

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

July 12, 2023

Chairman Fredrick Houston called the June 12, 2023, regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Chairman Fredrick Houston - present, Vice Chairman Robert Toman - present, Trustee William Spellman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Fire Chief Edward Smith, and Assistant Fire Chief Jillian Smith. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the last Regular meeting which was held June 14, 2023. No one in attendance requested that the minutes be read. Motion 2023-82: Trustee Spellman made a motion to accept the minutes from the last meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

ROAD and MAINTENANCE: Chairman Houston read the Road and Maintenance report. Mr. Hoffman had reported that he has cleaned eight headstones and has begun to reset some stones. He has completed painting some of the pavilion benches. The front bricks and sidewalks of the Fire Station are to be cleaned and sealed the third week of July by Overall Solutions, as approved at the last meeting. The ballfields have been fertilized and Joe Serensky Jr started work on July 10th. He was hired through Nesco (fka Callos) Resources.

ZONING REPORT: Mr. Wayne Sarna advised the Board that he wrote one Zoning permit since the last meeting for a cold storage building, 60 x 80 at 11912 Akron Canfield Rd. This is zoned industrial. He then reported that he had spoken to Atty Finamore regarding the title search on the previously condemned building at 10610 Akron Canfield Rd. Atty Finamore will have the results of the title search and is preparing the necessary resolution for the Trustees to hold a hearing, if requested by the owner(s). Atty Finamore also indicated that he is in contact with Judy McCourt regarding the repayment of the demolition costs associated with her Elk Road property. Mr. Sarna then reported on eight other properties that he is reviewing for recent violations. Included is a complaint on the remains of the structure fire at 6717 S Salem Warren Rd. The owner indicated that the structure is to be torn down. The Board and Mr. Sarna then discussed zoning of potential solar farms in the Township. Mr. Sarna will remind Atty Finamore that he was to provide information to the Zoning Commission regarding the legal capabilities of townships.

The Board then recognized Assistant Chief Jillian Smith for her recent nomination for the 2023 Athena Award and her achievements within the Fire Department. Chief Jillian Smith was also recognized for her work with Mahoning County to support the Special Services program for local residents that can be identified with special needs prior to any fire or EMS emergency. Chairman read a Proclamation of her achievements. Chief Jillian Smith thanked the Board and the audience for their support.

FIRE DEPARTMENT: Chief Smith reported that there were 39 emergency calls in the Township in June of which 23 were EMS related. There were 13 transports during the month that were all provided by Ellsworth. He advised the Board that he has received an application from Lilly May who would start as a Junior Firefighter but would like to attend EMT classes this fall. The cost of the program should be funded by the County. The Chief then presented invoices of \$425.00 from Spotted Horse for the lettering of the new Chief's car and \$574.00 for the installation of the radio and lights in the Chief's car. The Board had previously approved \$1,000 in improvements. The Chief also requested two hydrant wrenches at a total cost of \$84.32 and an IV order from Bound Tree for \$328.60. The Fiscal Officer also interjected that the cost to install the speaker system in the Fire Station was \$220.00 more than the original \$856.60 approved at the last meeting. The Chief advised the Board that he is still working with Ohio BWC for an additional power cot. Also in process, with the Fiscal Officer is the grant application for The Ohio Ambulance Transportation Program. He reported that the six personnel, whose gear was replaced by Norfolk Southern RR, were measured for new gear. Phoenix is taking the old gear for analysis and may be able to compensate the Department with discounts on this new gear. Chairman Houston then advised Chief Smith that due to the Township's insurance policy, the new Fire Chief vehicle can be used for personal use by the Chief and Assistant Chief only, as they are always on call. However, all non-Department members are prohibited from riding in the vehicle. Motion 2023-83: Trustee Spellman then made a motion to

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

20

Regular Trustee Meeting July 12, 2023, Continued

approve the \$1,632.92 as requested and to approve the application of Lilly May. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that June's receipts were \$25,098 and expenditures were \$80,163. The expenditures were higher than normal due to three pays in the month. The Fiscal Officer then reviewed the Fund balances. The total gross fund balance as of June 30, 2023, was \$857,797, including \$50,913 in unencumbered ARPA funds; \$410,815 in Fire/EMS Operations and Equipment funds and \$313,927 in Road funds. The General Fund balance is \$67,318 (including Cemetery and Zoning funds). Mr. DeCenso then reported that the new Fire Department time clock and scheduling system is working well thanks to the assistance of Chief Smith and Assistant Chief Jillian Smith. The Fiscal Officer then presented invoices for approval, including a \$604.80 to Ron Zielinski for a cemetery foundation, \$70.00 for the NEO zoning workshop attended by Angela Javorsky, \$60.00 for A&A Transcription for attending the last ZBA hearing and \$15,908.00 to OTARMA for the 6/2023 – 5/2024 property and liability policy. He also had a renewal invoice from the Youngstown/Warren Chamber of Commerce for \$456.75 but withdrew it to review the significant increase in annual dues. **Motion 2023-84:** Trustee Spellman made a motion to approve the \$16,642.80 in invoices as presented by the Fiscal Officer. Trustee Toman seconded the motion. The roll call vote was all in favor. The Fiscal Officer then distributed a review of the One-Mill Fund and the potential need to have an additional amount appropriated for 2023 to cover additional expenses that were not budgeted. Although the funds are available from the Norfolk Southern reimbursement, he needs to request an Amended Certificate of Resources from the County Budget Commission before those funds can be directly appropriated and spent. In the meantime, \$43,460 of the funds were not appropriated earlier in the year as they are held in a "sinking fund" for long term future purchases. He may need to request the Trustees to amend and add to 2023 appropriations from the \$43,460 to pay for the replacement fire gear. Chief Smith indicated that the invoice for the new gear will not be received for quite a while. The Fiscal Officer then indicated that the immediate need to amend appropriations would not be necessary and can wait for the next meeting, if needed. Mr. DeCenso then reported that the \$20,000 Ambulance Transportation Grant is in process, but reminded the Board that these monies can only be used for premium back-pay for first responders for the COVID Emergency period of 3/1/2020 to 5/11/2023. Calculating the amounts due to each responder will be difficult.

COMMITTEE REPORTS:

Trustee Spellman reported on a committee meeting with Congressman Bill Johnson regarding ARPA and Green New Deal infrastructure funding. Mr. Spellman also discussed the upcoming crack seal program in the Township. He also discussed moving forward with an appreciation dinner for those employees and resident volunteers who have provided their time to the Township.

Trustee Toman thanked the Fire Department for their participation in the 4th of July parade in Canfield. He then provided a current crime report and indicated that the Sheriff may be providing these reports more often. He also reported on a conversation with the Engineer who is working on the Elk Rd drainage issue. She has assured him that additional information will be forthcoming.

Trustee Houston also discussed the appreciation dinner. He received a price of \$20.00 per plate from Ala Cart Catering.

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS:

Trustee Spellman and Mr. Fred Schrock provided information on the Western Reserve 22 Walk that will be held at 4:00 pm on Saturday, July 22nd at the High School track.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

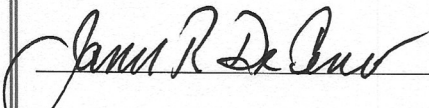
Held

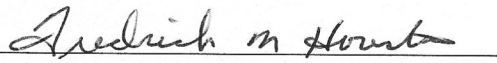
20

Regular Trustee Meeting July 12, 2023, Continued

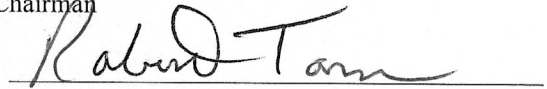
The next regular meeting will be Wednesday August 9, 2023, at 7:00 pm.

With no further business, at 9:20 pm, **Motion 2023-85:** Trustee Toman made a motion to adjourn. Trustee Spellman seconded the motion. The roll call vote was all in favor.

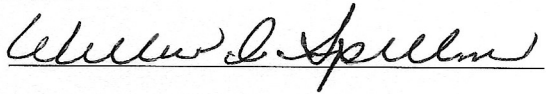

Fiscal Officer



Chairman



Trustee



Trustee