

**Minutes
Town of Clifton
Regular Town Council Meeting
December 13, 2018
7:27 p.m.**

Members Present

Luis Montoya, Mayor
Barbara Ahmann, Vice-Mayor
Laura Dorrell, Council Member
John Freida, Council Member
Ray Lorenzo, Council Member
B. Waddell Reyes, Council Member
Ray West, Council Member

Call to Order: The first official meeting of the 2018-2020 Clifton Town Council was called to order followed by the introduction of the Council members recently elected to office.

Oath of Office 2018-2020: Town Clerk, Espie Castaneda administered the oath of office to council members' John Freida, Laura Dorrell, Ray Lorenzo and Barbara Reyes.

Nominations for Mayor: Town Clerk, Esperanza Castaneda explained the nominating procedures for the office of Mayor.

The Clerk continued the process by calling for nominations.

Council member Laura Dorrell nominated Luis Montoya for Mayor.

There being no further nominations, Council member B. Waddell Reyes made a motion to close the nominations. Motion was seconded by Council member Dorrell.

Voting in favor of closing the nominations were Council member's Freida, West, Dorrell, Montoya, Lorenzo, Ahmann and Reyes.

Motion carried.

The Clerk polled the Council on the nominee for Mayor and the results were as follows:

Voting in favor of Council member Montoya for Mayor were Council members Freida, West, Dorrell, Montoya, Lorenzo, Ahmann and Reyes.

Council member Montoya was unanimously elected as Mayor.

Nominations for Vice-Mayor: Mayor Luis Montoya continued the meeting by calling for nominations for Vice-Mayor.

Council member Ray West nominated Council member Barbara Ahmann as candidate for Vice-Mayor.

There being no further nominations, Council member Ray West made a motion to close the nominations for Vice-Mayor. Second to the motion was made by Council member Laura Dorrell.

Voting in favor of closing the nominations were Council member's Freida, West, Dorrell, Montoya, Lorenzo, Ahmann and Reyes.

Motion carried.

The Clerk polled the Council as to the candidate of their choice for Vice-Mayor and the results were as follows:

Voting in favor of Council member Montoya for Vice-Mayor were Council members Montoya, West, Dorrell, Callicotte, Ahmann, Lorenzo and Reyes.

Council member Ahmann was unanimously elected as Vice-Mayor

New Business:

Discussion and/or action to authorize a letter of support for the Gila Watershed Grant Project. (3rd Restroom Facility) – Presentation by Melanie Tluczek-Executive Director:

Ms. Tluczek explained that the original project funded by ADEQ, United Way of Graham and Greenlee Counties and Freeport McMoRan's Community Investment Program was to implement erosion control & e-coli reduction along the San Francisco River. She explained that the original method to control these issues was to install small rock check dams to slow the flow of run-off into the river. Locations to install the check dams has been difficult and not feasible causing her to obtain permission from ADEQ to change the scope of work. The request was granted and the new scope of work will allow for the installation of a 3rd pit toilet. The location would be between the two existing restroom facilities which is approximately a 7 mile stretch and heavily used for recreational purposes. E-Coli readings spike during the summer months in this area and feels that the addition of the 3rd facility would help further alleviate the problem. At this time, Ms. Tluczek is requesting a letter of support pending IGA modifications with Greenlee County for this project.

Town Manager, Heather Ruder confirmed that this proposed project modification would have no financial obligation to the town at this point.

Motion to authorize a letter of support for the revised Gila Watershed Grant Project which allows for the installation of a pit toilet as described by the Executive Director, Melanie Tluczek was made by Vice-Mayor Barbara Ahmann. Second to the motion was made by Council member Ray Lorenzo.

Council members voting in favor of the motion were Council members' Freida, West, Dorrell, Lorenzo, Reyes, Ahmann and Montoya.

There was no opposition to the motion.

Motion carried.

Discussion and/or action to approve the town's grants committee recommendation to authorize the submission of the Tech Talk project as proposed by the Clifton Public Library: Town Librarian, Sabrina Dumas provided a brief overview of the project and was available for any questions regarding the proposed grant application.

Town Manager, Heather Ruder explained that the grants committee had reviewed this grant proposal and recommended the submission of the application. She also reported that there is no financial commitment from the town other than in-kind support from library staff.

Motion to accept the grant committee's recommendation to authorize the submission of the Teck Talk project as proposed by the Clifton Public Library was made by Council member B. Waddell Reyes. Second to the motion was made by Council member Ray West.

Voting in favor of the motion were Council members' Freida, West, Dorrell, Lorenzo, Reyes, Ahmann and Montoya.

There was no opposition to the motion.

Motion carried.

Discussion and/or action to approve Resolution No. 2018-16: Approving the 2019 Council meeting dates and times for the second Thursday of every month at 2:00 p.m.: Town Attorney, Trish Stuhan explained that the Town Code has been modified to allow for the meeting dates and times to be established by Resolution. Previously the meeting dates and times were defined by Ordinance. The revised ordinance allows more flexibility by allowing these changes to occur by adopting a Resolution.

A brief discussion regarding the proposed time of 2:00 p.m. was held by the Council. Comments included that the proposed time interfered with business establishment hours or other employment commitments. The consensus of the council was that the time could be easily changed by resolution if the new time didn't work out.

Motion to approve Resolution No. 2018-16: Approving the 2019 Council meeting dates and times for the second Thursday of every month at 2:00 p.m. was made by Council member John Freida. Second to the motion was made by Council member Ray Lorenzo.

Voting in favor of the motion were Council members' Freida, West, Dorrell, Lorenzo, Reyes, Ahmann and Montoya.

There was no opposition to the motion.

Motion carried.

Manager's Report: Town Manager, Heather Ruder reported on the following activities and projects:

- ✓ **Update on Wastewater Treatment Plant:** Informed the Council that due to the recent award of grant funds from the Community Investment Program, a new plan to address the sludge removal from the digester has been implemented. With the assistance of the town engineer, a contractor who specializes in sludge removal will provide a super-vac truck to remove and haul the material to Phoenix in a timely manner. They estimate approximately 3 days. Upon completion of the sludge removal, the tank can then be evaluated as to whether it can be rehabilitated.
- ✓ **Update on Playground Equipment for Veteran's Park:** Ms. Ruder reported that she is waiting for proposals from two vendors. The estimated time to manufacture and install the equipment is 16-20 weeks.
- ✓ **Update on Chase Creek Properties:** Reported that the sale of the properties had been posted on the publicsurplus.com website, the local newspaper, as well as posted at Town Hall, Post Office and Public Library. The notices were posted beginning October 17, 2018 and ran through the closing date of November 17, 2018. Unfortunately, no bids were received. She stated that an executive session will be scheduled during the January Regular to consider further actions to take on the sale of the buildings.

Adjournment: Motion to adjourn was made by Council member Ray West, second to the motion was made by Council member John Freida.

Voting in favor of the motion were Council members West, Freida, Dorrell, Lorenzo, Ahmann, Reyes and Montoya.

There was no opposition to the motion.

Motion carried.

Meeting adjourned at approximately 8:06 p.m.