

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Shakana L. Kirksey-Miller, President
Jessica A. Doherty, Trustee
Carol A. McGowan, Trustee
Koula A. Fournier, Trustee

William H. Green, Trustee
William F. Brockob, Trustee
Nicholas H. Caprio, Trustee

6438 Joliet Road, Unit 103
Countryside, IL 60525
Phone 708-352-4480
Fax 708-888-5651

Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office November 21, 2023– 6:00 P.M.

Call to Order & Roll Call

President Kirksey-Miller called the meeting to order at 6:05 p.m.

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey-Miller	X	
Ms. Jessica A. Doherty	X	
Ms. Carol A. McGowan	X	
Mr. William H. Green		X
Mr. William F. Brockob	X	
Mr. Nicholas H. Caprio		X
Ms. Koula A. Fournier	X	

Staff Members Present

Mr. Kenneth T. Getty, Treasurer

Other Guests Present

Ms. Katie Ngo, Attorney for LTTO

Ms. Cynthia Schilsky, LaGrange Area League of Women Voters

Pledge of Allegiance

Public Comments

Ms. Schilsky commented on the status of the lawsuit brought by Lyons Township High School District 204 and the appointed Lyons Township Trustees of Schools.

AGENDA

Review/Approval of Meeting Minutes

Trustee Fournier motioned to approve the October 17, 2023, Open Session meeting minutes with changes, as discussed. **Trustee McGowan seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

Trustee Fournier motioned to approve the October 17, 2023, Closed Session meeting minutes. Trustee McGowan seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

Treasurer’s Report

Treasurer Getty reported that it has been a busy time for staff. They have been assisting member districts to complete their FY23 audits filing them with ISBE, preparing, publishing, and filing the Annual State of Affairs for all member districts before the end of November along with payroll and accounts payable processing. He also notified the Board that the office building was burglarized on Monday, November 20, 2023, and that the large TV/monitor in the LTTO common area was stolen. No laptops or computers were taken and no confidential information was compromised. All the locks on the building’s interior and exterior have been changed and the landlord is working to enhance security throughout the building.

Review the Lyons Township Treasurer’s Financial Reports

The Board of School Trustees reviewed and discussed the Lyons Township School Treasurer’s October 2023 financial statements.

Review of Review School Districts Official Records

The Board of School Trustees reviewed and discussed the member districts’ September 2023 financial statements.

NEW BUSINESS:

Review/Approval of Commercial Insurance & Worker’s Compensation Package (12/01/2023 – 11/30/2024)

Trustee Brockob made a motion to approve the insurance coverage for December 1, 2023, through November 30, 2024, as presented. Trustee Fournier seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

Review/Approval of Payables List

Trustee Brockob motioned to approve the November 21, 2023, LTTO payables in the amount of \$21,946.05, as presented. Trustee McGowan seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

Review/Approval of Authorized Depositories - No action regarding this item.

IMRF Annual Contribution Rate – Calendar Year 2024

Trustee Fournier motioned to approve maintaining the calendar year 2024 IMRF annual contribution rate. **Trustee Doherty seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

IMRF Executive Trustee Selection

President Kirksey-Miller motioned to vote for Sue Stanish for Executive Trustee of IMRF for the period January 1, 2024, through December 31, 2028. **Trustee Doherty seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

OLD BUSINESS:

Cook County Property Tax Collection Delay

Treasurer Getty reported that Cook County property taxes are due December 1, 2023, and that the LTTO has not yet received any distributions from the Cook County Treasurer.

Trustee Doherty made a motion at 6:56 P.M. to suspend the Open Session Board Meeting for the purpose of entering Closed Session. Trustee Brockob seconded the motion.

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

Trustee Brockob motioned at 7:26 p.m. to reconvene the November 21, 2023, Open Session Board Meeting. **Trustee Doherty seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Caprio, Green

Motion carried.

Action as a result of Closed Session - None

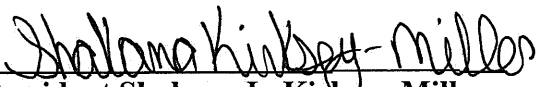
Adjournment

Trustee Fournier motioned at 7:27 p.m. to adjourn the November 21, 2023, Board Meeting. **Trustee Brockob seconded the motion.**

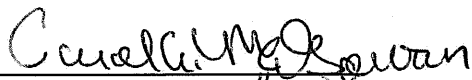
Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Green, Caprio

Motion carried.

Minutes Approved by:



President Shakana L. Kirksey-Miller




Trustee Carol A. McGowan

Trustee William H. Green


Trustee Nicholas H. Caprio



Trustee Jessica A. Doherty



Trustee Koula A. Fournier



Trustee William F. Brockob

Date: 12/19/23

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MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS

November 21, 2023

1. Call to Order.

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Kirksey-Miller at the Township School Treasurer's Office, 6438 Joliet Rd, Countryside, Illinois 60525, at 6:53 pm.

2. Roll Call.

Taken by President Kirksey-Miller. Present were President Kirksey-Miller, Trustee Doherty, Trustee McGowan, Trustee Fournier, and Trustee Brockob. Also present were Treasurer Ken Getty, and Katie Ngo, Board Attorney. Absent from closed session were Trustee Green and Trustee Caprio.

3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

The Trustees discussed the status of pending litigation with LTHS and a status update on the settlement negotiations.

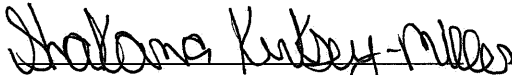
4. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).

The Trustees and the Treasurer discussed the performance of a specific LTTO employee.

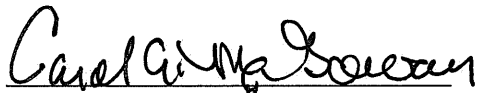
5. Adjournment.

Trustee Brockob, moved to adjourn the Closed Session, seconded by Trustee McGowan. Closed session was adjourned by unanimous vote at 7:37 pm.

Minutes Approved by:



President Shakana L. Kirksey-Miller



Trustee Carol A. McGowan

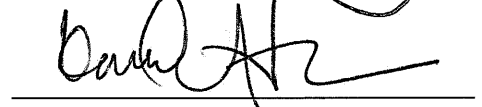
Trustee William H. Green

Trustee Nicholas H. Caprio


Date: 12/19/2023



Trustee Jessica A. Doherty



Trustee Koula A. Fournier



Trustee William F. Brockob