

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY FEBRUARY 7, 2019 7:00 P.M.**

Mayor Mandas called the Regular Meeting to order at 7:00 p.m. Commissioners Kitzmiller, Butler, McCoy and Lutz were present. Also present was the City Attorney, City Administrator and the City Finance Officer.

Mayor Mandas led the Pledge of Allegiance.

Motion by Lutz, second by Butler to approve the agenda for February 7, 2019. Motion carried

Motion by Kitzmiller, second by McCoy to approve the January 17, 2019 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Butler to approve the claims and hand checks in the amount of \$107,495.63, from January 18, 2019 through February 7, 2019 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	497.27
AMERICAN ENGINEERING TESTING	PW Professional Services	2,700.00
AXON ENTERPRISE, INC	LE Professional Services	3,564.00
BLACK HILLS ENERGY	Govt Utilities	5,429.89
BUTLER, DAVE	Cell Phone Allowance	50.00
COLTON KELLY	WWTP Deposit Refund	50.00
CONRAD'S SIGNS	Govt Repairs	87.76
DELTA DENTAL	Insurance Expense	393.50
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FMG ENGINEERING	Street Expense	913.20
GOLDEN WEST TECHNOLOGIES	Professional Services	1,363.50
GREENAPSIS	Govt Repairs	280.00
HARMON, LONNIE	Cell Phone Allowance	50.00
HDR ENGINEERING, INC	Professional Services	2,475.39
HEALTH POOL OF SD	Insurance Expense	6,469.44
JARED MUCHOW	WWTP Deposit Refund	50.00
KIEFFER SANITATION	Sanitation Expense	12,563.96
LUTZ, BRYCE	Cell Phone Allowance	50.00
LIGHTING MAINTENANCE CO	WWTP Repairs	186.22
MANDAS, GEORGE	Cell Phone Allowance	50.00
MARK GUSTAF	WWTP Deposit Refund	100.00
MASTERCARD	General Expenses	3,304.26
MASTERCARD	LE Auto Expense	180.24
MBFS USA LLC	Street Auto Expense	3,068.32
MEADE COUNTY AUDITOR	LE Dispatch Expense	2,132.24
MID-AMERICAN RESEARCH CHEMICAL	WWTP Testing Supplies	85.00
PALMER, BRANDY	Cell Phone Allowance	50.00
PROJECT SOLUTIONS	Professional Services	1,882.08
PROJECT SOLUTIONS	Professional Services	15,426.50
PSECO	Park Repairs	1,168.20
RAPID CITY JOURNAL	Publishing Expense	275.84
SDRS-SUPPLEMENTAL	Retirement Expense	335.00
STEPHANIE MCCOY	Cell Phone Allowance	50.00
TANNER FENENGA	Cell Phone Allowance	50.00
TAYLOR, JUSTIN	Cell Phone/Travel Allowance	200.36
USA BLUEBOOK	WWTP Supplies	1,070.84
VAST	Govt Utilities	653.70
VERIZON WIRELESS	LE Utilities Expense	160.04
WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30
WILLIAM CANTALOPE	WWTP Deposit Refund	50.00
Payroll:		
LE		14,346.87
FINANCE OFFICE		8,821.96

WWTP
COMMISSION
STREETS

3,130.73
2,477.83
3,621.82

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Lutz to approve utility billing adjustments of \$530.63 for the period of January 1-January 31, 2019.

DISCUSSION ON BULK FUEL PURCHASING

Discussion was done on purchasing bulk fuel from CBH CO-OP and leasing equipment. Several companies in the local area were contacted but CBH had the best competitive price.

- A) **Motion** by Butler, second by Kitzmiller to approve Bulk Fuel purchasing and equipment leasing from CBH CO-OP with the contingent upon legal review.

PRELIMINARY PLAT APPLICATION

Motion by Kitzmiller, second by McCoy to approve Preliminary plat application: Plat of Lots 178 thru 186, Well Lot 2R and Lots 1 thru 10 in Block 3; Lots 1 thru 7 in Block 4; All of Sun Valley Estates and Dedicated Public Right-Of-Way for Telluride Street. Formerly the Un-Platted Portion of the SE ¼ of the SE ¼ of the SW ¼ of Section 14, Well Lot 2 of Sun Valley Estates, the SW ¼ of the Se ¼ of Section 14 and the Un-Platted Portion of the NE ¼ of the NE ¼ of the NW ¼ of Section 23, the NW ¼ of the NE ¼ of Section 23. All in Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota. Roll call vote. All ayes.

DISCUSSION OF CAPITAL IMPROVEMENT PLANNING

Discussion was done to start a Capital Improvement Plan. More discussion will be done at the next meeting.

CITIZENS INPUT

None

ADJOURNMENT

Motion for adjournment at 7:22pm pm by Butler, second McCoy. Motion carried.

(SEAL)
ATTEST:

Debbie Muzio
Finance Officer

George Mandas
Mayor