



Minutes of Mirfield Town Council Meeting

Held on: Wednesday 11th November 2020 at 6.30pm

Held at: Remotely via Zoom

Councillors Present:

M Bolt (Chairman), J Hinchliffe, S Naisbett, J Roberts, M Connell, Kath Taylor, V Lees-Hamilton, Keith Taylor, J Hirst, S Guy, M Brown, P Tolson, J Nottingham

In Attendance:

Clerk: L Staggs
Public: Members MAGS
Press: None

MTC243/2019 Chairman's Welcome and Remarks:

Clerk confirmed the remote meeting was quorate.

The Mayor Cllr Bolt welcomed Councillors to the remote meeting.

MTC244/2019 Apologies For Absence:

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

1. To receive apologies – Cllr Burton sent apologies
2. To approve reasons for absence – Cllr Bolt **Proposed** 6 months leave of absence for Cllr Burton, Cllrs had been informed prior to the meeting of this Cllr Lees-Hamilton **Seconded Vote: All in favour**

Cllr Ibberson was absent but sent no apologies or reasons for absence.

MTC245/2019 Declaration of Interest:

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared on the members register of pecuniary interests.

MTC247(1) Cllr Brown declared a personal interest as a plot holder at Nab Lane allotments.

MTC246/2019 Confirmation of Minutes:

To approve the minutes of the Ordinary Town Council meeting of 30th September including payments of Nil. Cllr Bolt **Proposed** the minutes were a true & correct record of the meeting Cllr Lees-Hamilton **Seconded Vote: 12 in favour Cllr Hirst Abstained**. Cllr Naisbett noted a spelling mistake in his name.

Cllr Guy asked that Cllrs observe a minutes silence for Armistice Day. After the minutes silence, Cllr Guy thanked the Clerk, Cllrs & Armistice Committee for their help with the remembrance service. He stated the service was Covid-19 compliant and followed social distancing rules after a full risk assessment was conducted following approval from Kirklees SAG meeting. Clerk confirms a message of support from the Director of RBL was sent to Mirfield Town Council.

MTC247/2019

Internal Matters:

To receive information on the following items and decide any action where necessary.

1. To note the following decisions made between meetings by the Clerk under Delegated Powers as agreed in the Full Council Meeting 12th May 2020:
 - Purchase of Defibrillator Pads & Batteries at a cost of £587.10
 - Payment of Clerk Salary, Working Allowance, NEST Pension & HMRC for October
 - Payment of Just Gardens Maintenance of Eastthorpe Gardens October £40
 - Payment of Yorkshire Internal Audit Services £335.00
 - Payment of TLC Southern Christmas Light Bulbs £4712.40
 - Payment of Ben Hardcastle Installation Lights £2750
 - Payment of Wild About Gardens Allotment Hedges £180.00
 - Payment of Monthly Zoom cost for Pro £14.39
 - Payment of Stationary & Stamps £13.36
 - Preparation & costs associated with Remembrance Service (Armistice Committee Approval)

It was resolved to Note all items in Internal Matters MTC247/2019(1)

2. To agree preparation of letter/email to MAGS regarding termination of a plot holder (Circulated prior to meeting) – Cllr Brown declared a personal interest as a Plot holder. A draft letter was circulated by email prior to the meeting. Cllr Brown states that plots are available on Lowlands. Cllr Brown **Proposed** to send the letter to the Chairperson of MAGS and ask if MAGS would consider to invite a Councillor to sit on the appeal panel & also consider offering a Lowlands plot as an alternative to the plot holder. Clerk to also ask MAGS to provide MTC with a copy of the current structure, who sits on what panel etc., with the names as per page 7 of MAGS rules Cllr Naisbett **Seconded Vote: All in favour**

7.00pm Cllr Roberts left the meeting due to technical problems.

3. To agree use of Zoom Pro to community groups if required and decide terms of use (Circulated prior to meeting). Terms of use were circulated by email prior to the meeting. Cllr Bolt confirmed that the Clerk had subscribed to Pro edition of Zoom which allowed longer meetings, this benefit could be offered to groups to save costs as long as a Cllr hosted the meeting. Cllr Bolt **Proposed** to agree the terms and that any Cllr hosting a Zoom meeting should manage the inclusion and the group adhere to the protocols. Cllr Guy **Seconded Vote All in favour** Cllr Bolt **Proposed** in meetings of Town Council, members of the public to display their names as they enter the waiting room and at the beginning of the meeting state what item of business they are interested in on the agenda and Cllrs to display their name so the Clerk knows who is present Cllr Guy **Seconded Vote: All in favour**

4. To agree Role Profile for Casual Vacancy in Crossley Ward and agree basis of Co-option (Circulated prior to meeting) – Cllr Bolt confirms that no By-election has been called and that Kirklees have advised that MTC can Co-opt a member for the Crossley Ward. Mayor and Clerk to make sure applicants meet the criteria and advertise the position until 30th November 2020. Any applicants will then be asked to present at the next scheduled meeting of council. Cllr Bolt **Proposed** to accept the amended Role Profile Cllr Naisbett **Seconded Vote: All in favour**

MTC248/2019

Community:

To receive information on the following items and decide any action where necessary.

1. To receive a programme of works from Riverside Stewardship Company for 2020 and agree quotation of £1290.00 (Circulated prior to meeting) – Cllr Bolt states that the quotation provided is for immediate tasks. The Draft project plan to be amended to include wording previously agreed, stipulating the use of Mirfield businesses wherever possible and confirmation the RSC have indemnified MTC. Kirkburton & Canal & River Trust locations to be taken out of the project as not contributing and also area owned by Kirklees. Cllr Bolt **Proposed** to accept the quotation and confirms the Clerk has authority to sign the revised agreement on behalf of MTC Cllr Nottingham & Tolson **Seconded Vote: All in favour**

MTC249/2019

Correspondence:

To receive the following new items of correspondence and decide any action where necessary.

1. YLCA White Rose Update (For Information) – **Noted**
2. NALC Coronavirus Update (For Information) – **Noted**
3. NALC Chief Executive Bulletin (For Information) – **Noted**
4. YLCA Code of Conduct (For Information) – **Noted**
5. NP Steering Group Meeting Minutes (To Note) – **Noted**

MTC250/2019

Public Question Time:

None

Cllr Tolson gave a vote of thanks to Cllr Bolt for professionally and efficiently organising the remembrance event.

MTC251/2019

The Date Of The Next Town Council Meeting.

Date of next meeting **6.30pm 9th December 2020**

Time Meeting Closed.....**7.19pm**.....