

TOWN OF CLOVERDALE
MULTI FAMILY / COMMERCIAL BUILDING PERMIT APPLICATION
NUMBER _____

I, _____, the undersigned, do hereby apply for a Building Permit in order to (brief description of construction i.e., new business, remodeling, addition, etc.): _____

To obtain a Town Building Permit you must first obtain a State Plan Release and have 3 copies of State Approval Blueprint on file with town.

I. Provide the following information:

- A. Attach **3 copies** of lot plot plan including dimensions of both lot, any existing structures and proposed structure. Detail drawing of structure to be constructed.
- B. Is public water supply available? _____ Yes _____ No Tap fee paid? _____ Yes _____ No
- C. Is public sewer available? _____ Yes _____ No Tap fee paid? _____ Yes _____ No
- D. Location: Billing address _____
Mailing address _____
New lot number _____
Phone # where you can be reached: Day # _____ Evening # _____
- E. Parking spaces provided? _____ Yes _____ No Number _____
- F. Is A.B.C. permit required? _____ Yes _____ No If yes, give per number _____
- G. Type of occupancy: Multi Family _____ Commercial _____
- H. Type of construction _____ Type of business _____
- I. Approximate value of construction \$ _____
- J. Zoning Classification of building site _____
- K. Flood Plain _____ Yes _____ No

II. Construction must start within 90 days of issuance of this permit or permit is invalid. Providing the previous 90 day provision is complied with, this permit is valid for 2 years.

III. **Approval of infrastructure** _____
Sewer Permit # _____

IV. **The Building Commissioner shall be notified at the following stages of construction for inspection prior to proceeding to the next stage of construction. 24 hour notice is required for an inspection. Inspections held Monday through Friday only.**

- | | |
|---|---------------------------------------|
| A. Plan Review | G. Electrical rough |
| B. Structure location on lot by staking | H. Frame inspection |
| C. Footer inspection Prior to the placing of concrete | I. Masonry inspection |
| D. Foundation inspection, basement walls, etc. | J. Lathe and/or wall board inspection |
| E. Plumbing rough | K. Final inspection |
| F. Mechanical rough | |

RED CARD (STOP WORK), GREEN CARD (STAGE OF WORK COMPLETED - CONTINUE)

V. **I certify the above information is true and correct to the best of my knowledge and by my signature below do accept this as a receipt for the following fee paid by me to the Town of Cloverdale.**

Building Permit fee of \$ _____ Applicant's Signature: _____

Date: _____ issued this _____ day of _____ 20 _____.

Signed: _____

Building Commissioner

NOTE: Additional inspections may be required. Do Not place concrete until inspection has been made. The business owner and/or contractor will be responsible for inspection to be called for. Returned check fee \$30.00. Fees are non-refundable and non-returnable.