



Meeting Minutes
October 5, 2020
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday October 5, 2020 at 7:00 P.M. Members of the Board and the public were able to attend in person or via phone at 469-480-6297, conference code 863 785 322# due to the COVID-19 Social Distancing guidelines. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioners Roberts and Rasmussen attended via phone.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from the September 1, 2020; September 14, 2020; and September 28, 2020 Board Meetings. Commissioner Surratt motioned to approve the minutes from the three subject meetings. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
 - a. Mr. Costantino presented the September 2020 Run Report by the Service Provider.
 - b. Mr. Costantino reviewed the LSVFD expenditures for September 2020.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Haygood motioned to approve the reimbursement of the Service Providers expenses. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. Mr. Perez reported that the station construction is behind schedule approximately seven weeks due to issues with the slab base material and the general contractor determining a resolution to sub-standard fill. The slab areas have been designated as zones for what based material is required. The general contractor is now bringing in select fill (best possible) for the station vehicle bays and density testing is being conducted on a regular basis.
 - b. Mr. Perez reviewed with the Board that the reimbursement requests for the construction. Commissioner Surratt motioned to approve the full reimbursement requests for the professional services and Sabinal Group up to \$416,250 after Mr. Perez has fully vetted the request. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.

- c. Mr. Charles Laljer, ESD 4 Administrator, discussed the status of the ESD 4 domain name and website currently hosted on GoDaddy. The Board discussed the possibility of moving the ESD 4 over to the Bexar County website. Commissioner Rasmussen motioned to keep the website as it currently is on GoDaddy. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
 - d. Battalion Chief Ramon, LSVFD, provided an update on the station internal signage and external banners. The banners and signs are all in place at a cost of \$480.
 - e. The Board discussed the initiation of the annual inventory. There was some confusion as Mr. Costantino reported that the inventory was complete. A later review by Messrs. Laljer and Costantino noted that Mr. Laljer was referring to the upcoming Fiscal Year 2021 inventory and Mr. Costantino was referring to the Fiscal Year 2020 inventory. The matter will be updated at the next Board meeting.
 - f. The Board discussed the possibility of pursuing the purchase of 11 acres of property for sale on Toutant-Beauregard. The property could possibly fill the ESD 4 need for an additional station out in the corner of the district. The Board determined that the property was not of interest at this time and no action was taken.
6. Financial discussions and appropriate action:
 - a. Mr. Laljer provided the October 2020 ESD 4 financial report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
 7. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, November 2, 2020.
 8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:04 P.M.