

# Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 27th

2020

CALL MEETING TO ORDER BY: Chris Diehl@ 7:30 p.m. Pledge of Allegiance

Roll Call

Pfile Chair: present Vice Chair Bixler: Present, Trustee Diehl: absent, Fiscal Officer: absent

Fire department: Jesse Baughman, Zoning Lipply

## **I. MOTION TO APPROVE AGENDA FOR 8/27/2020**

Moved By: Tim Second: Jeff

Mr. Pfile: Yes Mr. Pfile: Yes

## **II. MOTION TO APPROVE MINUTES:**

### **Trustee meeting 8/13/2020**

Moved By: Tim Second: Jeff

Mr. Bixler: Yes Mr. Pfile: Yes

Guests: Todd Peetz Regional Planning.

Mr. Peetz Presenting about work at Coleman Building in township. He also educated the trustees relating to the Fair Housing Act, is protected class housing, history, and changes over time regarding no discrimination in housing based on Race, Gender, religion, national origin. Added to 1968 class; in 1988 handicapped and family status. Recently military status was added in Ohio. Failure to comply can include hefty fines. Other things regional planning does is deal with renter tenant disputes in fair housing. Tim reported the information was very interesting and educational. Todd also discussed the County Parks mapping link for link to county parks and activities. Also discussed how County Commissioners' picked sites for Coleman homes. Of 2 choices, Edinburg and Franklin Township were chosen.

Todd also discussed program for storm water and septic system replacement funds, but very selective and a lien against property.

Jeffrey also introduced Rhonda Lipply as the township Zoning inspector. Todd invited here to zoning inspectors meeting.

## **II. CORRESPONDENCE:**

A. None presented

## **IV. Old Business:**

none

Tim presented thoughts shared with the parks committee for trunk or treat, 10/25/2020.

Based on grant Fiscal officer got for event (\$1000.00), no donations are needed.

**MOTION:** Motion to approve Trunk or Treat 10/25/2020 at Edinburg Park

Moved By: Jeffrey Second: Tim

Mr. Pfile: Yes Mr. Bixler: Yes

Jesse asked if fire department can get involved. Jeffrey asked if there was a process for kids to parade costumes, as this is nice for them. Tim supported plan presented by board as not enough people to control all the situations relating to social distancing.

## **V. Trustee Reports: none**

## **VI. Department reports:**

**A. Roads.** Kevin, Chip and seal completed. Speed limit signs placed on Giddings.

Working on Park mowing and drainage. Mowing trimming and weed eating in Cemetery.

Jeffrey asked about corner of Giddings and Porter to be swept by road department.

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**B. Fire department .** Jesse discussed training and covid related training/precautions. Reported Sam Baker has resigned from the fire department. Moving on with his career in the service. Trustees and Jesse reported they would be happy to rehire if he comes back. Jeffrey expressed potential for leave of absence for military duty. Jesse requested going away department. Orders came in for new siren. New pagers came in. Only local area firefighters have pagers. Discussed issue with fire vehicle. Shared 2 quotes for generator for fire vehicle and discussed replacement procedure. One \$12,985.00 and \$15,535.00 other quote. Generator Specialist are also doing PTO. Tim asked if this amount has been reviewed with Fiscal officer Bill. Jeffrey reported they had discussed this, but lower, not this amount. They discussed issue regarding choice, history, timing of repair, familiarity with product, warranty information.

### **Motion: Resolution 2020-051**

Jeffery presented a motion to approve purchase of Generator from Generator Specialists, not to exceed \$13,000 with approval of available resources certified by fiscal officer.

Moved By: Jeffrey Second: Tim  
Mr. Bixler: Yes Mr. Pfile: Yes

Jeffrey asked Jesse to hold off on moving forward until funds approved by fiscal officer and Jesse gets more information on the warranty.

Jeffrey asked Jesse to review a report regarding septic system damage. Jeffrey reviewed some purchases with Jesse, CO2 monitor, Uniform purchase, Jeffrey asked Jesse to review any increased costs associated with covid-19, relating to staffing, purchasing, etc.. Jeffrey reviewed Life Force Management from previous meeting. After review, 8 of 20 up for collections, were for non-emergency transport calls. Reviewed need for fire departments presenting at a scene, and reporting for choice of refusal of treatment. Jeffrey asked Jesse that he prepared report that one informs victim of charge, or release signed. Further discussion of liability and need to follow-up with legal. General discussion in issue continued.

He reported there are several reports to go to collections.

Motion to send to collections: COLLECTIONS: HILSTA, SCAJUS, KNIKEB, KOZSTE, GUICON, MCBROB, AYDJOS, PICBAB, JESDVE, EWEJR, SCAJOD. Further action to be taken with SCAJOD.

Moved By: Jeffrey Second: Tim  
Mr. Bixler: Yes Mr. Pfile: Yes

Motion: One additional shows the balance on the bill is \$37.42 WILVEA . MOTION to dismiss payment.

Moved By: Tim Second: Jeff  
Mr. Bixler: Yes Mr. Pfile: Yes

Reviewed letter from Lifeforce regarding direct collections without trustee approval as well as not billing township residence for copays or noninsurance covered services. Trustees decided to not approve the contract change and continue present collection review processes, with exception of write off section.

**C. Zoning:** Rhonda Lippy reports a few agricultural permits that are questionable, but has discussed these with Prosecutor. Rhonda presented location on Alliance and Tallmadge for which a 12,000 sq. ft. building that is reported to be only for agricultural use. It is an individual property with no dwelling. Discussed a barn on Hughes. Rhonda says she let them know she will inspect for agricultural use only. Discussed presence of others with here for safety. Jeffrey asked Rhonda to record a zoning report listing all permits.

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**D. Fiscal officer** requested transfer of in fund money to adjust for increased Zoning hours and low budgeted estimate from past 3 years. Transfer to 100-130 zoning salary from 100-110-599 administration other expenses.

Motion Made for approval, **Resolution 2020- 052** . Motion by Jeffrey and seconded by Tim

Mr. Bixler: Yes Mr. Pfile: Yes

Fiscal officer requested a motion to pay payroll for zoning inspector, as he had received hours report but not time sheet approved by trustees.

Motion made by Tim Pfile, to approve payment of 161.75 hours for last 3 months. Jeffrey requested why fiscal officer did not have a time sheet. Rhonda reported she texted the hours but did not complete the Official time sheet form for zoning inspector as she did not transfer those hours from her notes. She reported she does complete the timesheets, just has not completed this one yet. Jeffrey made motion to pay hours.

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes Mr. Pfile: Yes

Motion: Resolution to Pay for the Pagers from fund 2273 cares fund based on response to emergencies (by local fire fighters) and Covid-19 related increase hours in firefighters workload.

**Motion: Resolution 2020-053** to Reassign cost center from Fire department fund to Covid fund for this purchase.

Moved By: Tim Second: Jeff

Mr. Bixler: Yes Mr. Pfile: Yes

**Motion: Resolution 2020-054** requested to pay wages for an employee who was self-quarantined due to Covid-19 for 3 days for test results. Tabled.

**VI. Motion to pay township bills, EFTS and warrants numbers 41875-41900**

Mr. Diehl: Yes Mr. Bixler: Yes

41875-41900

**VII. Motion to adjourn at 8:37pm.**

Moved By: Jeffrey Second: Chris

Mr. Diehl: Yes Mr. Bixler: Yes

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Tim Pfile, Chairman

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Jeffrey Bixler, Vice Chairman

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Chris Diehl, Trustee

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William McCluskey, Fiscal Officer