

OFFICE OF
COUNTY CLERK OF MORRILL COUNTY
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Bridgeport, Nebraska 69336-0610
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INSTRUCTIONS FOR A BUILDING PERMIT:

- 1. Call the Zoning Commissioner, Bill Dean, at 308-360-0466 or 308-262-1559 to tell him what your plans are.**
- 2. Talk to the County Assessor, Rose Nelson.**
- 3. Fill out the attached building permit and turn into the County Clerk's Office.**
- 4. Let Bill know you completed the form and have turned it in.**

Improvement Information Statement to County Assessors

This statement is required to be filed when there are \$2,500 or more in improvements, or alterations made to improvements on real property. See instructions below for exceptions.

Owner of Property	Applicant if Not the Owner	Contractor for Project
Name	Name	Name
Street or Other Mailing Address	Street or Other Mailing Address	Street or Other Mailing Address
City State Zip Code	City State Zip Code	City State Zip Code
Phone Number	Phone Number	Phone Number
Email Address	Email Address	Email Address

Real Property to Be Improved or Altered

Street Address (If Applicable)

Legal Description

Description and Intended Use of Improvement

Approximate Cost of Construction Materials Including Labor

Estimated Period of Construction (Years/Months)

Under penalties of law, I declare that this statement is, to the best of my knowledge and belief, true and correct.

**sign
here** ▶

Signature

Date

Instructions

This Improvement Information Statement must be filed with the county assessor on or before December 31 of the year during which the construction, repair, alteration, or improvement occurs. This statement is required if a building permit is not required and if construction, repair, alteration, or improvement totals \$2,500 or more. If a building permit is required and issued, this statement should not be filed with the county assessor. **This statement is not required from common carriers or public utilities which are government regulated.**

Failure to submit this Improvement Information Statement could result in a penalty of 12% of the tax due for each taxing period for improvements voluntarily filed after March 19th, or March 25th for counties with at least 150,000 inhabitants. A penalty of 20% of the tax due for each taxing period for involuntary filing after March 19th, or March 25th for counties with at least 150,000 inhabitants Neb. Rev. Stat. 77-1318. The maximum penalty charged is \$1,000 per year, excluding any interest pursuant to Neb. Rev. Stat. § 45-104.01.

Permit No. _____

Applicant _____

Mailing Address _____

Morrill County, Nebraska
Application for Building / Land Use Permit

Date: _____

The undersigned hereby applies for a permit to

- construct / alter / enlarge a building
- erect a fence
- erect a sign or billboard
- erect or construct other _____

Proposed use of land and/or buildings _____

Legal description of property: _____

Is a subdivision of land being proposed? ____ yes ____ no;
If yes what is the proposed size of the new subdivision _____

Owner _____ day phone _____
 Architect or Engineer _____ day phone _____
 Contractor _____ day phone _____

Please complete the following for a new building (site plan required with application):

size in square feet _____ height _____ No. of stories _____ Intended use _____
 Type of construction _____
 Plumbing and heating cost \$ _____ Contractor _____ phone no. _____
 Electric / wiring cost \$ _____ Contractor _____ phone no. _____
 General Contractor cost \$ _____
 Total Cost \$ _____

Please complete the following for any alteration or addition to a present structure (site plan required)

Addition:
 size in square feet _____ height _____ No. of stories _____ Intended use _____
 Type of construction _____
 Plumbing and heating cost \$ _____ Contractor _____ phone no. _____
 Electric / wiring cost \$ _____ Contractor _____ phone no. _____
 General Contractor cost \$ _____
 Total Cost \$ _____

Zoning Reminders

- A. Certain manufacturing; new feeding or expanded feeding; and Industrial operations; and billboards may require a conditional use permit. Please contact the Zoning Administrator if any of these projects are being considered.
- B. New wells and sanitary systems must meet setbacks per title 124, Department of Environmental Quality requirements.
- C. Please check for all setback requirements for your project from Morrill County Zoning Regulations or the Zoning Administrator. Setbacks may be required from property lines, roads, water and sewer lines, etc.

I hereby certify that the above statements are correct and that if a Permit is issued all work will be done in accordance with the Regulations of Morrill County. By signing, I am allowing the Zoning Administrator to enter onto the property, during normal business hours, for the purpose of inspection.

signed _____
Applicant

Please Note - Please do not commence construction until you have received a permit.
Questions may be referred to the Zoning Administrator, 262-1825

Approved _____ date _____

By _____
County Clerk

By _____
Zoning Administrator

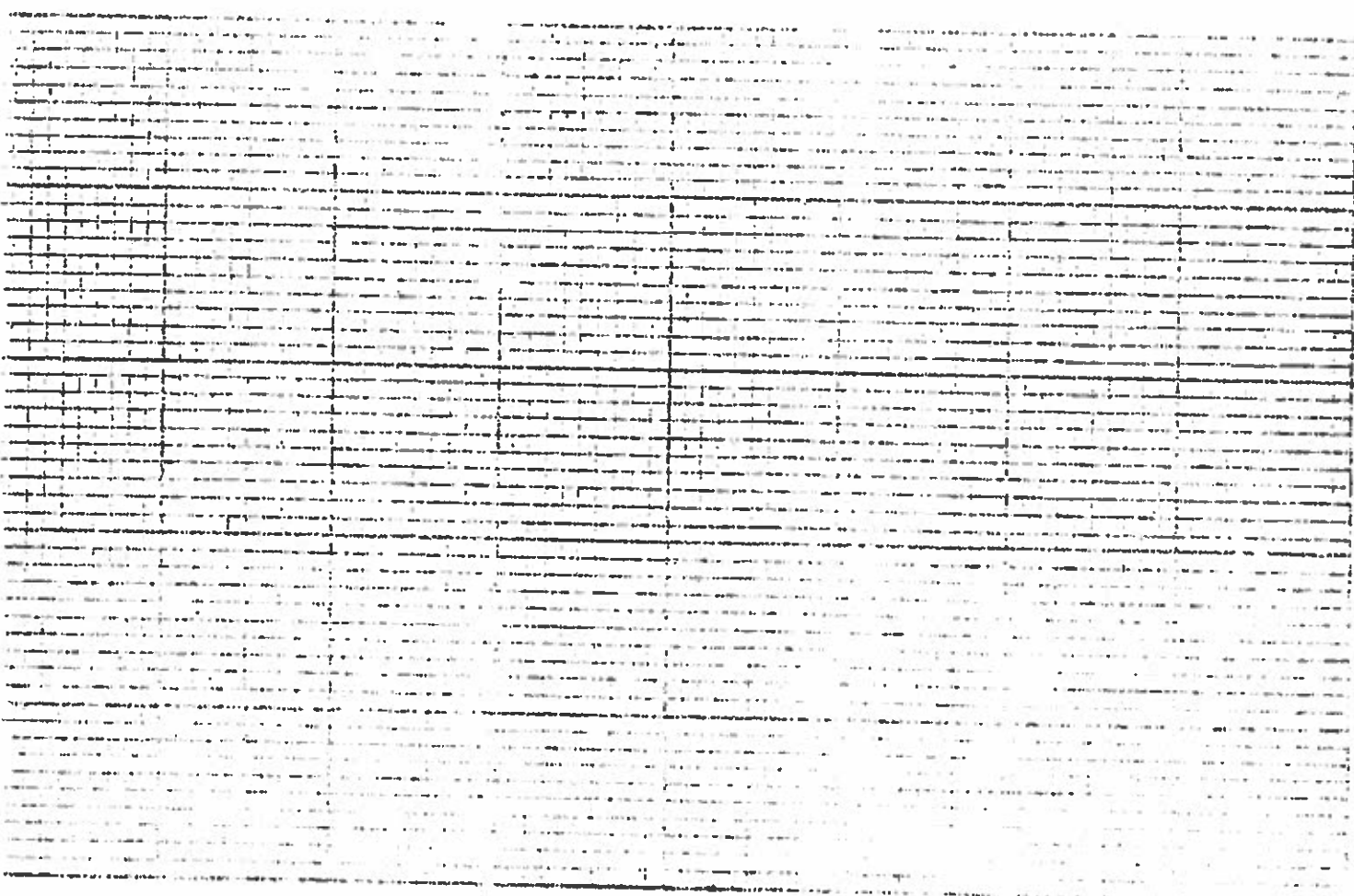
Morrill County - Site Plan Guideline

Site Plan

(required for all building permit applications).

Site plans shall show the following:

- A. Proposed new structures.
- B. Existing building and other structures.
- C. Property lines with distances.
- D. Nearest county/state roads.
- E. Well location, septic or sewer location, electrical and gas lines.
- G. North arrow.



Legal Description of property:
