

IBSD MEETING MINUTES DECEMBER 10, 2009

Meeting called to order by John Price at 7:02 p.m.

Board Members present:

John Price
Mike Klingler
Glen Clark
Susan Ring

Attorney Present: Cherese McLain

Public Attendees:

Dale Buttars
Melba Buttars
Sally Price
Adrian Beezer
Ray Ellis
Michael Armstrong
Val Johnson
Jeremy Petrus
JoAn Long
Kevin Murray
Allen Beezer
Carl Owen
Mark Mikesell
Keely Mikesell
Allen Proctus
Merrill Fullmer
Unknown name: LPK
Dan Hunting
Brenda Klingler
Eric Wellman
Cindy Wellman

AGENDA ITEMS:

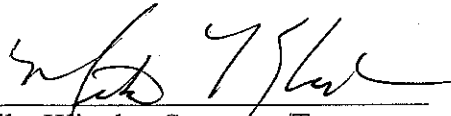
1. Forsgren Update
 - a. Draft procedure for the hook-up process: residential, commercial, and subdivisions.
 - b. DEQ Participation Grant for facility planning study.
 - i. Matches funding for the study
 - ii. Forsgren will draft a Letter of Interest
 - iii. Mandatory outline to follow
 - iv. Study should cost roughly \$75K

- v. Dave has spoken with DEQ—unofficially has said IBSD would be ranked high
 - c. Facility Planning Study:
 - i. Evaluation conditions of current IBSD structures and determine maintenance plan and capital improvements plan
 - ii. Practical Use Life
 - 1. ex: PVC pipe last around 75 years
 - iii. also makes eligible for low-interest loans w State Revolving Fund
 - iv. Looks at resources
 - v. Determines connection fees, etc.
 - d. Motion—Glen, Mike seconded to pass motion to direct Forsgren to draft Letter of Interest to DEQ. Unanimous. **Motion Passed.**
2. Review of Maintenance Plan for copier from Yost Business Systems
- a. Mike provides available service options.
 - b. Motion—Susan, Glen seconded to pass motion to approve Yost warranty for \$900 annually, 72,000 copies per year. Unanimous. **Motion Passed.**
3. Lift Stations
- a. Mike discusses need to convert or extend 3 phase lines in: Wheatfield; 17th Street/Wildwood; 1st Street 45th East; Windriver; Teagan.
 - b. Motion—Susan, Glen seconded to pass motion to go forth with the first four. Unanimous. **Motion Passed.**
4. Sub-District Committee Report.
- a. Attorney, Cherese McLain provides report of what committee has been doing.
 - b. Committee recommends 5 districts with at-large voting.
 - c. Public Comments:
 - i. Adrian Beazer—would like better advertisement of voting, larger posting in paper, maybe put in billing sheets
 - d. Motion—Glen, Susan seconded motion to adopt language set forth by sub-committee report for language on referendum. Unanimous. **Motion Passed.**
5. Owners v. Tenant Question—JoAnn Long.
- a. She owns rentals and is being charged for their NSF charge against property.
 - b. Attorney Cherese McLain informs her that IBSD has legal right to impose liens on properties that have a debt to the Board.
 - c. JoAnn requests legal statute.
6. Removal of monthly billing from 3 lots—Val Johnson.
- a. Given lots with sewer permits
 - b. 5 months after permit, service is rendered.
 - c. Johnson is asking the Board to reimburse and drop liens because although sewer was on he has not been using them on the 3 lots.
 - d. Motion—Glen, Mike seconded motion to reimburse monthly fees paid and reimburse lien. 2-1(Susan). **Motion Passed.**

- e. Susan comments that the permit should just be reimbursed and when he wants to utilize services he should re-apply.
7. Review of fees—Trevor Arnold
- a. Developer purchased permit in 2006
 - b. Didn't utilize until 2008
 - c. Requests credit for time not used and to get lien dropped.
 - d. Motion—Susan, Mike seconded motion to remove lien for \$364.70, refund \$28.00, and Arnold will owe the Board from July 2008 forward. Unanimous. **Motion passed.**
8. Public Comments:
- a. Adrian Beazer—District needs to compile a budget.
9. Office Update.
- a. Thanksgiving pay for temporary employees.
 - i. Hourly rate with no benefits, including no Holiday pay.
 - b. Hiring of additional staff.
 - i. Discussion, Board is going to set up times to meet and go through applicants.
10. Re-review of Nov. 17, 18, and 22nd Minutes.
- a. Motion—Susan, Mike seconded motion to adopt Nov. 19th and 27th Minutes with written corrections. Unanimous. **Motion Passed.**
11. Bills.
- a. Review and discuss itemized sheet.
 - b. Motion—Mike, Glen seconded motion to pay bills except Lund, Benton, and McCarty. 2-1(Susan). **Motion Passed.**
12. Executive Session.
- a. Motion—Mike, Glen seconded motion to go into Executive Session under IC 67-2345 (a) and (c). Unanimous. **Motion Passed.**
 - b. Motion—Glen, Susan seconded motion to come out of Executive Session. Unanimous. **Motion Passed.**
 - c. Motion—Glen, Mike seconded that upon receipt of the signed City of Idaho Falls letter re: Ashwood Acres that the Board formally sign and accept. Unanimous. **Motion Passed.**
 - d. Motion—Mike, Glen seconded motion conditional on approval by City of Idaho Falls to draft letter to Kunde and accept first 2 streets in Ashwood Subdivision conditional on the fixing of Denning Ave. 2-1(Susan). **Motion Passed.**
 - e. Motion—Glen, Mike seconded motion to enter in Memorandum of Agreement or other agreement with attorney for Ashwood Acres, Steven Boyce, to toll statute of limitations until April to provide time for Denning Ave. to be fixed. 2-1(Susan). **Motion Passed.**

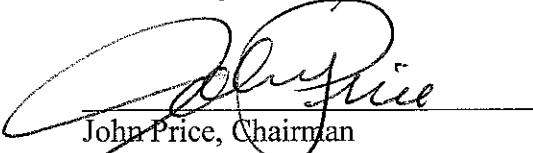
Motion—Glen, Susan seconded motion to adjourn. Unanimous. **Motion Passed.**

Meeting adjourned at 10:03 p.m.



Mike Klingler, Secretary/Treasurer

5-20-2009
Date



John Price, Chairman

5-20-2009
Date

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NOTICE IS GIVEN that the Board of Directors of the Iona Bonneville Sewer District shall hold a **monthly meeting December 10, 2008 at 7:00 pm at the offices of the Iona Bonneville Sewer District, 1555 Lincoln Road, Idaho Falls, ID.**

Monthly Meeting Location:

**Iona Bonneville Sewer District Offices
1555 Lincoln Road
Idaho Falls, ID**

December 10, 2008 Monthly Board Meeting AGENDA

1. Call for additional agenda items.
2. Maintenance Plan / Facility Planning Study – DEQ:
Forsgren Associates, Inc.
3. Procedural review for “Will Serve”:
Forsgren Associates, Inc.
4. Review of maintenance plan for copier from Yost Business Systems.
5. Lift Stations – 3-Phase Conversions
6. Voting Zone Committee Report
7. Discussion of IBSD billing practices for owners vs. tenants: 2877 Azure Dr.:
JoAn Long
8. Removal of monthly billing for 3 lots:
Val Johnson
9. Review of charges for 3925 Magenta:
Trever Arnold
10. Public comment:
Allen Beazer
11. Office Update: Discussion of Thanksgiving pay for temporary employees and hiring of additional staff due to increased workload
12. Re-review of Minutes September 17, 18, and 22, 2008
13. Review of Minutes October 27 and November 19, 2008.
14. Payment of Bills – November 20 – December 10, 2008
15. Executive session 67-2345 (Subsections a, f)
16. Return to open session & adjournment.

Next Monthly meeting January 9, 2009 at the District Office.

Adjournment. “In as much as there have been no other requests for additional items to be included for discussion and proper notice given, the meeting will then be adjourned. Next monthly meeting date: January 9, 2009. *Per Idaho Code for Open Meetings – all IBSD meetings of the board are Open to the Public. Executive Sessions are not open, however will be posted. Any persons wishing to place an item of discussion on the agenda are requested to submit such request to the IBSD Office no later than the Friday prior to the meeting. Unless the request is of an urgent matter, if received after the Friday prior deadline, it will be placed on the following month agenda.*”