

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20 _____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

May 11, 2016

Chairman William Spellman called the May 11, 2016 regular meeting of the Ellsworth Trustees to order at 7:00 p.m. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston – present, Chairman William Spellman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, EMS Director and Assistant Fire Chief Brian O'Neil, and Assistant Fire Chief Tom Powell. Guests in the audience included Jim Tripp from the Ellsworth Zoning Commission. The meeting was recorded by Western Reserve news. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the April 13, 2016 regular Trustee meetings. No one in attendance requested that they be read. Trustee Houston made a motion to accept the minutes. Trustee Toman seconded the motion. The vote was all in favor. Mr. DeCenso advised the Board that the Zoning Commission discovered a typographical error in the February 11, 2015 minutes. The minutes recorded a motion to approve an additional \$300.00 be encumbered from the Zoning Funds for their consultant, Mr. Smerigan. Upon review, it was determined that the correct amount was indeed \$3,000.00. Trustee Toman made a motion to have the minutes amended to read \$3,000.00. Trustee Houston seconded the motion. The vote was all in favor. Mr. DeCenso thanked the Zoning Commission and Mr. Lee Sandstrom for their diligence.

FISCAL REPORT: Fiscal Officer James DeCenso reported that the April receipts were \$6,724.47. The YTD receipts are \$106,962.98. The month's expenditures were \$38,603.08, with YTD at \$135,792.66. The book cash balance as of April 30, 2016 was \$787,792.66. Mr. DeCenso advised the Board that he, Chairman Spellman and Assistant Fire Chief Powell met with representatives of Armstrong cable on May 6, 2016. The township was notified that due to FCC requirements, Armstrong would no longer be able to provide free cable TV services at the Admin/Fire Hall. Discussion was held regarding the need to purchase a cable television package for the hall. Trustee Houston made a motion to contract for the lowest priced Entry Level service at the Admin/Fire Hall. Trustee Toman seconded the motion. The vote was all in favor. Mr. DeCenso then advised the Board that he needed authorizations for expenditures to cover a few items. He needed an additional \$14.70 to cover his expenses to attend the Local Government conference in Columbus last March, \$1,041.99 to cover the printing of books for Zoning and \$256.00 for annual MCTA membership for the four elected officials and the maintenance supervisor. He also explained that the 2015 Ohio Bureau of Workers Compensation premiums were due as well as the first of two installments of the 2016 premiums. He advised the group that the Township was eligible for a 50% transition credit, a 1% lapse free discount and a 1% discount if paid electronically. With the credits and discounts the 2015 premium due now is \$5,015.62 and the two 2016 installments due are \$1,845.70 each. He also presented the 2016 managed care organization dues of \$860.00. Trustee Toman made a motion to authorize payments of \$10,879.71 as identified by the Fiscal Officer. Trustee Houston seconded the motion. The vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney distributed to the Board revised language of cemetery rules for posting at both Township cemeteries. He then advised the Board that the previously approved repairs of the Mausoleum roof would soon begin, now that the weather has improved. He also has received a quote from Grace services for 2016 pest control services for \$895.00. He is also still working with Allied Locksmiths to finish their work at the Admin/Fire Building. He updated the Board on his work on the new office for the Fire Chief and EMS Director. Trustee Houston then made a motion to accept the bid from Grace Services of \$895.00 for pest control. Trustee Toman seconded the motion. The vote was all in favor. There was then discussion about the signage for the cemeteries and that the new language was much more acceptable. Trustee Houston made a motion to purchase six signs using Cemetery Funds for a total of \$480.00. Trustee Toman seconded the motion. The vote was all in favor. Discussion was then held regarding the cemetery hand water pump. It was agreed not to spend any monies on this project at this time. There was then discussion regarding replacement of trees in the cemetery. No actions were taken at this time.

ZONING REPORT: Mr. Wayne Sarna gave his Zoning report. Since the last meeting, he has written two building permits. He followed up on a complaint for debris and tires being stored on a vacant parcel and that a majority of that property has been cleaned. He also reviewed a complaint about equipment and debris left on property that was previously used for timbering. He has contacted the property owner and that the situation should be resolved within 14 days. He then presented to the Board of Trustees a Zoning Resolution as recommended by the Township Zoning Commission and the Mahoning County Planning Commission. By statute, the Trustees shall hold a public hearing within 30 days of this presentation and within 20 days of the hearing, may adopt, deny or modify the resolution. The Board advised the audience that the Zoning change request is to amend and rewrite the Zoning Resolution in its entirety. The Board discussed the use of two public hearings for the convenience of the Township residents. Trustee Toman made a motion to hold public hearings at the Township Hall on Saturday June 4, 2016 at 10:00 AM and Tuesday June 7, 2016 at 7:00 PM. Trustee Houston seconded the motion. The vote was all in favor. The Trustees discussed any need in having the zoning consultant, Mr. Smerigan available at the hearings. It

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was decided not to engage him for either of the two hearings. The Fiscal Officer was instructed to publish a legal notice at least ten days before the first hearing date. The Board advised the audience that the Proposed Resolution is available on the Township's website at www.ellsworthohio.com/zoning.html.

FIRE DEPARTMENT: Chief Sternburg gave the Fire Department report. The chief reported one brush fire, one service call, 4 false alarms, 21 EMS calls with 15 transports. The Chief reported that he would wait on any further request to update the fire reporting software, as there are multiple service items that have precedence. Discussed was the need for a new exhaust system on E47 for approx. \$1,000.00. The Air Trailer cylinders need hydrostatic testing for \$500.00. Tanker 46 needs the air-conditioning recharged for \$200.00. He also needs to replace batteries in the air-packs for \$50.00. The valve on the deck gun on E41 needs replaced for \$850.00. He then requested authorization to add Mikayla Smith as a junior firefighter. The Chief also responded to the prior month's discussion to replace the computer used by the department. He has priced a computer, Microsoft software and a printer for \$1,200.00. Discussion was held regarding the available funds for the department. The Fiscal Officer reported that non-salary availability is approx \$54,000 unencumbered as of April 30, 2016. Trustee Houston made a motion to authorize the above expenditures of \$3,800.00 to be spent from the Fire Fund and to appoint Mikayla Smith as a junior firefighter. Trustee Toman seconded the motion. The vote was all in favor. Both the Board and the Fire Chief paid their respects to Mr. Hank Krut, who was a very good friend to the Fire Department and the Township.

EMS DEPARTMENT EMS Director Brian O'Neil reported that he had turned over to the Fiscal Officer, a receipt for a printer ink cartridge for approx \$100.00. He had also needed to purchase from PennCare, one new finger probe for the Pulse Oximeter at a cost of \$240.00. He then discussed the AEDs reviewed at the last meeting. He felt that the items proposed by Cintas were of good value, but the pads are not compatible with the Monitor used by the Department and that any transport would require an additional set of pads at approx. \$100.00 per set. The compatible units are at a higher price, but would be more cost efficient in the long run. The two compatible AED units requested by the Department would cost approx. \$4,500.00. Since the Trustees had already approved \$4,000.00 at an earlier meeting, he would need an additional \$500.00 approved tonight. The Board discussed the benefits of the compatible units. Trustee Houston made a motion to authorize expenditures of \$500.00 from the General Fund for the AEDs, and \$340.00 from EMS for the other items. Trustee Toman seconded the motion. The vote was all in favor. Mr. O'Neil then presented a brochure of a Lifepack-15 Monitor to replace the existing unit. The cost is approximately \$30,000.00. The Board requested the Fiscal Officer to review payment options and to report back next month.

COMMITTEE REPORTS:

Trustee Toman gave an update from the Knox Energy gas-line proposal. There has been good response from the public and Knox would like to hold a public meeting to discuss their plans with interested residents. The Trustees agreed to use the Admin/Fire Hall on May 24, 2016 as a non-Trustee meeting. This would be informational by Knox Energy only, and no township business would be involved. He reported that he attended the ODNR luncheon on April 23rd. He also attended the National Township Convention while in Washington DC. Mr. Toman also reported, that an official needs to sign over the title of the 1951 Fire truck previously sold to the Historical Society. Trustee Houston made a motion to authorize Trustee Toman to obtain a duplicate title for the Truck and to have the title transferred to the Historical Society. Trustee Spellman seconded the motion. The vote was all in favor. Mr. Toman reported that the Ellsworth-Berlin Center Crime watch group on Facebook is now up to 622 members. The Crime watch group was instrumental in assisting law enforcement to apprehend a suspect of local burglaries

Trustee Houston thanked the Zoning Commission and all previous members for all their work on the Zoning Resolution. It has taken many hours of hard work to compile the resolution book. Trustee Houston then reported that the employee evaluations were complete and that he now proposed the following personnel wage/per diem changes: Wayne Sarna from \$550.00 to \$625.00 per month; Zoning Commission and Zoning Board of Appeals' members and respective alternates from \$35.00 to \$40.00 per meeting; Commission and Appeals Board Chairperson from \$40.00 to \$45.00 per meeting; Commission and Appeals Board secretary from \$95.00 to \$100.00 per meeting including workshops; and Matt Stroney from \$20.50 to \$21.00 per hour. The Board held discussion on his proposal. The Trustees felt that the extra workload on the Zoning Inspector necessitated the rate increase. Also discussed was a \$0.30 per hour increase for Earl Moracco, who works for the Township through Callos Resources. Trustee Toman made a motion to increase the rates as proposed at each of their respective next pay-periods. Trustee Houston seconded the motion. The vote was all in favor.

Chairman Spellman reported that the Historical society was able to scan all of the old documents from the Township's safety deposit box and all documents have been returned. He had discussions to obtain a community block grant to extend the Sewer line; unfortunately the project would not meet the grant criteria. He will continue to look into alternative funding. He then explained that ORC 307.66 authorizes each Township to appropriate a sum to assist a township VFW Post for the purpose to observe Memorial Day within the township. Trustee Toman made a motion to expend \$250.00 from the General Fund to VFW Post 9571 for their Memorial Day activities. Trustee Houston seconded the motion. The vote was all in favor.

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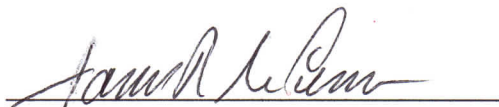
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Trustee Houston advised the Board that the Township was waiting for the attorney to complete the required legal review of the bid package for the parking lot resurfacing project.

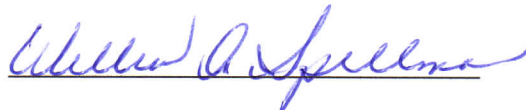
Chairman Spellman reminded the audience of the Memorial Day parade and programs.

Chairman Spellman announced that the next regular meeting would be held Wednesday June 8, 2016 at 7:00 p.m.

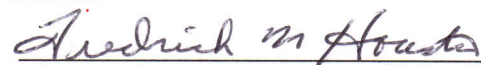
At 9:38 p.m. Trustee Toman made a motion to adjourn the meeting. Trustee Houston seconded the motion. The vote was all in favor.



Fiscal Officer



Chairman



Trustee



Trustee