

Lumberjack RC&D Council Meeting Minutes  
 July 26, 2018 – Boulder Junction Town Hall, Vilas County

<b>COUNTY</b>	<b>VOTING MEMBERS ALTERNATES</b>	<b>OTHERS PRESENT</b>
<b>Florence</b>	<b>Yvonne Van Pembrook</b> – LCC	
<b>Forest</b>	<b>Larry Sommer</b> – LCC	Al Murray - LCD
<b>Langlade</b>	<b>Dave Solin</b> – LCC	Molly McKay – LCD Emma Gaither Emily Kruk
<b>Lincoln</b>	<b>Bill Bialecki</b> - LCC <b>Chris Heller</b> - LCC <b>Wayne Plant</b> – Past President	Matt Bremer - LCD
<b>Menominee</b>		
<b>Oconto</b>		Ken Dolata – LCD
<b>Oneida</b>	<b>Bob Mott</b>	Michele Sadauskas, LWCD
<b>Shawano</b>	<b>Arlyn Tober</b>	Blake Schuebel – LCD
<b>Vilas</b>	<b>Jay Verhulst</b> <b>Holly Tomlanovich</b>	Carolyn Scholl – LCD Quita Sheehan - LCD
<b>At-Large</b>	<b>Claudia Baker</b> – Oneida <b>Dick Gilles</b> – Oconto <b>Bob Hermes</b> – Menominee Co <b>Ted Ritter</b> – Vilas Co <b>Margie Yadro</b> – Florence Co	<b>Guests:</b> Ron Yadro, Alix Bjorklund, Randee Smith, Paul Mueller, Tracy Beckman

**CALL TO ORDER:** The meeting was called to order by Hermes at 10:00am. Facing the Flag of the United States, the Council recited the Pledge of Allegiance.

**INTRODUCTIONS:** Those present introduced themselves and a roll call of members appears in these minutes.

**REVIEW/APPROVE AGENDA** – Verhulst/Sommer moved to accept the agenda as presented. Motion Carried.

**PRESIDENT’S ANNOUNCEMENTS:** Hermes introduced new employees Bjorklund, Wlodek, Gaither. Hermes passed out a tick key to each Council Member. This prompted a discussion about the distribution of the remaining tick keys. Beckman explained they will be a give-away at Lumberjack’s 50<sup>th</sup> Anniversary celebration on 8/16, at the National Convention in September and at the UMISC Convention in October. Any remaining tick keys can be distributed with a recommended \$5 donation to Lumberjack.

**MINUTES:** Members reviewed the minutes of the 4/26/18 Council meeting and the 7/19/18 Executive Committee meeting. Motion by Gilles/Verhulst to approve the minutes as presented. Motion Carried.

**TREASURER’S REPORT:** Treasurer Claudia Baker gave the report. The 06/30/2018 checking account balance was \$47,618.21 as shown on the balance sheet. Total assets as of 06/30/2018 were \$767,837.19 making a loss for the quarter of \$59,351.74. Baker explained the loss is due to the way accounts receivables are paid and that current accounts receivables are \$107,000. In addition, two new vehicles totaling \$60,654 were purchased at the end of April. Motion by Verhulst/Bialecki to approve the Treasurer’s report as presented. Vehicles were discussed, and Mueller/Hermes explained there is a plan to replace vehicles on a rotating basis. Motion Carried.

**Audit Update:** Beckman explained in the packet is a preliminary financial statement but after talking with the auditor the previous day, learned that the rest of the report, including the page that describes deficiencies is yet to be issued. The delay stems from further work that had to be done as a result of the 2016 auditor. The full report, called the Required Communications Letter (RCL) will be available at the next council meeting.

**Approve 2019 Project Fund Calculation** – Beckman explained that even though the RCL is not yet complete, the adjusting

entries were received and posted so the figures for the end of 2017 are correct and could be used to calculate 2019 funding. The amount available is \$64,397. Motion by Ritter/Verhulst to approve the full amount of \$64,397 be used for 2019 project funding. Motion Carried.

**NRCS Grant Submission** – The Cooperating Grant for which Lumberjack applied was denied in lieu of Lumberjack becoming the fiscal agent for the Wisconsin Young Forest Partnership (WYFP.) NRCS realized that the Cooperator Grant submission by Lumberjack addressed some of the same practices being used by WYFP who happened to be looking for a new fiscal agent. NRCS saw this as a good fit and both groups approached Lumberjack. The result is a 3-year contract between NRCS & Lumberjack to fund the WYFP coordinator. The USFS/WIDNR also have an agreement to help fund the program for three years. The coordinator will begin as a Lumberjack employee on 8/13/18. Lumberjack will provide fiscal services and receive a 15% admin fee from each funding source.

**Review/Vote At Large Member Policy Updates** – Members received the proposed revisions ahead of time and Beckman explained they address 1) that At Large members cannot be an elected or appointed official, nor can they be an employee of a Sponsor county. 2) Timeline to submit nominations. 3) Clarifies that At-Large members do not have to pay dues. Motion by Verhulst/Sommer to approve the changes as presented. Motion Carried.

**Review/Vote Capitalization/Depreciation Policy** - Members received the proposed policy ahead of time and Beckman explained that while there are guidelines where these items are concerned, there is no written or approved policy. Motion by Sommer/VanPembrook to approve the policy as presented. Motion Carried.

**Updates: FIA/CFI** – Paul Mueller gave an update for FIA/CFI.

**TIP** – Alix Bjorklund gave an update for TIP

**WHIP** – Tracy Beckman gave an update for WHIP.

**Pesticide Insurance** – Beckman explained that pesticide insurance was purchased so that TIP/WHIP Coordinators & field techs could, if necessary, apply herbicide during their control work. There is a pending contract between TIP & the City of Antigo for control work that would be covered by this insurance. There was a lot of discussion about unknowns when we're charging for a service. Beckman explained she would work with the coordinators to set fees based on the job. The Council directed Beckman to work with the Executive Committee to iron out this process and keep them informed.

**Decline Boat Wash** – Beckman explained the liability insurance for the Boat Wash unit was not feasible. The coverage was low and would require Lumberjack to buy a vehicle to tow the unit. The Executive Committee agreed to decline the USFS grant for the boat wash.

**Presentation: ALGAE in our Surface Waters by Gina LaLiberte**

**Presentation: FIA/CFI Updates from the State Level by Andy Stoltman**

**The Next Meeting will be Thursday, November 1<sup>st</sup>, 2018 in Florence County.**

**ADJOURN:** Meeting adjourned at noon.

  
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Submitted 7/26/2018 by Yvonne VanPembrook, Secretary