

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083  
CABINET**

**Regular Meeting**

**Tuesday, January 15<sup>th</sup>, 2019 at 9AM**

**SMEC Office, 203 2<sup>nd</sup> Street NW, Adams, MN 55909**

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:06AM by Dan Armagost on Tuesday, January 15<sup>th</sup>, 2019. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Jerry Reshetar, Paul Besel, Jeff Sampson, and Bryan Boysen. Absent was Jim Hecimovich. Administration and staff in attendance were: Executive Director Dan Armagost, Coordinator Denise Kennedy, Business Manager Todd Lechtenberg, and Administrative Assistant Tiffany Lewison.

A motion was made by Jeff Sampson, seconded by Brian Shanks to approve the Agenda with the additions of the New Business Items of Rebecca Young contract, Laura Davis contract and Ed Midwest contract. Motion carried.

Public comments: none

A motion was made by Paul Besel, seconded by Brian Shanks to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the December 18<sup>th</sup> Regular meeting, Treasurer's Report/Financial Report, and the NEXT Step bank account statement.

**Committee Reports:**

- A. Policy Committee: a motion was made by Jeff Sampson to approve and adopt all 100 and 300 series policies with the mission statement added to policy 104 when the mission statement is approved by our admin council. Motion seconded by Bryan Boysen. Motion carried.

**New Business Items:**

- A. Approval to hire additional full-time para for Wolverine Program – a motion was made by Jerry Reshetar, seconded by Jeff Sampson to approve. Motion carried.
- B. Approval for contract for Lexie Sherman for full-time SMEC teacher sub – a motion was made by Bryan Boysen to approve, seconded by Brian Shanks. Motion carried.
- C. Approval to move Katlin Webber to full-time para sub contract – a motion was made by Brian Shanks to approve, seconded by Jeff Sampson. Motion carried.
- D. Approval for Crucial Conversations training materials – a motion was made by Jeff Sampson to approve, seconded by Bryan Boysen. Motion carried.
- E. Approval to join Mower County Collaborative – a motion was made by Bryan Boysen to approve, seconded by Jeff Sampson. Motion carried.
- F. Approval of Rebecca Young contract for LO resource room – motion by Paul Besel to approve, seconded by Jerry Reshetar. Motion carried.
- G. Approval of Laura Davis contract for SMEC para – motion made by Jeff Sampson to approve, seconded by Bryan Boysen. Motion carried.
- H. Approval of Ed Midwest contract – motion made by Bryan Boysen to approve, seconded by Brian Shanks. Motion carried.

Executive director Dan Armagost presented his updates: Fernbrook – review of reimbursable minutes; ALC – full and continuing to get referrals, will continue to have students on waiting list and place as students graduate out; SMEC Site – bid opening today (Jan 15<sup>th</sup>) at 2pm

Coordinator Denise Kennedy presented her updates: Continuing to fill open positions and getting staff trained; discussion on transportation for tuition billed students vs. open enrolled students

Business manager Todd Lechtenberg presented his updates: today (Jan 15<sup>th</sup>) is the last day to update SEDRA; reviewing district caps

Admin Council Updates by Paul Besel: last meeting was January 10<sup>th</sup>, Paul will be going to the state department to visit with the finance chair, all groups at admin council assigned homework for next meeting

The next regular meeting of the board of education will be on Tuesday, February 19<sup>th</sup>, 2019 at 9AM at the SMEC office located at 203 2<sup>nd</sup> Street NW, Adams, MN 55909.

A motion was made by Jeff Sampson, seconded by Brian Shanks, to adjourn the meeting. Motion carried. Meeting adjourned at 9:57AM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on January 15<sup>th</sup>, 2019.  
Minutes approved by Cabinet on February 19<sup>th</sup>, 2019.*