

Minutes of the September 19, 2016 CTPO Board Meeting

Present: Nancy Frese, Elyssa Siegel, Carol Currie, Tanya Slater, Christine Hultman, Debbie Rude, Bonnie Schoenberg, Patricia Dolins, Tracy Meyer, Chad Davidson, Lorna Cohen

Meeting called to order at 7:30 P.M.

- I. Approve minutes from board meetings held on:
 - a. Motion to approve June 6, 2016, minutes, seconded and approved
 - b. Motion to approve August 30, 2016, minutes, seconded and approved
 - c. Motion to approve September 6, 2016, minutes, seconded and approved

- II. Prioritize Wish List – Chad Davidson addressed the Board
 1. Parent chaperone stipend – need 9 chaperones based on number of students. Every year for 40 years CTPO has provided assistance.
 2. Contribution toward sound system for use by all music groups; system will cost around \$25,000. School said if there was demonstrated participation from other sources, school will pay most of cost. Asking for \$3,000-\$5000 from other sources, school will pay for rest. Chad concerned if CTPO and other groups don't share cost school could refuse system completely.
 3. Contribution toward a strength finder's assessment. Methodology sponsored by Gallup Organization to find strengths of anyone who participates. Glenbrook Foundation denied funding. Tri M gave \$750. School gave \$1,250. This year the freshmen and sophomores will participate. Freshman every year thereafter. Students will have an increased understanding of how their brain operates when presented with certain challenges. Asking for \$500 from CTPO.
 4. Robinson is requesting \$750 in scholarships for All State musical and money to frame 3 shows' posters.

Patricia asked if Chad has looked into renting sound system equipment. He has not looked into it yet. It is used very often so renting is not a good idea.

III. Work Plans

- a. Banquets (Elyssa): Cost of meal for each banquet will be \$16.95 per person because both choir and theatre banquets will be held at Mission Hills. Also now choir will do an Evite to save money on postage and stationary. Senior gifts are \$800. Awards are \$300 for choir and \$400 for theater. Max capacity is 250 people.

A motion was made to approve the work plan, seconded and approved by the Board.

b. Fundraising (Patricia): In October, we will know how the Booster shots did compared to last year. We are expecting it to be about the same as last year. A motion was made to approve the fundraising work plan (with one minor deletion). Motion seconded and approved.

b. Scholarship: New work plan for scholarship provided. Asking for \$1,500 for summer camp and \$2,000 for senior scholarships. An additional \$1,000 is requested for need-based scholarships. This money can't be used to go on a trip. Scholarship committee needs to make a more detailed plan for needs-based scholarships, including application.

A motion was made to approve the work plan for scholarships. Motion was seconded and approved.

c. FPP Policy: Debbie suggested that the FPP policy could look like a booster club, which could be a problem with the IRS. However, if necessary, we can turn it into Fee for Service. Different paperwork would be required with IRS but would still allow us to continue the FPP program.

A motion was made to approve FPP policy, seconded and approved.

IV. Discussion about Wish List:

a. Carol suggested that we can afford to give Chad and Julie Ann everything on their wish lists. If we agree to fund strength based training program it needs to be publicized to the parents of freshmen and sophomores.

b. Adopt a frame program: CTPO will give \$210 if needed.

A motion was made to grant the staff requests as follows:

\$3,000 for portable sound system
\$2700 for chaperones
\$750 all state musical
\$500 for Strength based class
\$210 frames if needed

Total: \$7160

The motion was seconded and approved.

Tracy suggested that we need at least \$10,000 as a safety net/money in reserves

Board agreed to keep \$11,000 in reserves at all times

Julie Ann would like help from us to run concessions at Sweeny Todd when it is performed at GBN. All money would go to fund students' trips to All State Musical.

Meeting was adjourned at 9:00 P.M.