	649.98
11/22	11/03/2022	37135	958	SENSUS METERING USA INC.	ZA22014862		603-53-8270-340	649.98	649.98
Total 37135:									1,949.94
37136									
11/22	11/03/2022	37136	336	WISCONSIN RURAL WATER ASSC. IN	S5491	MEMBERSHIP RENEWAL	602-53-6500-350	410.00	410.00
Total 37136:									410.00
37137									
11/22	11/03/2022	37137	178	ZARNOTH BRUSH WORKS INC	0191339-IN	Bobcat broom cable	601-57-9335-000	440.34	440.34
11/22	11/03/2022	37137	178	ZARNOTH BRUSH WORKS INC	0191339-IN		602-57-6601-000	440.34	440.34
11/22	11/03/2022	37137	178	ZARNOTH BRUSH WORKS INC	0191339-IN		603-57-8281-000	440.32	440.32
Total 37137:									1,321.00
37138									
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	APWA conference	100-51-5141-130	250.00	250.00
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Trustee exp	100-51-5110-390	50.00	50.00
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Village operating	100-51-5160-340	12.40	12.40
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Village operating	100-53-5323-390	9.60	9.60
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Amazon - electric operations	601-53-9030-340	34.16	34.16
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Roy & Aaron - sewer training	603-53-8203-340	208.04	208.04
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Amazon - streets/parks	100-53-5330-390	208.08	208.08
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Amazon prime sub	100-51-5160-340	14.99	14.99
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Arlo sub	100-53-5364-280	7.50	7.50
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477		100-55-5520-340	7.49	7.49
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477		603-53-8510-310	36.45	36.45
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	ESRI - GIS	100-53-5365-280	72.40	72.40
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477		601-53-9375-240	72.40	72.40
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477		602-53-6995-240	72.40	72.40
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477		603-53-9040-000	72.39	72.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Amazon - pens	601-53-9210-310	7.59	7.59
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Amazon - rear view mirror for UTV	100-53-5324-390	19.75	19.75
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Max Warehouse	601-53-9030-340	118.44	118.44
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477		100-53-5330-390	96.43	96.43
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Sewer fund - insurance claim	603-53-8534-511	500.00	500.00
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Utilities exp	601-53-9210-310	36.47	36.47
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477		602-53-6400-000	36.47	36.47
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Aaron - water training	602-53-6001-340	106.05	106.05
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Aaron exam prep	602-53-6001-340	45.90	45.90
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Bleich Heating - %	100-57-5751-834	959.00	959.00
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Capital City Equipment - siren tower	100-57-5752-806	550.00	550.00
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	SpectrumVOIP	100-51-5142-390	165.53	165.53
11/22	11/03/2022	37138	3477	Cardmember Service	479851022477	Beach exp	100-55-5542-340	63.78	63.78
Total 37138:									3,833.71
37139									
11/22	11/11/2022	37139	3416	AUTO VALUE PARDEEVILLE	705012348	Hydro with credit	601-53-9305-340	28.84	28.84
Total 37139:									28.84
37140									
11/22	11/11/2022	37140	103	BOARDMAN & CLARK LLP	258506	GENERAL MATTERS	100-51-5110-220	1,417.50	1,417.50
11/22	11/11/2022	37140	103	BOARDMAN & CLARK LLP	258506	MUNICIPAL PROSECUTIONS	100-52-5210-220	562.50	562.50
11/22	11/11/2022	37140	103	BOARDMAN & CLARK LLP	258506	TIF - IKWE	100-57-5755-875	517.50	517.50
Total 37140:									2,497.50
37141									
11/22	11/11/2022	37141	294	CAPITAL NEWSPAPERS	AUGUST-OCT	Public Hearings	100-51-5142-360	73.55	73.55
11/22	11/11/2022	37141	294	CAPITAL NEWSPAPERS	AUGUST-OCT	WATER RATE INCREASE PUB.	602-53-6810-310	53.98	53.98
Total 37141:									127.53
37142									
11/22	11/11/2022	37142	3429	CHARTER COMMUNICATIONS	001219710292	INTERNET CHARGES	100-51-5160-340	142.30	142.30
Total 37142:									142.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
37143									
11/22	11/11/2022	37143	2209	CINTAS CORP#446	4135860922	UNIFORMS / MATS	100-51-5160-350	26.90	26.90
11/22	11/11/2022	37143	2209	CINTAS CORP#446	4135860922		100-53-5324-390	31.13	31.13
11/22	11/11/2022	37143	2209	CINTAS CORP#446	4135860922		601-53-9030-340	39.15	39.15
11/22	11/11/2022	37143	2209	CINTAS CORP#446	4135860922		602-53-6000-350	24.81	24.81
11/22	11/11/2022	37143	2209	CINTAS CORP#446	4135860922		603-53-8270-340	17.04	17.04
11/22	11/11/2022	37143	2209	CINTAS CORP#446	9198489185	AED Agreement - Reviver	100-57-5752-806	198.00	198.00
Total 37143:									337.03
37144									
11/22	11/11/2022	37144	5	COLUMBIA COUNTY HIGHWAY COMM	26567	General	100-57-5753-870	886.55	886.55
Total 37144:									886.55
37145									
11/22	11/11/2022	37145	2170	CORE & MAIN	P669454	Water meters	602-57-6550-000	29,760.00	29,760.00
11/22	11/11/2022	37145	2170	CORE & MAIN	R741257	General	100-53-5344-390	2,000.00	2,000.00
11/22	11/11/2022	37145	2170	CORE & MAIN	R741257		100-57-5753-850	1,745.00	1,745.00
11/22	11/11/2022	37145	2170	CORE & MAIN	R837186	Kerf slide top kit with credit	602-53-6500-350	70.90	70.90
Total 37145:									33,575.90
37146									
11/22	11/11/2022	37146	1247	CT LABORATORIES	173781	WATER SAMPLES	603-53-8270-340	96.00	96.00
Total 37146:									96.00
37147									
11/22	11/11/2022	37147	2271	ERIN M SALMON	MILEAGE 10.1	MILEAGE	100-53-5324-331	73.70	73.70
11/22	11/11/2022	37147	2271	ERIN M SALMON	MILEAGE 10.1		601-53-9335-340	73.70	73.70
11/22	11/11/2022	37147	2271	ERIN M SALMON	MILEAGE 10.1		602-53-6600-340	73.70	73.70
11/22	11/11/2022	37147	2271	ERIN M SALMON	MILEAGE 10.1		603-53-8280-340	73.70	73.70
Total 37147:									294.80
37148									
11/22	11/11/2022	37148	245	GENERAL ENGINEERING CO INC.	OCT 2022	BuiDING PERMITS	100-52-5240-250	587.00	587.00

Report Criteria:

Report type: GL detail
