



## OFFICIAL NOTICE AND AGENDA

Pardeeville Village Board Regular Meeting  
Pardeeville Village Hall – Board Room  
114 Lake Street, Pardeeville, WI 53954

**Tuesday, February 11, 2025 – 7:00 PM**

1. **Call meeting to order:**
  - 1.1. Pledge of Allegiance
  - 1.2. Roll Call
  - 1.3. Approval of Agenda
  - 1.4. Announcement and holding of a moment of silence for a lost servant of the community
2. **Approval of Minutes** – 08AUG24, 17SEP24, 24SEP24, 01OCT24, 22OCT24, 12NOV24, 14JAN25, 05FEB25.
3. **Presentations:**
  - 3.1. School Board Referendum - Benjamin Heninger
4. **Comments from the Floor** - *(Please be advised per State Statute Section 19.84(2), information will be received from the public. The comments made must remain respectful. The Chief Presiding Officer has the right to end an individual's time should an individual become disrespectful. It is policy of the Village that each individual may receive up to two (2) minutes to speak. More time may be granted by the Chief Presiding Officer. There may be limited discussion on the information received, however, no action will be taken under Comments from the Floor).*
5. **Communication & Reports:**
  - 5.1. Angie Cox Library Report
  - 5.2. Senior Center Update Report
  - 5.3. PDAS Commission Report
  - 5.4. Rio Fire & EMS Report
  - 5.5. McMahon Report
  - 5.6. Pardeeville Fire District Report
  - 5.7. Sheriff Monthly Report
  - 5.8. Clerk Report
  - 5.9. Treasurer Report
  - 5.10. Administrator Report
6. **Presentation of Bills:**
  - 6.1. Monthly Bills
7. **Committee Meeting Report:**
  - 7.1. Community Development Authority
  - 7.2. Finance & Personnel Committee
  - 7.3. Plan Commission
  - 7.4. Public Protection Committee
  - 7.5. Public Utility Commission
  - 7.6. Public Works, Parks, & Property Committee
  - 7.7. Senior Center Commission
8. **Ordinances & Resolutions:**
9. **Old Business:**
  - 9.1. Boys Club Ballpark Grant
  - 9.2. Future of EMS
10. **New Business:**
  - 10.1. Sunrise Subdivision – Condo Plat Addendum #1
  - 10.2. Sunrise Subdivision – Developer Comments
  - 10.3. Dam Reconstruction – Change Order #2
  - 10.4. Dam Reconstruction – Pay App #2
  - 10.5. Temporary Certified Operator
  - 10.6. Custodian Requisition
  - 10.7. WisDOT Maintenance Agreement
  - 10.8. Salt Reduction Plan
  - 10.9. Urban Forestry Cost Share Program



10.10. Investment of Village Funds

10.11. Farmer's Market

10.12. Village Property at 106 Roosevelt Street

10.13. Purchase of Electronics

**11. Adjournment**

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Michael Haynes, Village President

*For more details on reports and agenda items, please see the packet on the website: [villageofpardeeville.net](http://villageofpardeeville.net)*

*The Village Hall is fully accessible. If you require additional assistance, please contact the Village Office (Phone 608-429-3121) 48 hours prior to the meeting. This is a public meeting. As such, all members or a majority of the members of any given Village Committee, Commission, or Board may be in attendance. While a majority of any given group may be present, only the above Board will take official action based on the above agenda.*





**VILLAGE OF PARDEEVILLE  
VILLAGE BOARD DRAFT MINUTES  
Pardeeville Village Hall  
August 20, 2024**

**1. Call meeting to order:**

A meeting of the Pardeeville Village Board was called to order by President Haynes at 7:00 pm.

**1.1 Pledge of Allegiance**

President Haynes led the pledge of allegiance

**1.2 Roll Call**

Present: President Haynes, Trustees Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl. (6)

Absent:

Staff: Austen Frederickson, Director of Public Works; Craig Abeggan, Interim Clerk/Treasurer; and Rhea McGee, Deputy Clerk/Treasurer

**1.3 Approval of Agenda**

***Trustee Pufahl made a motion to approve the agenda, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

**1.4 Announcement of Closed Session**

President Haynes announced a closed session will be a part of this agenda.

**2. Approval of Minutes – June 26, 2024, July 9, 2024, July 28, 2024, and August 13, 2024**

***Trustee Babcock made a motion to approve June 26, 2024 minutes, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

***Trustee Pufahl made a motion to approve July 9, 2024 minutes, seconded by Trustee Chapman, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

***Trustee Pufahl made a motion to approve July 28, 2024 minutes, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

***Trustee Nakielski made a motion to approve August 13, 2024 minutes, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.***



**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**3. Comments from the Floor - None**

**4. Communication & Reports:**

**4.1 Angie Cox Library Report**

Director McGuire shared the Village of Wyocena library will be losing 12/31/2024. Wyocena asked if the Village of Pardeeville would be interested in a joint contract.

**4.2 EMS Commission Report**

Deputy Clerk/Treasurer McGee shared the EMS Commission gave direction to stop running two crews and a second ambulance as of September 1, 2024. She further shared a joint meeting of all the district members will be scheduled in the near future. The commission is also looking at making significant changes to make the 2025 budget as billing revenue was significantly overestimate for 2024. She requested a Special Village Board meeting be set prior to the joint meeting to discuss debt and shared revenue so the Village Board is prepared for the joint meeting.

**4.3 Pardeeville Fire District Report**

No report.

**4.4 PLMD Report**

Darrell McGuire shared PLMD is working on grant for a handicap fishing pier. He noted the annual meeting will be held August 24, 2024, at 9:00 am.

**4.5 Columbia County Supervisors Report**

Report provided in packet.

**4.6 Sheriff Monthly Report**

Deputy Wesly Austin-Nash reviewed the report provided in the packet.

**4.7 Clerk/Treasurer Report**

Interim Clerk/Treasurer Abegglen shared open book was held August 19, 2024. He shared Board of Review will September 4, 2024 at 4:00 pm.

Deputy Clerk/Treasurer McGee shared IT worked to enhance the WIFI and make it more secure at Village buildings. Additionally, with help from the accounting consultant, additional general ledger accounts were created to better segregate Senior Center revenue and expenses going forward.

**5. Presentation of Bills:**

**5.1 Monthly Bills**

Trustee Chapman recommended finding a cheaper alternative to the Cintas contract.

***Trustee Babcock made a motion to approve the monthly bills, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**6. Consent Agenda:**

**6.1 Community Development Authority – no minutes**

**6.2 Historic Preservation Committee – no minutes**



- 6.3 Finance & Personnel Committee – no minutes
- 6.4 Plan Commission – no minutes
- 6.5 Public Library Board – no minutes
- 6.6 Public Protection Committee – no minutes
- 6.7 Public Utility Commission – no minutes
- 6.8 Public Works, Parks, & Property Committee – no minutes
- 6.9 Senior Center Commission – July 24, 2024

***Trustee Engelmann made a motion to approve consent agenda items 6.1 – 6.9, seconded by Trustee Chapman, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

## **7. Old Business:**

### **7.1 Fill Vacant Trustee Position**

The candidates for the vacant trustee positions gave a brief introduction of themselves and their interest in the position.

***Trustee Babcock nominated Fred Kocher and the nomination failed by a roll call vote of 3-3.***

***Yes:*** Babcock, Haynes, and Pufahl (3)

***No:*** Chapman, Engelmann, and Nakielski (3)

***Abstain:*** None (0)

***Trustee Engelmannn nominated Justin Kopfhamer and the nomination failed by a roll call vote of 3-2-1.***

***Yes:*** Chapman, Engelmann, and Nakielski (3)

***No:*** Babcock and Haynes (2)

***Abstain:*** Pufahl (1)

***Trustee Chapman nominated Mathew Baasch and the nomination failed by a roll call vote of 2-3-1.***

***Yes:*** Chapman and Engelmann (2)

***No:*** Babcock, Haynes, and Nakielski (3)

***Abstain:*** Pufahl (1)

***Trustee Haynes nominated Fred Kocher and the nomination failed by a roll call vote of 3-3.***

***Yes:*** Babcock, Haynes, and Pufahl (3)

***No:*** Chapman, Engelmann, and Nakielski (3)

***Abstain:*** None (0)

***Trustee Engelmannn nominated Justin Kopfhamer and the nomination failed by a roll call vote of 3-3.***

***Yes:*** Chapman, Engelmann, and Nakielski (3)

***No:*** Babcock, Haynes, and Pufahl (3)

***Abstain:*** None (0)

***Trustee Nakielski nominated Rob Brinks and the nomination failed by a roll call vote of 2-4***

***Yes:*** Chapman and Nakielski (2)

***No:*** Babcock, Engelmann, Haynes, and Pufahl (4)

***Abstain:*** None (0)

***Trustee Nakielski nominated Mathew Baasch and the nomination failed by a roll call vote of 2-4***

***Yes:*** Chapman and Engelmann (2)

***No:*** Babcock, Haynes, Nakielski, and Pufahl (4)



**Abstain:** None (0)

**Trustee Pufahl made a motion to postpone to the September regular meeting, seconded by Trustee Babcock, and the motion passed by a voice vote of 5-1.**

**Yes:** Babcock, Chapman, Haynes, Nakielski, and Pufahl (5)

**No:** Engelmann (1)

**Abstain:** None (0)

Staff was directed to review the selection process with attorney prior to the September meeting.

## **8. New Business:**

### **8.1 Southside Substation project with PSE**

Jake, PSE, reviewed the budget and scope of work. He shared a used transformer was purchased from Reedsburg.

**Trustee Engelmann made a motion to the Southside Substation project with PSE, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

### **8.2 Appointment to EMS Commission**

**Trustee Haynes made a motion to appoint Rhea McGee to the EMS Commission, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

### **8.3 Senior Center Insulation**

Trustee Babcock presented proposals for the installation of insulation.

### **8.4 Senior Center Drywall**

Trustee Babcock presented proposals for the installation of drywall. Discussion was had concerning if donated funds were available for item 8.3 – 8.4.

**Trustee Pufahl made a motion to postpone 8.3 – 8.4 to the September meeting, seconded by Trustee Engelmann, and the motion passed by a voice vote of 5-1.**

**Yes:** Chapman, Engelmann, Haynes, Nakielski, and Pufahl (5)

**No:** Babcock (1)

**Abstain:** None (0)

### **8.5 Senior Center Fire Alarm**

Trustee Babcock presented a proposal for the activation of Fire Alarm. Discussion was had regarding if the sprinkler system should have been repaired prior to Village Board discussion.

**Trustee Babcock made a motion to accept Kruse's proposal using Senior Center Donation Funds, seconded by Trustee Pufahl, and the motion passed by a voice vote of 5-1.**

**Yes:** Babcock, Chapman, Haynes, Nakielski, and Pufahl (5)

**No:** Engelmann (1)

**Abstain:** None (0)

### **8.6 Trick or Treating**



**Trustee Engelmann made a motion to establish trick or treating on October 31, 2024 4:00 pm to 7:00 pm, seconded by Trustee Haynes, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**8.7 Special Event – Mad City Vettes**

**Trustee Engelmann made a motion to approve Mad City Vettes Special Event, seconded by Trustee Chapman, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**8.8 Special Event – Holiday on the Lake**

**Trustee Engelmann made a motion to approve Holiday on the Lake Special Event, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**8.9 Special Event with Picnic License – Pardeeville Boys Club**

**Trustee Engelmann made a motion to approve Pardeeville Boys Club Special Event and Picnic License, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**8.10 Operator's License**

**Trustee Pufahl made a motion to approve operator's license, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**8.11 Park Cameras**

**Trustee Chapman made a motion to defer camera placement to the Parks Committee, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**8.12 EMS Mortgage**

**Trustee Engelmann made a motion to not mortgage the EMS Building, seconded by Trustee Chapman, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** None (0)

**8.13 Sunrise Subdivision**

Director Frederickson shared Lynn Properties issued a statement of damages that was sent to the Village's



Attorney to review. After a review of the developer's agreement the Attorney determined the claim, the Village is responsible for the condo plat is not accurate. The concern Village work was not completed by 12/31/2023 is mitigated by the fact it could not be completed due to the developer not sticking to the building schedule.

**8.14 Phase 1 Final Pay Application**

Director Frederickson advised the change order removed part of the project that did not need to be done.

***Trustee Engelmann made a motion to approve the final pay application and change order for Gehrke, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

**8.15 Generator Maintenance**

Direction was provided for staff to investigate the cost of a preventative maintenance agreement.

**8.16 Electric Utility Direction**

Director Frederickson shared the Village needs two journeymen. He investigated contract companies performing locating services. The outdated state of the system presents too large of a liability and no contract company would accept a contract. The Village has contracted with Alliant to provide support for a portion of the work created by the vacant position. There are portions of the work Alliant will not do that necessitates filling the vacant position. Direction was provided to update the job description and look at a temp agency.

***Trustee Babcock made a motion to post the lineman position with a pay range of \$40.00 - \$50.00 based on qualifications and experience, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

**8.17 Sheriff's Contract**

***Trustee Babcock made a motion to accept the agreement for law services for 2025 through December 31, 2027 as negotiated, seconded by Trustee Pufahl, and the motion passed by a voice vote of 5-1.***

***Yes:*** Babcock, Engelmann, Haynes, Nakielski, and Pufahl (5)

***No:*** Chapman (1)

***Abstain:*** None (0)

***Trustee Babcock made a motion to designate the liaison per 7b as the Village Clerk/Treasurer, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

**8.18 Deputy Clerk Wage**

***Trustee Babcock made a motion to accept the recommendation from Finance and Personnel for a \$2.00 increase to the Deputy Clerk wage, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** None (0)

**8.19 Public Works Director Wage**

***Trustee Engelmann made a motion to increase the Public Works Director wage by \$5,000.00, seconded by***



**Trustee Babcock, and the motion passed by a voice vote of 5-1.**

**Yes:** Babcock, Engelmann, Haynes, Nakielski, and Pufahl (5)

**No:** Chapman (1)

**Abstain:** None (0)

**8.20 Schedule for Budget**

Staff presented a proposed budget schedule.

**8.21 Priorities**

This item was passed.

**9. Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(e) for consideration of Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – CLOSED SESSION Compliance and Completion in accordance to the Sunrise Subdivision Developers Agreement**

**Trustee Chapman made a motion to enter into closed session pursuant to Wis. Stat. §19.85(1)(e) for consideration of Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – CLOSED SESSION Compliance and Completion in accordance to the Sunrise Subdivision Developers Agreement, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)

**No:** None

**Abstain:** None

[Clerk's note: Trustee Pufahl left at 9:52 pm.]

**10. Consideration to reconvene into open session**

**Trustee Engelmann made a motion to return to open session, seconded by Trustee Chapman, and the motion passed by a voice vote of 6-0.**

**Yes:** Babcock, Chapman, Engelmann, Haynes, and Nakielski (5)

**No:** None (0)

**Abstain:** None (0)

**11. Consideration of items for future agendas**

Fire Department by laws, borrow, EMS 2025 budget and funding, 2<sup>nd</sup> installment, EMS agreement with Fort Winnebago, move money in Bank First account, and Village website.

**12. Adjournment**

**Trustee Engelmann made a motion to adjourn, seconded by Trustee Nakielski, and the motion passed by a voice vote of 5-0. The meeting was adjourned at 10:26 pm.**

/s/ Rhea McGee

Deputy Clerk/Treasurer





**Pardeeville Village Board**

**Regular Meeting**

**Minutes**

**September 17, 2024**

**1. Call Meeting to Order**

Interim Clerk/Treasurer Rhea McGee called the meeting to order at 6:00 pm.

**1.1. Pledge of Allegiance**

Interim Clerk/Treasurer led the pledge of allegiance.

**1.2. Roll Call**

Present: Babcock, Chapman, Engelmann, and Nakielski (4)

Absent: None (0)

Staff: Austen Frederickson, Interim Administrator and Rhea McGee, Interim Clerk/Treasurer

***Trustee Chapman made a motion to appoint Trustee Engelmann Chairperson for the meeting, seconded by Trustee Babcock, and the motion passed by a voice vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None

**1.3. Approval of Agenda**

***Trustee Babcock made a motion to approve the agenda, seconded by Trustee Chapman, and the motion passed by a voice vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None

**1.4. Announcement of Closed Session**

Trustee Engelmann noted a closed session would be a part of the agenda.

**2. Approval Minutes – None**

**3. Comments from the Floor – None**

**4. Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Administrative Structure & Staff Review**



***Trustee Engelmann made a motion to enter into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Administrative Structure & Staff Review, seconded by Trustee Chapman, and the motion passed by a roll call vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None

## **5. Reconvene into Open Session**

***Trustee Babcock made a motion to return to open session, seconded by Trustee Chapman, and the motion passed by a voice vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None

### **5.1. Administrative Structure & Staff Review**

***Trustee Babcock made a motion to separate the Clerk/Treasurer position, seconded by Trustee Chapman, and the motion passed by a voice vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None

***Trustee Engelmann made a motion to appoint Austen Frederickson to Interim Administrator position with a six-month probation and wage to be negotiated, seconded by Trustee Chapman, and the motion passed by a voice vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None

***Trustee Engelmann made a motion to appoint Rhea McGee to Interim Clerk/Treasurer position at \$33.00 an hour until a treasurer is hired re-evaluate after treasurer hired, seconded by Trustee Nakielski, and the motion passed by a voice vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None

***Trustee Engelmann made a motion to close the office Wednesdays and Fridays effective now through October 4, 2024 due to staff shortage, seconded by Trustee Babcock, and the motion passed by a voice vote of 4-0.***

**Yes:** Babcock, Chapman, Engelmann, and Nakielski (4)

**No:** None

**Abstain:** None



***Trustee Babcock made a motion to appoint Angela Engelmann to the EMS Commission, seconded by Trustee Chapman, and the motion passed by a voice vote of 4-0.***

***Yes:*** Babcock, Chapman, Engelmann, and Nakielski (4)

***No:*** None

***Abstain:*** None

***Trustee Engelmann made a motion to direct staff to work with SGT. Austin-Nash to retrieve Village Property from Janell, seconded by Trustee Chapman, and the motion passed by a voice vote of 4-0.***

***Yes:*** Babcock, Chapman, Engelmann, and Nakielski (4)

***No:*** None

***Abstain:*** None

## **6. New Business**

### **6.1. First Review of 2025 Budget**

Staff reviewed the proposed 2025 budget. Interim Administrator Frederickson noted many of the significant increases and decreases are due to allocating revenue and expenses to collect line items.

***Trustee Babcock made a motion to increase wages in 2025 by 2.5%, this motion failed due to a lack of a second.***

## **7. Adjournment**

***Trustee Babcock made a motion to adjourn, seconded by Trustee Engelmann, and the motion passed by a voice vote of 4-0. The meeting was adjourned at 8:45 pm.***

Rhea McGee

/s/ Rhea McGee

Interim Clerk/Treasurer





**Pardeeville Village Board**

**Special Meeting**

**Minutes**

**September 24, 2024**

**1. Call Meeting to Order**

President Haynes called the meeting to order at 6:00 pm.

**1.1. Pledge of Allegiance**

President Haynes led the pledge of allegiance.

**1.2. Roll Call**

Present: Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

Absent:

Staff: Austen Frederickson, Director of Public Works and Rhea McGee, Interim Clerk/Treasurer

**1.3. Approval of Agenda**

***Trustee Pufahl made a motion to approve the agenda as amended to change regular meeting to special meeting, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.***

***Yes: Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)***

***No: None***

***Abstain: None***

**1.4. Announcement of Closed Session**

President Haynes announced a closed session will be part of tonight's meeting.

**2. Approval of Minutes – None**

**3. Comments from the Floor**

Johnathan Peetz shared he was attending to get information.

Benjamin Heninger, Pardeeville School District Superintendent, introduced himself to the Village Board.

Michael Babcock shared the County Board is seeking support regarding the potential closure of Columbia County Solid Waste.

Margret Worthington shared concerns about pricing if Columbia County isn't managing the solid waste.



4. Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Administrator Position

*Trustee Pufahl made a motion to enter into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Administrator Position, seconded by Trustee Nakielski, and the motion passed by a roll call vote of 6-0.*

*Yes: Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)*

*No: None*

*Abstain: None*

*Trustee Pufahl made a motion to invite Austen Frederickson and Rhea McGee into closed session, seconded by Trustee Engelman, and the motion passed by a roll call vote of 5-1.*

*Yes: Babcock, Engelmann, Kopfhamer, Nakielski, and Pufahl (5)*

*No: Chapman (1)*

*Abstain: None*

5. Reconvene into Open Session

*Trustee Babcock made a motion to return to open session at 7:05 pm, seconded by Trustee Pufahl, and the motion passed by a roll call vote of 6-0.*

*Yes: Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)*

*No: None*

*Abstain: None*

5.1. Administrator Position

*Trustee Engelmann made a motion to increase Interim Administrator/Director of Public Works salary to \$105,000 until 12/31/2024 effective at the next pay period, seconded by Trustee Pufahl, and the motion passed by a roll vote of 5-1.*

*Yes: Babcock, Engelmann, Haynes, Nakielski, and Pufahl (5)*

*No: Chapman (1)*

*Abstain: None*

6. Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit Purchase of Yard Waste Site

*Trustee Babcock made a motion to enter into closed session pursuant to Wis. Stat. §19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a*



***closed session – to wit Purchase of Yard Waste Site, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 6-0.***

***Yes: Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)***

***No: None***

***Abstain: None***

**7. Reconvene into Open Session**

***Trustee Engelmann made a motion to return to open session at 7:17 pm, seconded by Trustee Nakielski, and the motion passed by a roll call vote of 6-0.***

***Yes: Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)***

***No: None***

***Abstain: None***

**7.1. Purchase of the Yard Waste Site**

***Trustee Engelmann made a motion the Village will not accept a counteroffer for the Yard Waste Site, seconded by Trustee Nakielski, and the motion passed by a roll call vote of 6-0.***

***Yes: Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)***

***No: None***

***Abstain: None***

***Trustee Nakielski made a motion EMS has 45 days to respond to the offer of purchase, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 6-0.***

***Yes: Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)***

***No: None***

***Abstain: None***

**8. New Business**

**8.1. Administrator Position Requisition**

***Trustee Babcock made a motion to approve the Administrator Position Requisition, seconded by Trustee Pufahl. Trustee Pufahl withdrew his second.***

***Trustee Babcock made a motion to approve the Administrator Position Requisition based on current job description to be reviewed and updated at a future Finance and Personnel meeting, seconded by Trustee Pufahl, and the motion passed by a voice vote of 5-1.***

***Yes: Babcock, Engelmann, Kopfhamer, Nakielski, and Pufahl (5)***

***No: Chapman (1)***

***Abstain: None (0)***

**8.2. Clerk Position Requisition**

***Trustee Babcock made a motion to approve the Village Clerk Position Requisition, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 5-0-1.***

***Yes: Babcock, Engelmann, Kopfhamer, Nakielski, and Pufahl (5)***

***No: None (0)***

***Abstain: Chapman (1)***



**8.3. Treasurer Position Requisition**

***Trustee Engelmann made a motion to approve the Village Treasurer Position Requisition, start job description, amend title to Finance Director, and proceed posting the job, seconded by Trustee Haynes, and the motion passed by a voice vote of 5-1.***

***Yes:*** Babcock, Engelmann, Kopfhamer, Nakielski, and Pufahl (5)

***No:*** Chapman (1)

***Abstain:*** None (0)

**8.4. Public Works Foreman Requisition**

Director Frederickson shared this would consolidate the lead positions for Public Works, Water, and Sewer. Discussion was had the interview committee would be Director Frederickson, Trustee Nakielski, and a member of the public.

***Trustee Haynes made a motion to approve the Public Works Foreman Requisition, seconded by Trustee Nakielski, and the motion passed by a voice vote of 5-1.***

***Yes:*** Babcock, Engelmann, Kopfhamer, Nakielski, and Pufahl (5)

***No:*** Chapman (1)

***Abstain:*** None (0)

**8.5. Deputy Clerk/Treasurer Requisition**

***Trustee Pufahl made a motion to approve the Deputy Clerk/Treasurer Requisition, seconded by Trustee Engelmann, and the motion passed by a voice vote of 4-2.***

***Yes:*** Engelmann, Kopfhamer, Nakielski, and Pufahl (4)

***No:*** Babcock and Chapman (2)

***Abstain:*** None (0)

**8.6. Community Outreach Specialist Requisition**

Discussion was had the title does not clearly identify the duties.

***Trustee Engelmann made a motion to approve the Community Outreach Specialist Requisition, seconded by Trustee Nakielski, and the motion passed by a voice vote of 5-1.***

***Yes:*** Babcock, Engelmann, Kopfhamer, Nakielski, and Pufahl (5)

***No:*** Chapman (1)

***Abstain:*** None (0)

**8.7. Public Works Operator Requisition**

Director Frederickson shared this position will combine the public works, water, and sewer operator positions. This will allow for further cross training and ensure coverage of village operations.

***Trustee Engelmann made a motion to approve the Public Works Operator Requisition, seconded by Trustee Pufahl, and the motion passed by a voice vote of 5-1.***

***Yes:*** Babcock, Engelmann, Kopfhamer, Nakielski, and Pufahl (5)



**No:** Chapman (1)

**Abstain:** None (0)

**8.8.** Consolidation of Select Committees & Commissions and instituting of regular meeting dates  
Discussion was had staff will return with a plan and timeline.

**9. Adjournment**

***Trustee Babcock made a motion to adjourn, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0. The meeting was adjourned at 8:20 pm.***

*Rhea McGee*

/s/ Rhea McGee

Deputy Clerk/Treasurer





**Pardeeville Village Board**

**Regular Meeting**

**Minutes**

**October 1, 2024**

**1. Call Meeting to Order**

President Haynes called the meeting to order at 6:00 pm.

**1.1. Pledge of Allegiance**

President Haynes led the pledge of allegiance.

**1.2. Roll Call**

Present: Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

Absent: None (0)

Staff: Austen Frederickson, Interim Administrator and Rhea McGee, Interim Clerk/Treasurer

**1.3. Approval of Agenda**

***Trustee Pufahl made a motion to approve the agenda, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Nakielski, and Pufahl (6)

**No:** None

**Abstain:** None

**2. Approval Minutes – None**

**3. Comments from the Floor – None**

**4. New Business**

**4.1. Resolution Providing the Sale of Approximately \$1,575,000 General Obligation Promissory Note**

***Trustee Babcock made a motion to approve the Resolution Providing the Sale of Approximately \$1,575,000 General Obligation Promissory Note, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 5-0-1.***

**Yes:** Babcock, Engelmann, Haynes, Nakielski, and Pufahl (5)

**No:** None

**Abstain:** Chapman (1)

**4.2. Finance Director/Treasurer Job Description**

***Trustee Pufahl made a motion to approve the Finance Director/Treasurer job description, seconded by Trustee Engelmann, and the motion passed by a voice vote of 5-1.***



**Yes:** Babcock, Engelmann, Haynes, Nakielski, and Pufahl (5)

**No:** Chapman (1)

**Abstain:** None

**4.3. 2025 Budget Second Review**

Staff reviewed the proposed 2025 budget. Staff directed any surplus funds be directed to vehicle replacement.

**5. Adjournment**

***Trustee Pufahl made a motion to adjourn, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0. The meeting was adjourned at 7:41 pm.***

Rhea McGee

/s/ Rhea McGee

Interim Clerk/Treasurer





**Pardeeville Village Board**

**Regular Meeting**

**Minutes**

**October 22, 2024**

**1. Call Meeting to Order**

President Haynes called the meeting to order at 7:00 pm.

**1.1. Pledge of Allegiance**

President Haynes led the pledge of allegiance.

**1.2. Roll Call**

Present: Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

Absent: None

Staff: Austen Frederickson, Director of Public Works and Rhea McGee, Interim Clerk/Treasurer

**1.3. Approval of Agenda**

***Trustee Pufahl made a motion to approve the agenda, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

**1.4. Announcement of Public Hearing**

President Haynes announced a public hearing will be part of tonight's meeting.

**2. Approval Minutes – None**

**3. Comments from the Floor – None**

**4. Public Hearing**

**4.1. 2025 Budget**

7:00 PM – President Haynes opened the Public Hearing at 7:02 PM and shared this Public Hearing is for the community to provide feedback for the 2025 budget.

President Haynes asked for any additional comments three more times. No comments were made. President Haynes closed the public hearing at 7:03 PM.



## 5. New Business

### 5.1. R24-06 a Resolution Authorizing the Issuance and Sale of \$1,575,000 General Obligation Promissory Notes, Series 2024A

Interim Administrator Frederickson shared the Village is considering a borrow in the amount of \$1,575,000 for TID 2 Street projects, Dam repair, street improvements, and South Main Substation upgrade.

***Trustee Babcock made a motion to approve Resolution 2024-06 Authorizing the Issuance and Sale of \$1,575,000 General Obligation Promissory Notes, Series 2024A, seconded by Trustee Pufahl, and the motion passed by a roll call vote of 6-0-1.***

**Yes:** Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** Chapman (1)

### 5.2. Condo Plat – Sunrise Subdivision Phase I

Interim Administrator Frederickson reviewed the comments from the Attorney. Rob Roth made a brief presentation.

***Trustee Engelmann made a motion to approve the condo plat as presented, seconded by Trustee Pufahl, and the motion passed by a roll call vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

### 5.3. Temporary Class B Liquor License for Portage Area Community Theater

Interim Clerk-Treasurer McGee shared the Portage Area Community Theater applied for a Temporary Class B Liquor License. She shared a list of operators was still needed.

***Trustee Babcock made a motion to approve Temporary Class B Liquor License for Portage Area Community Theater contingent upon receipt of operators, seconded by Trustee Haynes, and the motion passed by a roll call vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

### 5.4. Nomination and appointment of President Pro Tem of the Village Board

***Trustee Pufahl nominated Trustee Babcock. Trustee Babcock declined.***

***Trustee Nakielski nominated Trustee Engelmann. The nomination passed by a roll call vote of 6-0-1.***

**Yes:** Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

**No:** None (0)

**Abstain:** Chapman (1)



#### 5.5. 2025 Budget Final Review

Interim Administrator Frederickson reviewed concerns brought forward by Trustee Chapman.

***Trustee Pufahl made a motion to approve 2025 Budget, seconded by Trustee Nakielski, and the motion passed by a roll call vote of 6-0-1.***

***Yes:*** Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

***No:*** None (0)

***Abstain:*** Chapman (1)

#### 5.6. Review of Office Hours

***Trustee Haynes made a motion to continue office hours and review at next meeting, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-1.***

***Yes:*** Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

***No:*** Chapman (1)

***Abstain:*** None (0)

#### 5.7. Senior Center: Chairs and Chair Cart

***Trustee Babcock made a motion to purchase 75 chairs in the amount of \$2250.00 to come from donated funds, seconded by Trustee Nakielski, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None (0)

***Abstain:*** None (0)

***Trustee Pufahl made a motion to purchase a chair cart not to exceed \$300.00 from donated funds, seconded by Trustee Nakielski, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None (0)

***Abstain:*** None (0)

***Trustee Pufahl made a motion to allow a trustee to purchase a chair cart and receive a reimbursement, seconded by Trustee Nakielski, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None (0)

***Abstain:*** None (0)

#### 5.8. Alcoholic Beverage Ordinances

Staff was directed to consult with Attorney and bring back recommendations.

***Trustee Babcock made a motion to postpone until December for staff to gather information, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None (0)

***Abstain:*** None (0)



**6. Adjournment**

***Trustee Pufahl made a motion to adjourn, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0. The meeting was adjourned at 8:22 pm.***

*Rhea McGee*

/s/ Rhea McGee

Interim Clerk/Treasurer





**Pardeeville Village Board**

**Regular Meeting**

**Minutes**

**November 12, 2024**

[Clerk's Note: President Haynes was not available in person, President Pro Tem Engelmann presided over the meeting.]

**1. Call Meeting to Order**

President Pro Tem Angie Engelmann called the meeting to order at 7:00 pm.

**1.1. Pledge of Allegiance**

President Pro Tem Engelmann led the pledge of allegiance.

**1.2. Roll Call**

Present: Babcock, Chapman, Engelmann, Haynes (via-phone), Kopfhamer, Nakielski, and Pufahl (7)

Absent: None

Staff: Austen Frederickson, Director of Public Works and Rhea McGee, Interim Clerk/Treasurer

**1.3. Approval of Agenda**

***Trustee Babcock made a motion to approve the agenda, seconded by Trustee Pufahl, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

**1.4. Announcement of Public Hearing**

President Pro Tem Engelmann announced a closed session will be part of tonight's meeting.

**1.5. Announcement and holding a moment of silence for lost servants of the community.**

Interim Administrator Frederickson shared the Village Board would like to have a moment of silence in memory of lost servants of the community.

**2. Approval Minutes – None**

**3. Proclamations – None**

**4. Presentations – None**



## **5. Comments from the Floor – None**

## **6. Communication & Reports**

### **6.1. Angie Cox Library Report – None**

### **6.2. Senior Center Update Report**

Fred Kocher provided an update on Senior Center programming and meals served by the ARDC.

### **6.3. EMS Commission Report**

Angela Engelmann shared the Town of Marcellon is considering withdrawal from the district. She further shared there is only one staffed paramedic at the service covering all the shifts.

Jonathan Peetse asked if the paramedics hours can be structured around high-volume times.

### **6.4. Pardeeville Fire District Report – None**

### **6.5. PLMD Report – None**

### **6.6. Columbia County Supervisors Report – None**

### **6.7. Sheriff Monthly Report**

Deputy Austin-Nash reviewed the Sheriff report provided in the packet.

### **6.8. Clerk Report**

Interim Clerk/Treasurer McGee shared 1182 ballots were cast at the November 5, 2024 election. She shared the deadline for incumbents not seeking re-election to submit notification of non-candidacy is 12/27/2024. She shared ballot access candidate nomination papers are available in the Clerk's Office and on the Wisconsin Election Commission website. These are due to the Clerk by 1/7/2025 at 5:00 pm. She shared phone call statistics for last month including Village Hall receiving and placing 1600 calls accounting for over 40 hours spent handling calls.

### **6.9. Treasure Report**

Interim Clerk/Treasurer McGee shared a \$76,318.75 interest payment was made timely on 10/31/2024 for the series 2022A borrow. She shared invoices are being reviewed and tax has been removed from four so far. The quarterly Department of Workforce Development report was submitted as was the previous report not done by former staff. The current staff was able to get the \$400.00 late fee waived. Additionally, a repayment transfer was made from the Electric Fund to the General Fund in the amount of \$100,000.

### **6.10. Administrator Report**

Interim Administrator Frederickson shared he has made progress accessing payroll and benefit accounts. He further shared notice was received that the Village received the forestry grant. He provided an update that the seawall project is on track.

## **7. Presentation of Monthly Bills**

### **7.1. Monthly Bills**

***Trustee Pufahl made a motion to approve the monthly bills, seconded by Trustee Nakielski, and the motion passed by a voice vote of 7-0.***



**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

## **8. Consent Agenda**

**8.1.** Community Development Authority – no meeting

**8.2.** Finance & Personnel Committee – no minutes

**8.3.** Plan Commission – no meeting

**8.4.** Public Protection Committee – no meeting

**8.5.** Public Works, Parks, & Property Committee - no meeting

**8.6.** Senior Center Commission – September 18, 2024

## **9. Ordinance & Resolutions**

**9.1.** R24-07 Resolution Dedicating ARPA Funds

Interim Administrator Frederickson shared ARPA funds need to be designated by 12/31/2024 or they would need to be refunded.

***Trustee Babcock made a motion to approve Resolution 24-07 Dedicating ARPA Funds, seconded by Trustee Pufahl, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**9.2.** R24-08 Resolution Appreciating Dedicated Service of Doug Paul

Interim Administrator Frederickson shared the resolution recognizes the service of Doug Paul, a long-time staff member that passed away.

***Trustee Engelmann made a motion to approve Resolution 24-08 Appreciating Dedicated Service of Doug Paul, seconded by Trustee Pufahl, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**9.3.** R24-09 Resolution Appreciating Dedicated Service of Margo Pufahl

Interim Administrator Frederickson shared the resolution recognizes the service of Margo Pufahl, a long-time elected official and committee member that passed away.

***Trustee Engelmann made a motion to approve Resolution 24-08 Appreciating Dedicated Service of Margo Pufahl, seconded by Trustee Babcock, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None



## **10. Old Business – None**

## **11. New Business**

### **11.1. Columbia County Supervisors Report Agenda Item Future**

Interim Administrator Frederickson shared these reports often add unnecessary length to the agendas and the information is available on the county websites and agendas. The Village Board provided direction that these reports should still be included in future agendas.

### **11.2. PLMD Report Agenda Item Future**

Interim Administrator Frederickson shared these reports often add unnecessary length to the agendas. The Village Board provided direction that these reports should still be included in future agendas.

### **11.3. Pondview Drive**

Interim Administrator Frederickson a relator drew to staff's attention that this is a private drive. The Village has treated it as a public road for some time incurring significant liability as it is a private drive. He shared previous owners had signed for an easement an ally right of way. This was never accepted by the Village of Pardeeville. Options to resolve were reviewed with the attorney.

***Trustee Pufahl made a motion to deem Pondview Drive a public right of way, seconded by Trustee Babcock. Trustee Babcock withdrew his second.***

Robert Illinski shared he is not in favor of it being made public a right of way.

Tyler York spoke in favor of it being made a public right of way to allow the public easier access to the bridge, crosswalk, and pond to fish.

Sam Brunner advocated for keeping it private as cars often speed on road and throw trash. He expressed frustration that he had notified previous staff that it was a private road. He was amenable to foot traffic.

Johnathan Peete advocated that it had been treated as a public road for fifteen years and should be a public road.

Jessica Gilchrist wasn't told it was a private road when she purchased her home. She advocated for it to be public.

Mary Casey shared previous staff was aware it was a private road. She advocated for it to remain a private road.

Robert Illinski shared the Village did not previously clear his portion of Pondview Drive.



Jessica Gilchrist expressed concerns if it remained a private road how residents would prevent trespassing.

Linda Manteufel worked for a developer and doesn't believe the developer would have named it Pondview Drive.

Sam Brunner shared the plat map says it is a shared drive and he does not want it to be a public road.

Interim Administrator Frederickson shared there is an option for the public to walk on public land the entire way to the bridge.

Kevin Mileski advocated for Pondview Drive to be made an alley as there is already a several alleys in the village. He doesn't think it would need to be widened.

Tyler York does not think the road size is an issue. He advocated for flashing lights to be installed and a painted walking path.

Sam Brunner advocated for homeowners to put a gate up as it is a private drive.

Interim Administrator Frederickson shared all residents, their visitors, maintenance vehicles, utility vehicles, and emergency vehicles would still need to be able to access.

Robert Illinski said he would be amenable to what the other property owners decide.

Patrick Brooks is in favor of Pondview Drive being a public road.

Tyler York advocated Pondview Drive to be made one way.

Jim Schmit uses the road a lot. He advocated checking with the state about changing a private drive to a public road.

***Trustee Babcock made a motion to postpone to the December 2024 meeting to allow the Administrator time to confer with attorney to exclude a specific drive section, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

Jessica Gilchrist asked if this item is set over will the village plow if there is snow?

Interim Administrator Frederickson shared as it is private property the Village cannot.

#### **11.4. Boys Club Park Ball Diamond Plan**



Dustin Hoffman, Pardeeville Boys Club, shared they received \$160,000 a Lenz grant to be used on updates to the park and ball diamonds. He asked for the Village Boards approval to proceed with the project and fundraising.

Rick Wendt noted the area is often used for med flight and to consider that in the planning.

***Trustee Engelmann made a motion to move forward with planning, seconded by Trustee Babcock, and the motion passed by a roll call vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

**11.5. Pardeeville Fire Protection District Bylaws**

Jim Schmit shared the Town of Wyocena legal counsel had suggestions to include. The Fire District is waiting on their attorney to review. President Haynes shared the Village Board had requested a redlined version to be brought before the Village Board when ready for approval.

**11.6. EMS Request for additional funds July through September**

***Trustee Babcock made a motion to approve using ARPA Funds, seconded by Trustee Kopfhamer, and the motion passed by a roll call vote of 5-2.***

***Yes:*** Babcock, Haynes, Kopfhamer, Nakielski, and Pufahl (5)

***No:*** Chapman and Engelmann (2)

***Abstain:*** None

Rick Wendt shared the Fire Department could also use the ARPA funding.

**11.7. EMS Request for additional funds October through December**

Interim Clerk/Treasurer McGee shared when the additional funds request was received the amount requested was inconsistent with the amounts requested of other municipalities. Staff requested more information on how the contributions were aggregated. To date no response has been received.

***Trustee Engelmann made a motion to not pay the additional funds, seconded by Trustee Chapman, and the motion passed by a roll call vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

**11.8. EMS Request for additional funds for audit**

Discussion was had that the Village Board never authorized the audit or the additional expense.

***Trustee Engelmann made a motion to not pay the additional funds for the audit, seconded by Trustee Pufahl, and the motion passed by a roll call vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)



**No:** None

**Abstain:** None

**11.9. RLAM Pay Application #3**

***Trustee Babcock made a motion to approve RLAM pay application #3 in the amount of \$134,486.61, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**11.10. Update on Lineman Hiring**

Interim Administrator Frederickson shared he has not received any viable applications for the vacant lineman position. This may in part be due to a poor reputation and the consideration of selling off the electric utility.

***Trustee Babcock made a motion to increase the pay range to \$45.00 to \$55.00, seconded by Trustee Pufahl, and the motion passed by a voice vote of 5-2.***

**Yes:** Babcock, Haynes, Kopfhamer, Nakielski, and Pufahl (5)

**No:** Chapman and Engelmann (2)

**Abstain:** None

***Trustee Babcock made a motion to not sell the electric utility until after December 31, 2030, seconded by Trustee Nakielski, and the motion passed by a voice vote of 4-3.***

**Yes:** Babcock, Haynes, Kopfhamer, and Nakielski (4)

**No:** Chapman, Engelmann, and Pufahl (3)

**Abstain:** None

**11.11. Joint Library and Planning Committee Appointments**

Interim Administrator Frederickson shared the Library Director previously shared the Village of Wyocena Library was interested in combining with the Village of Pardeeville Library. A Joint Library Planning Committee is being established to evaluate the possibility of a merger.

***Trustee Engelmann made a motion to appoint President Haynes, Trustee Kopfhamer, Director McGuire, and Joan Foster as the Village's Representatives to a Joint Planning Committee, seconded by Trustee Chapman, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**11.12. Library Board Representative**

***Trustee Engelmann made a motion to appoint Trustee Kopfhamer to the Library Board, seconded by Trustee Nakielski, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)



**No:** None

**Abstain:** None

**11.13. Solar Applications**

Interim Administrator Frederickson shared the ordinance requires a solar application, but none can be found.

***Trustee Engelmann made a motion to remove the requirement for an application, seconded by Trustee Chapman, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**11.14. Village Office Hours**

Interim Administrator Frederickson shared the staffing situation that created the need for reduced hours still exists.

***Trustee Pufahl made a motion to extend the reduced hours, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-1.***

**Yes:** Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

**No:** Chapman (1)

**Abstain:** None

[Clerk's Note: President Haynes was joining by phone and ended his call at 9:54 pm]

**12. Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Administrator Position Review, Deputy Clerk-Treasurer Hiring, Finance Director/Treasurer Hiring**

***Trustee Pufahl made a motion to enter into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Administrator Position Review, Deputy Clerk-Treasurer Hiring, Finance Director/Treasurer Hiring and invited Interim Administrator Frederickson and Interim Clerk/Treasurer McGee, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 6-0.***

**Yes:** Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)

**No:** None

**Abstain:** None

**13. Reconvene into Open Session**

***Trustee Babcock made a motion to return to open session, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.***

**Yes:** Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)



**No:** None

**Abstain:** None

**13.1.** Administrator Position – No discussion had.

**13.2.** Deputy Clerk-Treasurer Hiring

***Trustee Pufahl made a motion to make an offer to candidate A & B if declined move on to C & D, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.***

**Yes:** Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)

**No:** None

**Abstain:** None

**13.3.** Finance Director/Treasurer Hiring

***Trustee Engelmann made a motion to continue Village process, seconded by Trustee Kopfhamer, and the motion passed by a voice vote of 6-0.***

**Yes:** Babcock, Chapman, Engelmann, Kopfhamer, Nakielski, and Pufahl (6)

**No:** None

**Abstain:** None

**14.** Adjournment

***Trustee Pufahl made a motion to adjourn, seconded by Trustee Chapman, and the motion passed by a voice vote of 6-0. The meeting was adjourned at 10:35 pm.***

*Rhea McGee*

/s/ Rhea McGee

Interim Clerk/Treasurer





**Pardeeville Village Board**

**Regular Meeting**

**Minutes**

**January 14, 2025**

**1. Call Meeting to Order**

President Haynes called the meeting to order at 7:00 pm.

**1.1. Pledge of Allegiance**

President Haynes led the pledge of allegiance.

**1.2. Roll Call**

Present: Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

Absent: None (0)

Staff: Austen Frederickson, Interim Administrator, Rhea McGee, Interim Clerk/Treasurer, and Deputy Clerk/Treasurer Taffy Rodriguez

**1.3. Approval of Agenda**

***Trustee Pufahl made a motion to approve the agenda, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**2. Approval Minutes – August 15, 2024; August 26, 2024; November 26, 2024; December 10, 2024; and December 23, 2024**

***Trustee Pufahl made a motion to approve the minutes, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**3. Comments from the Floor**

None.

**4. Communication & Reports**

**4.1. Angie Cox Library Report – None**

**4.2. Senior Center Report**



Fred Kocher provided an update on programming noting a recent increase in delivered and in house meals. He also shared there was an article on December 23, 2024, in the Portage Daily register. He also noted that the WIFI is being upgraded. A donation was received in the amount \$10,000.00 from Barry Pufahl in honor of Margo Pufahl.

**4.3. EMS Commission Report**

Trustee Babcock reviewed the financials liabilities are currently calculated at \$907,441.96. Outstanding billing is approximately \$655,000.00. Based on historical trends only approximately 12% of the outstanding billing will be received. He noted due to a clerical error Bank First does have the title to the ambulance the Village of Pardeeville holds the debt for. That title will be sent to the Village. The unpaid fourth quarter contribution from the Village remains a point of contention for the other municipal district members. Trustee Babcock thanked the Pardeeville Fire Department for their help cleaning up the EMS building.

Ben Waldera, Rio EMS, provided and reviewed call reports. He also noted he had spoken with Fire Chief Wendt who agreed, since Rio EMS is further out than the prior EMS provider, Fire would respond to EMS calls as well. This cooperative partnership in an effort to provide quick intermediary interventions.

**4.4. Pardeeville Fire District Report**

Chief Rick Wendt shared 2024 was their biggest year for calls. He further shared approximately \$51,500.00 was received in donations towards a new truck and equipment from a local developer.

**4.5. PLMD Report – None**

**4.6. Columbia County Supervisors Report- Provided in packet, no discussion was had.**

**4.7. Sheriff's Monthly Report**

Sgt. Austin-Nash reviewed the report provided in the packet.

**4.8. Clerk Report**

Interim Clerk/Treasurer McGee introduce recently hired Deputy Clerk/Treasurer Taffy Rodriguez. She noted there will be a Spring Primary Election on February 18, 2025. She shared additional election inspectors are need; candidates can reach out to the Village Clerk for more information. She shared Village Staff has new e-mail that will begin to be publicized. All staff's e-mail addresses are their first name @villageofpardeeville.net. She reviewed the candidates for the Village Office. The candidates for Village President are Angela Engelmann and Kristie Chapman. The candidates for Fred Kocher, Lloyd D. Miller, Justin Kopfhamer, and Norm Dahl.

**4.9. Treasurer Report**

Interim Clerk/Treasurer McGee shared a consultant with Johnson Block will be here the week of the 20<sup>th</sup> to work on bank reconciliation, closing the year, W2s, 1099s, audit prep, and other duties. She noted the Finance Director candidate approved by the Village Board declined the



employment offer. She shared the bill's list attached to the agenda is bills recently paid, a supplemental bills list was supplied to the Trustees of check that were entered to be issued.

**4.10. Administrator Report**

Interim Administrator Frederickson shared he will be publicizing a water/sewer operator vacancy as Matt Weatherwax has given his notice of resignation. He also noted Rob Roth approved a change order for the Dam repair project without forwarding it to the Village Board. That change order will be a topic on the February agenda for the Village Board to determine if it is approved.

**5. Presentation of Bills**

**5.1. Monthly Bills**

***Trustee Babcock made a motion to approve the monthly bills, seconded by Trustee Pufahl, and the motion passed by a roll call vote of 6-0-1.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, and Pufahl (6)

**No:** None

**Abstain:** Nakielski (1)

**6. Committee Reports**

**6.1. Community Development Authority**

The Community Development Authority has not met recently. Discussion was had that if there is a hold up a demo permit, they may meet to review it. Staff was directed to follow up with the Building Inspector.

**6.2. Finance and Personnel Committee – No report.**

**6.3. Plan Commission Has not met no report.**

**6.4. Public Protection Committee – Has not met no report.**

**6.5. Public Utility Commission – Has not met no report.**

**6.6. Public Works, Parks, & Property – Has not met no report.** Discussion was had the committee still need to meet to discuss baseball field scheduling.

**6.7. Senior Center Commission – Provided in the reports above.**

**7. Ordinance & Resolutions – None**

**8. Old Business – None**

**9. New Business**

**9.1. Change Order #5 – Phase 1; Gerke Clean Up & Repair**



Interim Administrator Frederickson reviewed items 9.1 and 9.2 together. Both 9.1 and 9.2 were approved by the former Administrator without going to the Village Board. Current staff did not feel comfortable paying the invoices relating to the change order until they went through the formal approval process. Staff confirmed with MSA that the work had been completed.

***Trustee Pufahl made a motion to approve items 9.1 and 9.2 change orders #5 & #6 respectively, seconded by Trustee Nakielski, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

**9.2. Change Order # 6 – Phase 1; Gerke Clean Up & Repair**

**9.3. Senior Center – H&M Final Electrical**

Interim Administrator Frederickson shared this item can be passed. Staff found in previous minutes this item had been already approved.

**9.4. Pay App – Dam Project; Terra Construction**

Interim Administrator Frederickson shared this is the first pay request for the Dam Project. He shared a change order and second pay request are anticipated in for the February agenda.

***Trustee Pufahl made a motion to approve the pay app request to Terra Construction for the Dam project, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

**9.5. Columbia County Solid Waste Addendum**

Interim Administrator Frederickson shared the addendum is required to extend the garbage contract for 2025.

***Trustee Pufahl made a motion to approve the Columbia County Solid Waste Addendum, seconded by Trustee Kopfhamer, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

***No:*** None

***Abstain:*** None

**9.6. Special Event – Pardeeville Sidewalk Sales**

Interim Clerk/Treasurer McGee shared the Pardeeville Sidewalk Sale is reoccurring event in the Village. Discussion was had to make sure the event was added to the Public Works schedule to deliver cones and barricades needed.

***Trustee Pufahl made a motion to approve the Pardeeville Sidewalk Sales Special Event, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***



**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**9.7. Eastern Columbia County Joint Municipal Court Budget**

Interim Administrator Frederickson shared the Eastern Columbia County Joint Municipal Court submitted their budget for approval. The Village does not contribute any funds.

***Trustee Pufahl made a motion to approve the Eastern Columbia County Joint Municipal Court Budget, seconded by Trustee Engelmann, and the motion passed by a voice vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**9.8. Village of Pardeeville Website**

Interim Administrator Frederickson provided a presentation in the packet. Discussion was had the website is not ADA accessible and should be.

***Trustee Babcock made a motion for the website to go live contingent upon approval of IT, with Phase II, seconded by Trustee Haynes, and the motion passed by a voice vote of 6-1.***

**Yes:** Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

**No:** None

**Abstain:** Chapman (1)

**9.9. Funding Options for Pardeeville District Ambulance Service IRS Debt**

Trustee Babcock shared the delinquent IRS Debt is \$174,296.27 with additional penalties and fees forthcoming. Discussion was had as to the Village of Pardeeville loaning the district the amount, so additional fees and penalties are not incurred. Interim Administrator Frederickson advised against payment due to the Village needing the funds once an agreement is met and the purchase of the district is finalized. Frederickson further emphasized that the IRS debt would be part of the borrowed dollar amount.

Further discussion was had that Trustee Babcock would follow up on questions previously sent to Pardeeville District Ambulance Service regarding the calculations for the fourth quarter additional funding request.

***Trustee Engelmann made a motion to not pay the IRS debt until consultants or the EMS Commission can investigate a reduced rate, seconded by Trustee Chapman, and the motion passed by a roll call vote of 7-0.***

**Yes:** Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

**No:** None

**Abstain:** None

**10. Adjournment**



***Trustee Pufahl made a motion to adjourn, seconded by Trustee Nakielski, and the motion passed by a voice vote of 7-0. The meeting was adjourned at 8:19 pm.***

Rhea McGee  
/s/ Rhea McGee  
Interim Clerk/Treasurer





**Pardeeville Village Board**

**Regular Meeting**

**Minutes**

**February 5, 2025**

**1. Call Meeting to Order**

President Haynes called the meeting to order at 6:02 pm.

**1.1. Pledge of Allegiance**

President Haynes led the pledge of allegiance.

**1.2. Roll Call**

Present: Babcock, Chapman, Engelmann, Haynes, Kopfhamer Nakielski and, Pufahl (7)

Absent: None (0)

Staff: Austen Frederickson, and Interim Administrator, Rhea McGee, Interim Clerk/Treasurer

**1.3. Approval of Agenda**

***Trustee Engelmann made a motion to approve the agenda, seconded by Trustee Kopfhammer, and the motion passed by a voice vote of 7-0.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer Nakielski and, Pufahl (7)

***No:*** None

***Abstain:*** None

**2. Approval Minutes – None**

**3. Comments from the Floor - None**

**4. Old Business**

- 4.1.** Discuss and consider action to participate with the Town of Wyocena to pay part of Pardeeville District Ambulance Service (PDAS) outstanding debt with signed affidavits for all municipalities concerning responsibility of reimbursement. President Haynes shared the Village and Town will be considering paying the IRS and Department of Revenue debt of PDAS and how these funds would be reimbursed.

***Trustee Pufahl made a motion to approve \$90,000 to the PDAS to be applied to IRS debt, DOR, and remaining owed employee wages funded by ARPA, seconded by Trustee Haynes.***

***Yes:*** Babcock, Chapman, Engelmann, Haynes, Kopfhamer Nakielski and, Pufahl (7)

***No:*** None

***Abstain:*** None



He further shared a lien has been placed on the PDAS. Dan Burns, McMahon Engineer and Architects, shared PDAS would not be eligible to claim bankruptcy. He further shared the recommendation from McMahon was to pay the outstanding debt. Scott Holland, EMS District, shared the IRS checks had been written but not sent.

Interim Administrator Frederickson shared the opinion of the Village's Financial consultant, Ehlers. Ehlers opinion is that the Village is not able to utilize American Rescue Plan Act (ARPA) funds. Ehlers has three concerns; first there needs to be a contract, agreement, sub award, or purchase order for good or services, or interagency agreement; second ARPA Funds may not be used for paying interest or principal on any outstanding debt instrument, including for example short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance costs associated with the issuance of new debt; ARPA funds may not be used to satisfy settlements and judgements. Interim Administrator Frederickson also shared the Village Attorney's opinion. The Attorney's primary concern is that the Village may never be able to recover these funds.

***Trustee Haynes withdrew his second and Trustee Babcock withdrew his motion.***

Trustee Babcock shared the payoff amount given by the IRS \$178,771.83 if paid by February 13, 2025. He further shared if paid by March 30, 2025 the payoff amount would be \$181,584.25. Discussion was had that the \$90,000 from the Village of Pardeeville and Town of Wyocena would not cover the IRS debt, DOR debt, and remaining owed wages, outlined in the agreement. The EMS Commission is hoping they can secure a reduction of IRS debt.

***Trustee Haynes made a motion the Village pay \$90,000 to the Pardeeville District Ambulance Service as a loan using ARPA Funds, seconded by Trustee Nakielski, and the motion passed by a roll call vote of 5-2.***

***Yes:*** Babcock, Chapman, Haynes, Kopfhamer Nakielski and, Pufahl (5)

***No:*** Chapman and Engelmann (2)

***Abstain:*** None

President Haynes recessed the meeting at 6:47 pm for the Town of Wyocena and the EMS Commission to discuss how they will proceed.

President Haynes announced the return from recess at 7:15 pm.

## **5. Adjournment**

***Trustee Engelmann made a motion to adjourn, seconded by Trustee Kopfhamer, and the motion passed by a voice vote of 7-0. The meeting was adjourned at 7:16 pm.***

Rhea McGee

/s/ Rhea McGee

Interim Clerk/Treasurer



# 2025 Referendums

— FEBRUARY 11, 2025 —



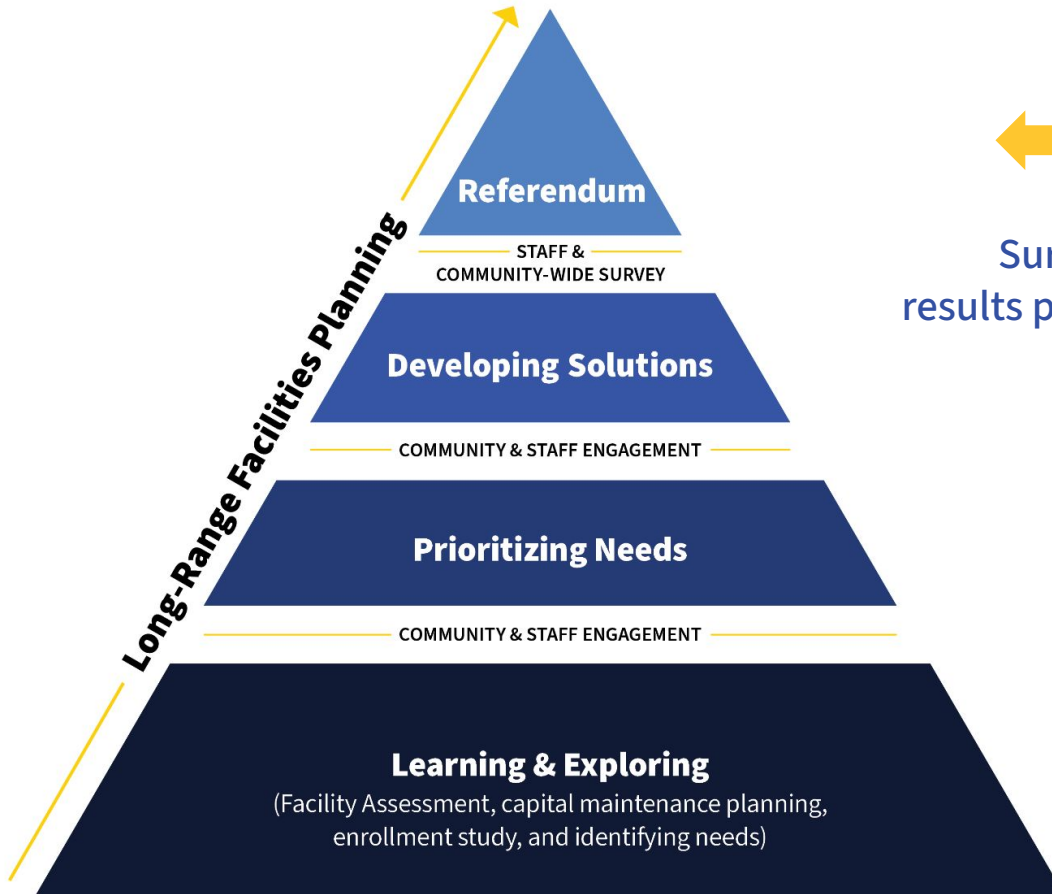
PARDEEVILLE AREA  
SCHOOL DISTRICT

Strong Schools. **STRONG COMMUNITY.**





# Long-Range Facility Planning Process



**We are here**

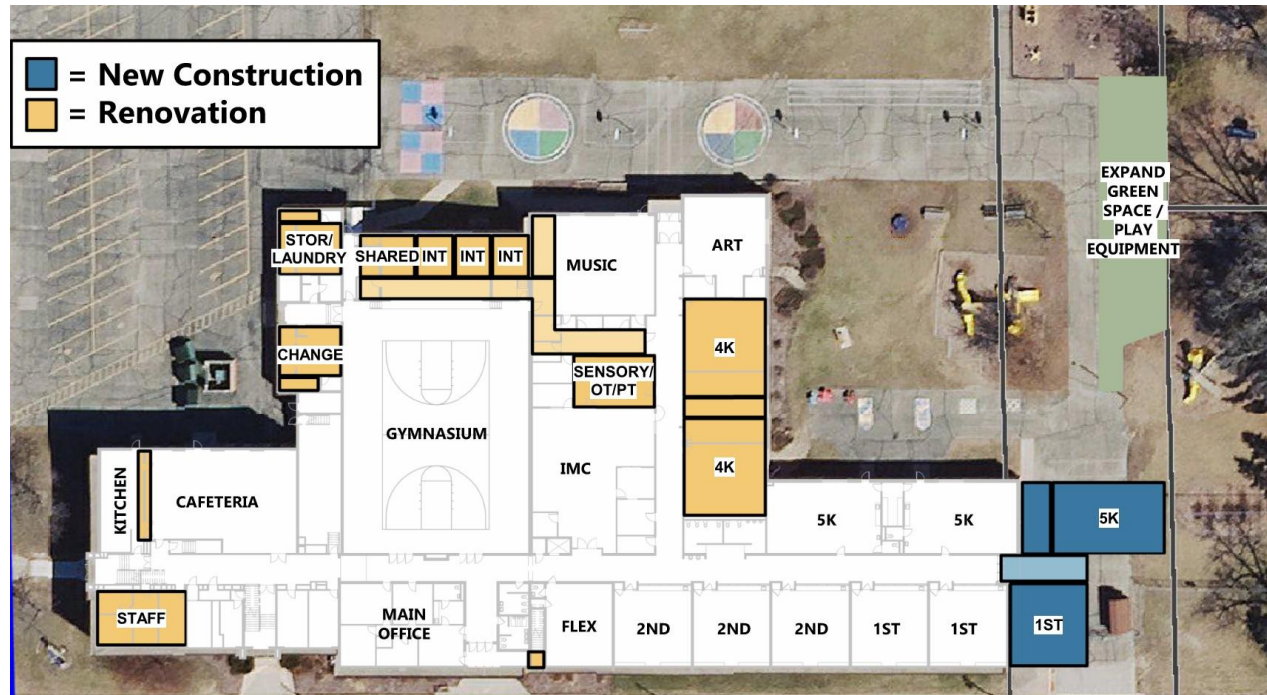
Survey was distributed **Fall 2024** with results presented at Nov. 18 Board meeting

Community Conversations hosted in **February** and **May 2024**

District & community identified **Facilities and Operations** as a core pillar



# Pre-Survey: Floor Plans & Overview



*Elementary School: First Floor*

## Addition scope:

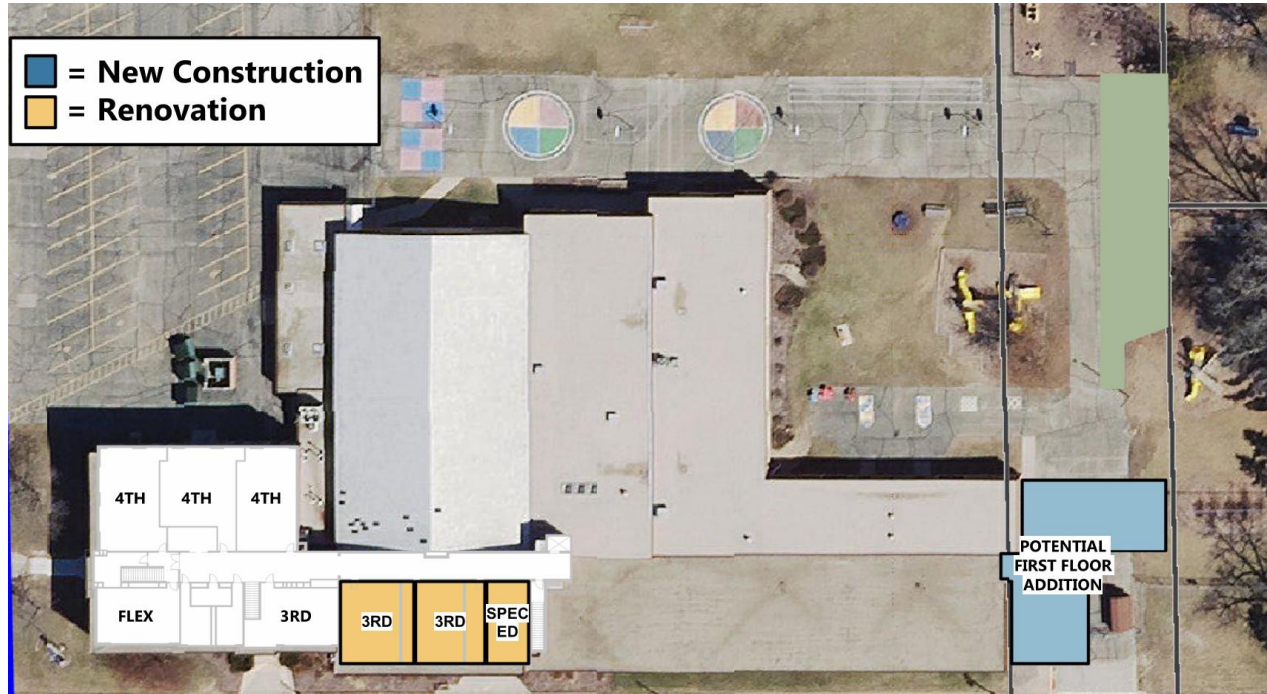
- New classrooms for first grade and kindergarten

## Renovation scope:

- Reconfigure entryway to ensure all visitors check in at the office
- Update existing classrooms
- Replace gym bleachers to meet ADA requirements\*
- Renovate under-utilized rooms and the old stage area into space for student services and building maintenance
- Renovate space for special education services and physical therapy
- Renovate connection between the kitchen and cafeteria



# Pre-Survey: Floor Plans & Overview



*Elementary School: Second Floor*

## Addition scope:

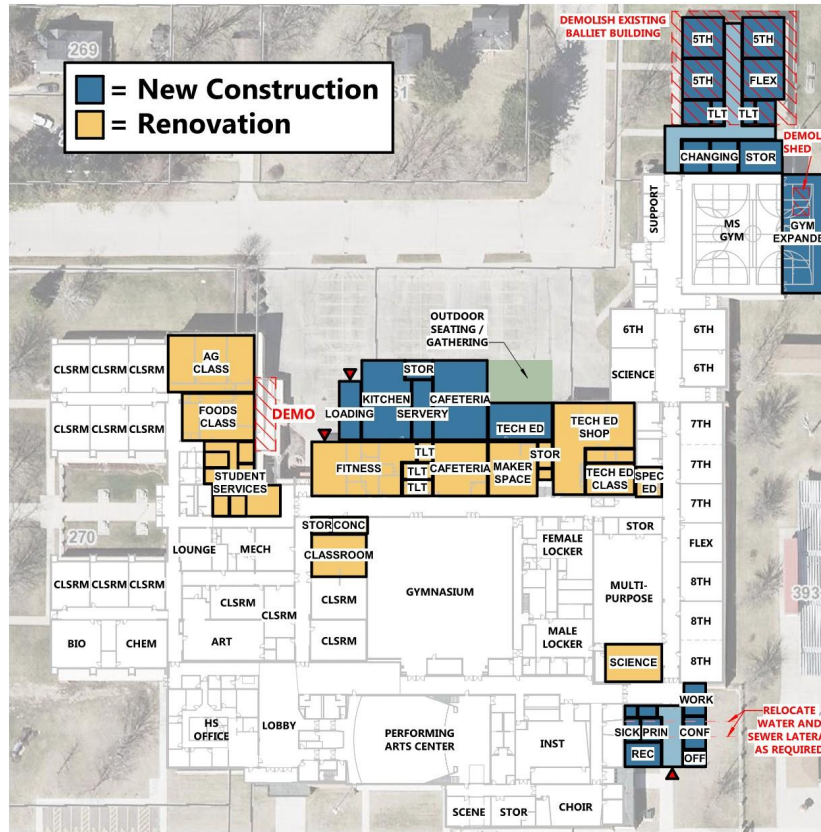
- New classrooms for first grade and kindergarten

## Renovation scope:

- Reconfigure entryway to ensure all visitors check in at the office
- Update existing classrooms
- Replace gym bleachers to meet ADA requirements\*
- Renovate under-utilized rooms and the old stage area into space for student services and building maintenance
- Renovate space for special education services and physical therapy
- Renovate connection between the kitchen and cafeteria



# Pre-Survey: Floor Plans & Overview



## Addition scope:

- New fifth grade classrooms to replace the demolished Balliet building.
- New changing rooms and storage to support the gym
- Expand the middle school gym and add new bleachers

## Renovation scope:

- Relocate and expand the kitchen/cafeteria
- Renovate tech ed, agriculture, and culinary classrooms
- Renovate student services (school counselors, nursing, social workers, etc.)
- Relocate/expand the middle school office



# Pre-Survey: Tax Impact

ESTIMATED ANNUAL TAX INCREASE PER \$100,000 OF PROPERTY VALUE				
Capital Referendum Amount	\$22 million (Base Plan)	\$28 million	\$34 million	\$40 million
Operational referendum tax increase	\$94	\$94	\$94	\$94
Capital referendum tax increase <i>(Based on 2023 equalized values)</i>	\$190	\$241	\$293	\$345
Total tax increase	\$284	\$335	\$387	\$439



# Community Survey Results

Weighted support for *Definitely yes and Probably yes*:

$$\text{\$28M: } 0.30 (52\%) + 0.70 (30\%) = \underline{\underline{36.6\%}}$$

$$\text{\$22M: } 0.30 (69\%) + 0.70 (42\%) = \underline{\underline{50.1\%}}$$

$$\text{Smaller: } 0.30 (78\%) + 0.70 (63\%) = \underline{\underline{67.5\%}}$$



# What's on the ballot?

## QUESTION 1: Operating

Shall the Pardeeville Area School District, Columbia and Marquette Counties, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$800,000 per year for three years, beginning with the 2025-2026 school year and ending with the 2027-2028 school year, for non-recurring purposes, consisting of sustaining operating expenses to maintain the current level of operations?

YES ☐ NO ☐

## QUESTION 2: Facilities

Shall the Pardeeville Area School District, Columbia and Marquette Counties, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$23.5 million for the public purpose of paying the cost of a school building and facility improvement project consisting of: district-wide capital maintenance, building infrastructure and site improvements; renovations and construction of an addition at the Middle/High School and demolition of the Balliet building; renovations, construction of an addition and safety and security improvements at the Elementary School; and acquisition of furnishings, fixtures and equipment?

YES ☐ NO ☐

A successful facilities question would address:

- District-wide capital maintenance, including replacing outdated roofing and HVAC systems at the Elementary and Middle/High School, and renovations for safety and security
- Renovations at the Middle/High School, including cafeteria and career and technical education spaces (e.g. agriculture)
- Demolishing and replacing the Balliet building, which was not originally built as a school, with a Middle School addition
- Addition at the Elementary School to include early learning classroom

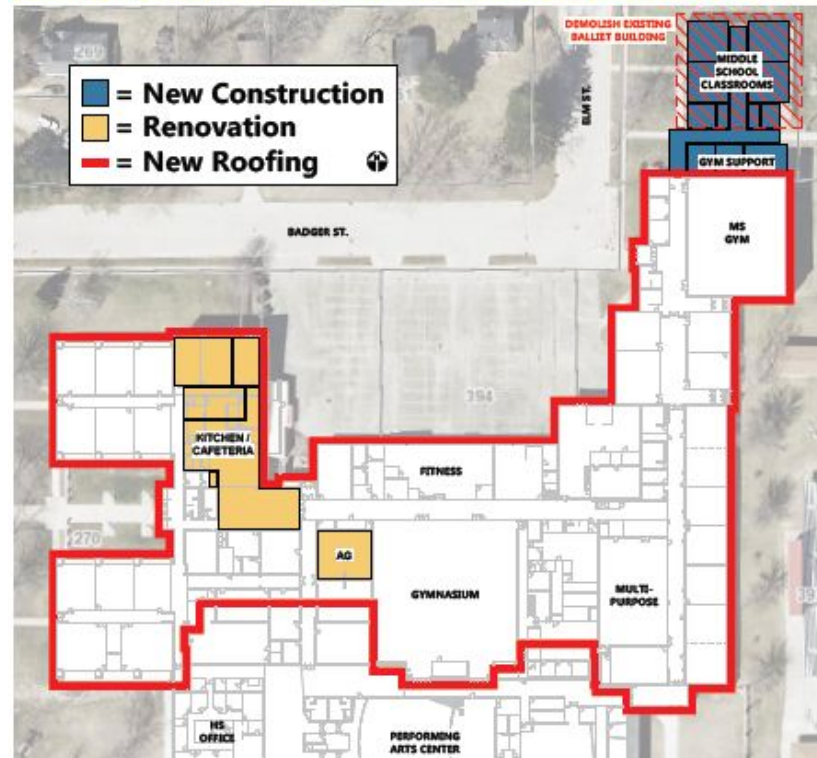


# Proposed Site Plans

## Elementary School | Preliminary Concept: Grades 4K-4



## Middle/High School | Preliminary Concept: Grades 5-12





# Estimated Tax Impact

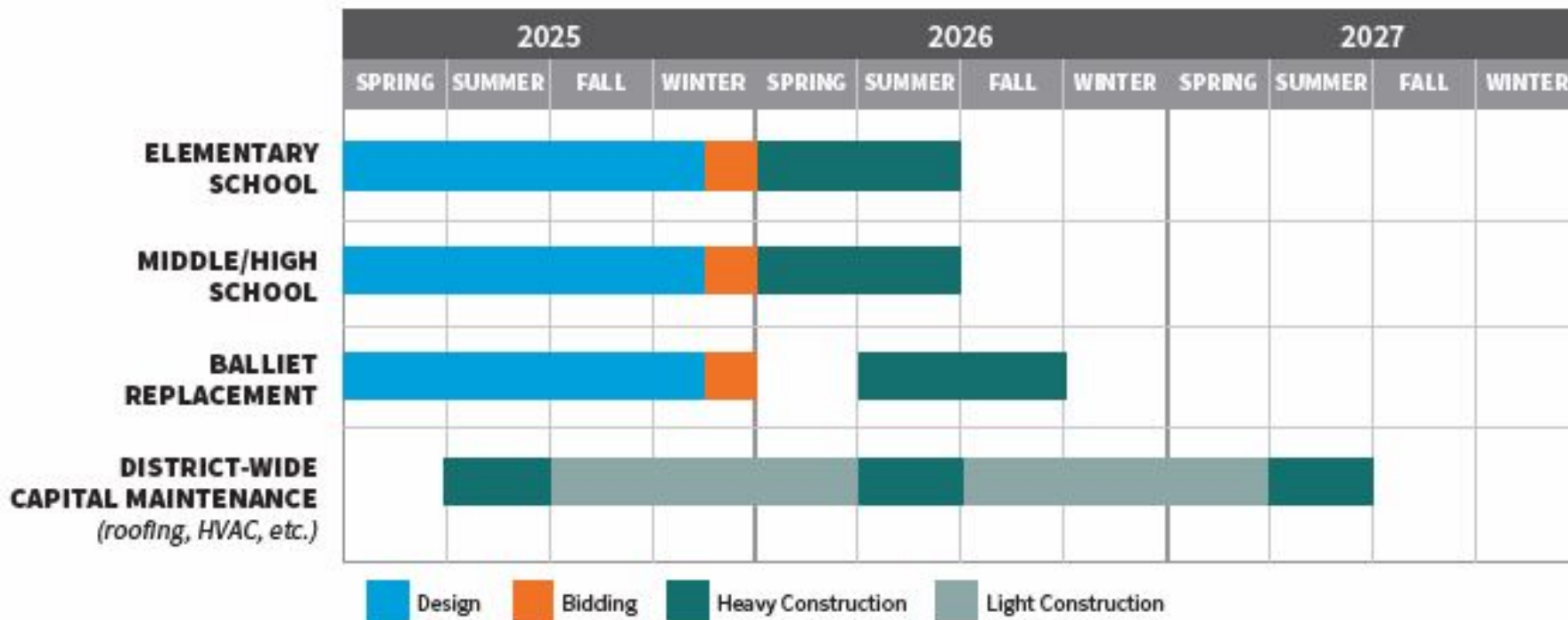
Below is a chart that shows the estimated annual tax impact for the operating referendum, facilities referendum, and for both referendums.

Fair Market Property Value	Operating <i>\$0.85 per \$1,000 for 3 years</i>		Facilities <i>\$1.82 per \$1,000 for 21 years</i>		Both Operational & Facilities (through 2028) <i>\$2.67 per \$1,000 for three years</i>	
	PER MONTH	PER YEAR	PER MONTH	PER YEAR	PER MONTH	PER YEAR
\$100,000	\$7.08	\$85	\$15.16	\$182	\$22.25	\$267
\$250,000*	\$17.71	\$212.50	\$37.92	\$455	\$55.63	\$667.50

\*\$250,000 is the median home value in Pardeeville. To calculate your estimated tax impact, visit our website at <https://www.pasdwi.org/2025-referendums/index.cfm>



**ES**  
**TI**





# Learn More

## Visit the website



<https://www.pasdwi.org/2025-referendum/index.cfm>

## Attend an Info Session

**Feb. 27 | 6:30 p.m.**

Lenz Auditorium

**March 6 | 11:30 a.m.**

VIRTUAL

**March 11 | 6:30 p.m.**

Marcellon Town Hall

**March 13 | 6:30 p.m.**

Wyocena Village Hall

**March 15 | 9:00 a.m.**

Lenz Auditorium

## Contact

Becky Levzow, Board  
President

[levzbe@pasdwi.org](mailto:levzbe@pasdwi.org)

Ben Heninger, District  
Administrator

[henibe@pasdwi.org](mailto:henibe@pasdwi.org)



# Thank you!







## ANGIE W. COX PUBLIC LIBRARY

119 N. Main Street, P.O. Box 370  
Pardeeville, WI 53954  
608-429-2354



# NEWSLETTER

FEB  
2025

## Ongoing Programs

### FREE YOGA

Join Dianna for a free yoga lesson every  
Thursday morning at 9:00am.



### ESSENTRICS

Lead by Erin Walton, this fitness class is  
focused on rebalancing your muscles,  
restoring mobility, and improving  
balance and posture.

Held every Saturday morning at  
10:00am.

### MAINLY CRAFTS ADULT CRAFTING GROUP



Thursday, Feb. 13th at 5:00pm

**Love Blocks**

Thursday, Feb. 27th at 5:00pm:

**Personal or Previous Crafts**

*Stop in or call the library to register*

### CARDS WITH MITZIE

Join Mitzi for a **FREE** card making  
workshop. Stop in or call the library to  
register by *Friday, Nov. 15th*. Must be  
registered to attend. Class is open to adults.

**Feb 18th: 12-3pm / 5-8pm**

**Feb 19th: 9-12pm**

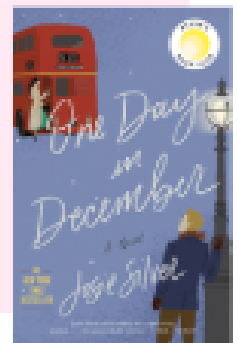
**Theme: Winter**



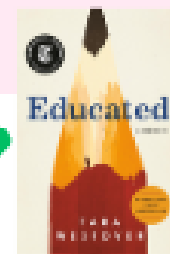
## R.E.A.D Adult Book Club

Monday, Feb. 3rd at 5:30pm

We will be discussing  
the book *One Day in  
December* by Josie  
Silver. Come join us!



March's  
Pick



New

## Book Subscription

Can't decide what to read next?  
Let us help!

Every month, we will choose 3  
books that we think you'll enjoy.  
We'll have them bagged and ready  
for you with a little mystery gift for  
you to pick up the *first Monday of  
each month*. Just tell us your  
favorite books, authors, or genres!

Call, stop in, or go to our  
website to learn more.





## ANGIE W. COX PUBLIC LIBRARY

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Pardeeville, WI 53954  
608-429-2354

# NEWSLETTER

FEB  
2025

## Blind Date with a Book

Do you believe in love at  
*first line?*

Feb.  
1st - 28th

Choose any  
wrapped book  
based on its  
**first line and genre**  
and see if you find  
a new love!



Return the  
**"Rate Your Date"**  
bookmark to the  
library to be entered  
to win a  
**prize basket!**

New

## Quilt-A-Long

Pick up a pattern every  
month to create your  
own **bookshelf quilt!**



### Paper Piece Quilt Class

Learn how how to paper piece quilt!  
Call or stop in to register.  
All supplies provided.

Tuesday, Feb 25th at 10:30 am

Donate an extra 10x10 book shelf  
quilt block to the library for a chance  
to win a **Janome Travel Mate 30**  
sewing machine! Call or stop in for  
more information.



## Knittervention

Whether you're a seasoned  
knitter or a newbie...

COME JOIN US  
EVERY  
WEDNESDAY IN  
FEBRUARY FROM  
4:30-6:00PM

Beginner knitting assistance will be  
provided to those looking to start.  
Crochet enthusiasts welcome but no  
assistance will be provided for those  
looking to learn crochet.

**No Registration Needed.**





## ANGIE W. COX PUBLIC LIBRARY

119 N. Main Street, P.O. Box 370  
Pardeeville, WI 53954  
608-429-2354



# NEWSLETTER

FEB  
2025



## Pre-School Children's Time

Join us at the library on Monday mornings for **fun** and **educational** activities for pre-school age children.

Mondays  
at  
10:00 am



## Join us at the Pardeeville Library for Children's Time!

We will have planned activities each week with an **educational focus** and a **fun theme**!

Wednesdays at 3:30 - 4:30pm

*There will be no Children's Time if there is no school that day due to weather, holidays, or planned closings.*

Kindergarten  
to  
5th Grade





## Mainly Crafts Adult Crafting Group

### Love Blocks

Thursday,  
Feb. 13th at  
5:00 pm



### Explore, Create, and Have Fun!

Join us at the Angie W. Cox Public Library for  
FREE Adult Crafting  
Call (608-429-2354) or stop into the library to  
sign up. Must be registered to attend as space is  
limited.

### Personal or Previous Crafts

Thursday,  
Feb. 27th at  
5:00 pm



### ANGIE W. COX PUBLIC LIBRARY

119 N. Main Street, P.O. Box 370  
Pardeeville, WI 53954  
608-429-2354



ARE YOU A SEASONED KNITTER?  
OR MAYBE YOU WANT TO LEARN KNITTING BASICS.

## WELCOME TO OUR NEW KNITTING CLUB: KNITTERVENTION!

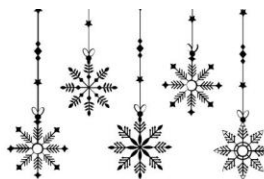
COME JOIN US EVERY  
WEDNESDAY IN  
FEBRUARY FROM 4:30-  
6:00PM



Beginner knitting assistance will be provided to those looking to start.

Crochet enthusiasts welcome but no assistance will be provided for those looking to learn crochet.

## Mitzi's February Card Class



### Theme: Winter

Stop in or call the library to  
sign up. These classes are **FREE**  
and fill up fast! When signed  
up, please be respectful and let  
us know if you cannot make it.  
We often have wait lists and  
can contact those waiting so  
they may enjoy the class.

Tuesday, Feb 18th

Noon - 3pm  
&  
5pm - 8pm

Wednesday, Feb 19th

9am - Noon



### ANGIE W. COX PUBLIC LIBRARY

119 N. Main Street, P.O. Box 370  
Pardeeville, WI 53954  
608-429-2354



## Pardeeville EMS Response Report

Scene Incident Zone/District Number (itScene.025)	Response EMS Response Number (eResponse.04)	Incident Complaint Reported By Dispatch/Dispatch Reason (eDispatch.01)	Unit Disposition (3.4=itDisposition.099/3.5=eDisposition.27)	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)	Disposition Destination Name Delivered Transferred To (eDisposition.01)
Incident Date Time: 01/02/2025 08:53:45					
Village of Pardeeville	RIO25-001	Medical Alarm	Cancelled Prior to Arrival at Scene		
Count: 1					
Incident Date Time: 01/03/2025 10:37:00					
Village of Pardeeville	RIO25-004	Falls	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Prairie Ridge Health
Count: 1					
Incident Date Time: 01/06/2025 15:50:00					
Village of Pardeeville	RIO25-007	Falls	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/08/2025 21:30:05					
Village of Pardeeville	RIO25-008	Chest Pain	Patient Contact Made	No Transport	
Count: 1					
Incident Date Time: 01/14/2025 07:44:53					
Village of Pardeeville	RIO25-015	Falls	Patient Contact Made	Patient Refused Transport	
Count: 1					
Incident Date Time: 01/17/2025 13:14:00					
Village of Pardeeville	RIO25-018	Sick Person	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/18/2025 08:56:00					
Village of Pardeeville	RIO25-019	Falls	Cancelled Prior to Arrival at Scene		
Count: 1					
Incident Date Time: 01/21/2025 16:57:56					
Village of Pardeeville	RIO25-029	Overdose/Poisoning/Ingestion	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/23/2025 17:45:00					
Village of Pardeeville	RIO25-036	Choking	Patient Contact Made	Patient Refused Transport	
Count: 1					
Incident Date Time: 01/24/2025 22:03:00					
Village of Pardeeville	RIO25-040	Falls	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/25/2025 11:01:21					
Village of Pardeeville	RIO25-041	Traumatic Injury	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/26/2025 08:25:00					
Village of Pardeeville	RIO25-046	Falls	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/26/2025 11:25:00					
Village of Pardeeville	RIO25-048	Falls	Patient Contact Made	Transport by This EMS Unit, with a Member of Another Crew	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/28/2025 13:51:00					
Village of Pardeeville	RIO25-055	Breathing Problem	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 01/29/2025 13:36:00					
Village of Pardeeville	RIO25-060	Headache	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					



Scene Incident Zone/District Number (ItScene.025)	Response EMS Response Number (eResponse.04)	Incident Complaint Reported By Dispatch/Dispatch Reason (eDispatch.01)	Unit Disposition (3.4=itDisposition.099/3.5=eDisposition.27)	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)	Disposition Destination Name Delivered Transferred To (eDisposition.01)
Incident Date Time: 01/31/2025 11:33:00					
Village of Pardeeville	RIO25-066	Sick Person	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Count: 16					

Report Filters

Incident Date: is between '1/1/2025' and '1/31/2025'

Scene Incident Zone/District Number (Itscene.025): is equal to 'Village of Pardeeville'



Rio EMS Average Response Times

Average Dispatch to Enroute Time in Minutes	Average Enroute to Scene Time in Minutes	Average Scene to Left Scene in Minutes	Average Left Scene to Arrived at Destination in Minutes	Average Arrived at Destination to Back in Service in Minutes	Average Time on Task in Minutes (Dispatch-Quarters)	Number of Runs
3.70	8.88	23.46	20.38	22.05	86.57	16

Report Filters

Incident Date: is between '1/1/2025' and '1/31/2025'

Scene Incident Zone/District Number (Itscene.025): is in 'Village of Pardeeville'



Village of Pardeeville EMS Management Counsel  
Monthly Report on Major Activity  
January 2025

**Week of January 6, 2025:**

- Signed Agreement for Management Counsel returned to McMahon. A brief call with Mr. Frederickson to discuss including the valuation of assets and determination of liabilities as part of the scope of EMS Management Counsel.
- McMahon project team kickoff meeting to discuss approach. Additional consultants to the project include Gerry Kudek (working on new service coverage for the Village), Kevin Kloehn (working on valuation of assets), Robert Whitaker and Jeff Roemer (working on dissolution of PDAS and winddown of PDAS Commission).
- Email from Mr. Frederickson that PDAS and/or Village would like to conduct the search for the next director of the Pardeeville ambulance service.
- Initial conversation with Cody Doucette, AC Portage Fire via Jeff Roemer. Debrief phone call with Jeff to document conversation and follow up.
- Initial investigation into billing company for PDAS. EMS/MC (formally Life Quest) was their billing company until February 2024, then it switched to 24 7.
- Scheduled onsite visit to Village of Pardeeville to meet with the project team and review scope of the project with team.

**Week of January 13, 2025:**

- Project meeting with PDAS team conducted onsite. Review of ambulances. Collection of mileages. Tour of PDAS ambulance station.
- Collection of documents shared with McMahon team based on list of documents requested.
- Follow up briefing meetings held with McMahon consultants on project.
- Contact Columbia County Sheriff's office and detective Captain David Clark. Meeting time arranged for January 28 to discuss scope of project.
- Received additional documents from various members of the Commission. Reviewed.
- Draft language for motion to be made at the January PDAS Commission meeting to appoint Dan Burns as the interim administrative ambulance service director for PDAS. Later rejected based on Attorney Miller's recommendation to PDAS Commission.



- Request from PDAS Commission Chair, Mr. Babcock to forward legal language to include in Termination and Separation Agreements for employees requesting backpay for OT hours.

#### **Week of January 20, 2025:**

- Interview with Trustee Englemann by Gerry Kudek.
- Additional work on gathering assessments and comparisons for valuation of ambulances.
- Gerry Kudek meeting with Portage FD Chief and Assistant Chief.
- Returned call received from member of the Pardeeville Fire District – Paul Komarck.
- Phone call with FF & former PM from Pardeeville Fire District.
- McMahon project team weekly meeting.
- Draft budget started for the Village to run their own EMS service. Research was conducted with other EMS agencies with similar call volumes to benchmark financials.
- Valuation of ambulances completed – comparisons obtained for each.

#### **Week of January 27, 2025**

- Meeting with Columbia County Sheriff's Department Detective Tuesday January 28, 2025, at 4:30pm
  - Contact made with Everest Emergency Vehicles to discuss the value of ambulances and their buyback program
- PDAS Commission meeting Tuesday January 28, 2025, at 5:30pm
- Gerry and Kevin onsite to conduct inventory of ambulances – medical hardware. Scheduled for Tuesday January 28 at 8am
- Discussion with project teams and other McMahon consultants regarding how best to fund IRS back payment and penalties for not filing payroll taxes. Meeting scheduled for Monday February 3, 2025, to discuss as a team.
- Research into options for overtime rules for past employees of PDAS
- Meeting with Attorney Miller to discuss drafting an Agreement for municipalities to share in IRS expense
- Meeting with Kim Manley to discuss history and financial status for PDAS
  - Meeting and reports requested from 24/7 Medical Billing Services
  - Will need to get reports from WARDS
- Several email correspondences with Kim relating to financial topics and follow up items
- Weekly internal McMahon project team meeting to discuss the status of project and to-do items
- Meeting with Portage FD – preliminary discussion regarding coverage for Village of Pardeeville
- Looking for information from EMS Logik to reset narcotic vaults in ambulances
- Blueprints from ambulance station taken to McMahon office for digitalization and review by architects
- Returned phone call from a former employee of PDAS.





**Pardeeville Patrol Report  
January 2025**

Columbia County Sheriff's Office  
Sheriff Roger Brandner

Contract Supervisor  
Lieutenant Jordan Haueter

Contract Liaison  
Sergeant Wesley Austin-Nash



# January 2025

**The following deputies worked in the Village of  
Pardeeville during this month:**

3328 – Sergeant W. Austin-Nash	166.00
3334 – Deputy A. Fazi	169.50
3340 – Deputy Savannah Barten	160.00
Other Deputies	3.50

**PARKING ENFORCEMENT: 12.25 hours**  
**OVERTIME HOURS (2.00 x 1.5): 3.00 hours**  
**INVESTIGATION HOURS: 0 hours**

**TRAFFIC CITATIONS: 17**  
**ORDINANCE CITATIONS: 10**  
**PARKING CITATIONS: 17**

**Mutual Aid**  
**7.50 hours**





## Columbia County Sheriff's Office Pardeeville Monthly Report

### Call Type:

911 HANG UP	2
AGENCY ASSIST	1
ALARM-BURGLAR	1
ALARM-FIRE	2
ALARM-MEDICAL	1
CAR/DEER	1
CITIZEN ASSIST	7
CIVIL	2
CONTROLLED	1
CP	5
DC	5
DISABLED VEH	3
DPW	2
DRIVE	3
EMS	8
EXTRA PATROL	2
FOOT PATROL	5
FRAUD	2
JUVENILE	8
KEEP PEACE	2
LOST/FOUND	1
O/W PERSON	4
OPEN DOOR	1
ORD VIOL	1
OWI	1
PARKING ENFORCE	10
PARKING VIOL	26
S.O. NOTICE	1
SCHOOL RESOURC	19
SECURITY	134
SPECIAL EVNT	2
SUSPICIOUS	7
THREAT	1
TRAFFIC STOP	38
TRESPASS	1
TRUANCY	1
WARRANT	2
WELFARE	6

**Total Calls:319**

- The four alarms were unfounded and false.
- There was a car deer crash on Lake St. at CTH P. No injuries, property damage only.
- The civil calls were for a snowmobile that was traded and a car that was sold. Both issues were not criminal in nature.
- The controlled call resulted in a paraphernalia charge.
- Two disorderly calls came from the schools. The other three were handled by the presence of deputies with the situations resolved with warnings.
- There were eight EMS calls in the village.
- The two fraud calls were over the phone. One victim lost money the other confirmed it was a scam with the village.
- Of the eight juvenile calls, seven originated from the schools. The other was on line. That was resolved.
- The ordinance violation was for a burn barrel.
- There was one impaired driver arrested in January.
- There were 36 parking violations. They were resolved with a mixture of warnings and citations.
- 19 calls in the school system were handled on top of the juvenile calls.
- The threat call was for a citizen threatening DP. He was warned and understood it can not happen again
- The trespass was for a male at Kwik Trip that had been banned in the past. He was removed from the property.
- The six welfare checks were conducted with proper services rendered.



DATE	Day Deputy	Hours	PM Deputy	Hours	Mid Deputy	Hours	Parking Deputy	Hours	OT Deputy	Hours	Drug Invest. (Case#)	Total Deputy Hours	Mutual Aid Case # (15 mins +)	Hours
Wednesday, January 1, 2025	3323	7.00	3348	12.00			3343	0.50						
Thursday, January 2, 2025	3323	7.00	3348	12.00			3343	0.50						
Friday, January 3, 2025	3323	7.00	3359	12.00										
Saturday, January 4, 2025			3359	8.00			3354	0.75						
Sunday, January 5, 2025			3359	12.00			3350	0.75						
Monday, January 6, 2025	3323	7.00	3348	10.00			3335	0.75						
Tuesday, January 7, 2025	3323	7.00	3348	9.00									25-00848	2.00
Wednesday, January 8, 2025	3323	7.00	3359	12.00			3340	0.75						
Thursday, January 9, 2025	3323	7.00					3327	0.75						
Friday, January 10, 2025	3323	7.00	3348	11.50									25-01165	0.50
Saturday, January 11, 2025			3331	3.50										
Sunday, January 12, 2025			3348	10.00			3343	0.50					25-01376	3.00
Monday, January 13, 2025	3323	7.00	3359	12.00			3350	0.50						
Tuesday, January 14, 2025	3323	7.00	3359	8.00			3327	0.50	3323	2.00				
Wednesday, January 15, 2025	3323	7.00	3348	12.00										
Thursday, January 16, 2025	3323	7.00	3348	11.00										
Friday, January 17, 2025	3323	7.00	3359	12.00			3354	0.75						
Saturday, January 18, 2025			3359	12.00			3350	0.75						
Sunday, January 19, 2025			3359	12.00			3327	1.00						
Monday, January 20, 2025	3323	7.00	3348	12.00			3335	0.75						
Tuesday, January 21, 2025	3323	7.00	3348	12.00										
Wednesday, January 22, 2025	3323	7.00	3359	12.00			3,350	0.75						
Thursday, January 23, 2025	3323	7.00	3359	12.00			3354	0.50						
Friday, January 24, 2025	3323	7.00	3348	12.00			3335	0.50						
Saturday, January 25, 2025			3348	12.00										
Sunday, January 26, 2025			3348	12.00										
Monday, January 27, 2025	3323	8.00	3359	12.00										
Tuesday, January 28, 2025	3323	8.00	3359	12.00			3354	0.50						
Wednesday, January 29, 2025	3323	8.00	3348	10.00									25-03365,	2.00
Thursday, January 30, 2025	3323	8.00	3348	12.00			3354	0.50						
Friday, January 31, 2025	3323	8.00	3359	12.00						0.00				
	Days Total	166.00	PM Total	333.00	Mids Total	0.00	Parking	12.25	OT Total	2.00	Invest. Total	0.00	Mutual	7.50



**January 2025****Totals**

Monthly Hours Goal (6036 hour per year divided by 12 months)	503
Regular Hours Worked	499.00
Overtime Hours Worked = 2 Multiplied by 1.5	3.00
Training Hours	8.00
Benefit Hours Used	25.00
Court Hours	0.00
Parking Enforcement	12.25

Mutual Aid Hours Subtracted	7.50
Number of Hours Above Schedule Time	36.75
Banked Hours From Previous Months	0.00

<b>Total Banked Contract Hours at End of Month</b>	<b>36.75</b>
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## **Clerk/Treasurer Report**

February 11, 2024

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### **Open Book/Board of Review**

- January 28, 2025, held a kickoff meeting with Shanda Stachurski for the 2025 year.
- Open Book Scheduled for August 13, 2025 9:00 am to 4:30 pm break 12:30 pm to 1:00 pm and August 14, 2025 9:00 am to 1:00 pm. E-mail options are available two weeks prior.
- Board of Review September 18, 2025 4:00 pm to 6:00 pm.
- Accurate will be providing educational and informational material as it is an (IMU) Interim Market Update Year.
- Amy Baji is Village's Statutory Assessor
- Contract expires 12/31/2025

### **Financial**

- The Bank First checking account was closed as directed by the Village Board, \$102,914.77 was moved to the National Exchange Bank Account.
- Wisconsin Election Commission made the reimbursement payment of \$463.70 for the Election Audit.
- Reviewed interest rates for LGIP and National Exchange Bank Money Market Accounts. LGIP interest rate is 4.61% and National Exchange Tax Account is also 4.61%
- At the recommendation of Johnson Block Consultant transferred \$882.93 from National Exchange account ending in 9659 to account ending in 0022. Account ending in 9659 was receiving monthly service charges of \$20.00 draining the balance of the account.

### **Tax Collection**

- The final day for tax collection was 2/7/2025. Staff is working on reconciliation with the county.
- The Village paid the property tax bill for 105 S Main Street as the Village failed to provide the tax-exempt certificate to the assessor. The Village can file charge back requests in October to get the money refunded.

### **Clerk**

- Discussed liquor consumption at the Senior Center with the Village Attorney. His recommendation is to approve on a case-by-case basis.



- 2024-2025 Wisconsin Department of Health mandatory Tobacco License report was filed on time.
- Absentee ballots were sent out. In-person absentee voting has begun.

## **Website**

- Discussed the WordPress website with IT staff. They are not website developers and would recommend contracting the maintenance and development with a firm that specializes in website development. A website developer could update to include ADA requirements. Long -term IT recommends working with a municipal website developer. Some utilized by other municipalities are Revize, Civic Plus, and Municipal Impact. None of these expenses were included in the 2025 budget.



**Meeting Date:** 11 FEB 2025

**Department:** Municipal Services

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**General:**

- Working on a comprehensive Street, Sidewalk, and Stormwater facility maintenance policy.
- Working on EMS.
- Collecting applications for Finance Director/Treasurer.
- Collecting applications for Public Works Foreman.
- Collecting applications for Public Works Operator.
- 1099's and W-2's out the door.

**Public Works:**

- No major projects.

**Water & Sewer Utility:**

- PSC Water Rates effective in December, Public Fire Protection in January

**Electric Utility:**

- Collecting applications for Journeyman Lineman.
- Working with ACEC on projects.

**Community Development/Zoning:**

- Developing some potential programs:
  - Forestry Program.
  - Downtown Revitalization Program.
  - Park Rentable Watercraft Program.

**Parks:**

- Awarded DNR Forestry Grant.

**Projects:**

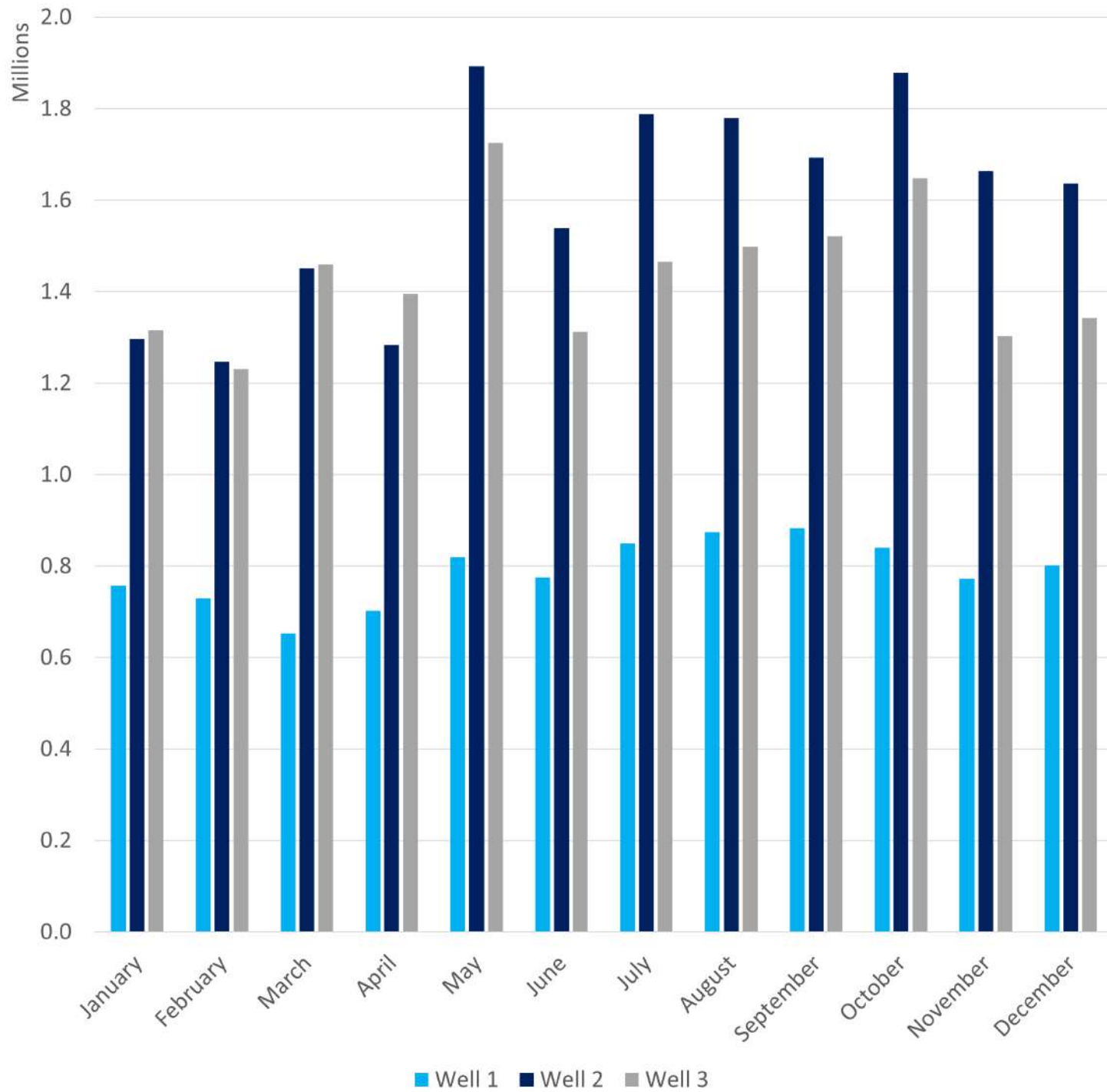
- Sunrise Subdivision.
  - Waiting on submission documents from the Developer for Phase 2.
  - Sanborn Extension complete except for minor restoration occurring in spring.
  - Gerke to complete minor restoration for Phase 1 in spring.
- Dam Project.
  - Restoration occurring in April 2025.
- Kwik Trip
  - Starting March of 2025.
- South Main Substation
  - Working on PSC application.

**Visuals/Graphics:**

- Water & Wastewater Utility Visuals.

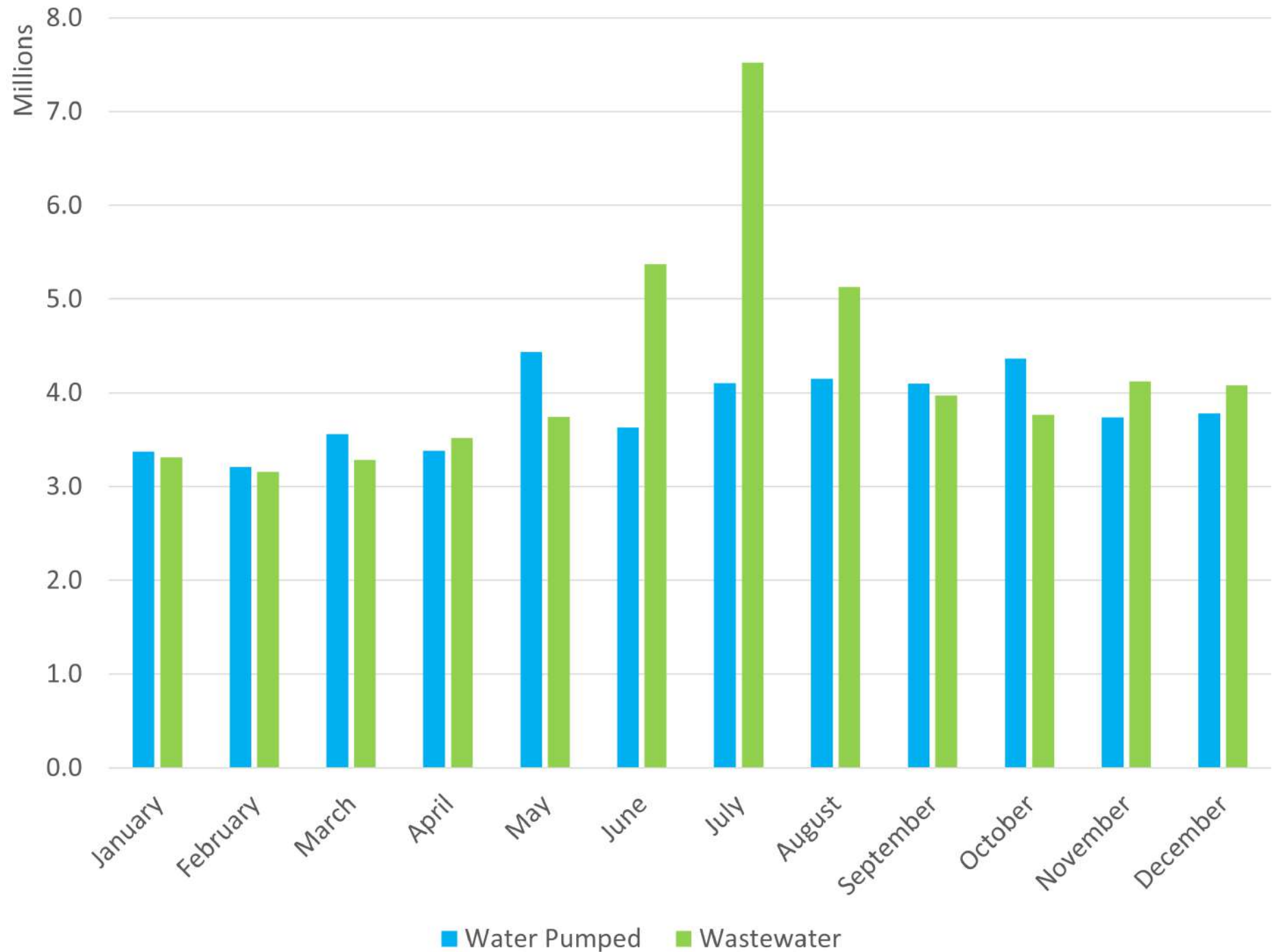


2024 Water Pumped



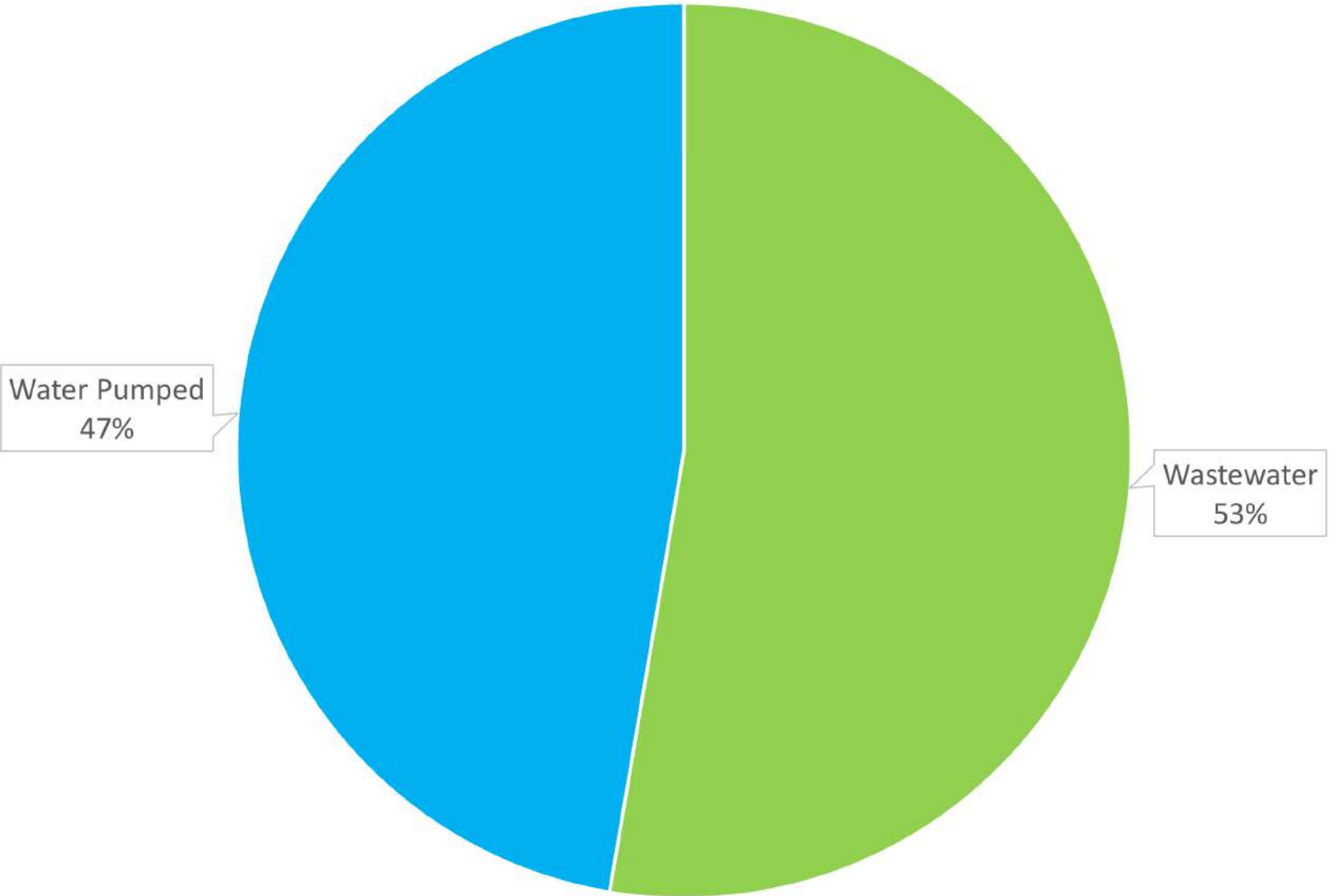


2024 Water Pumped vs Wastewater Flows



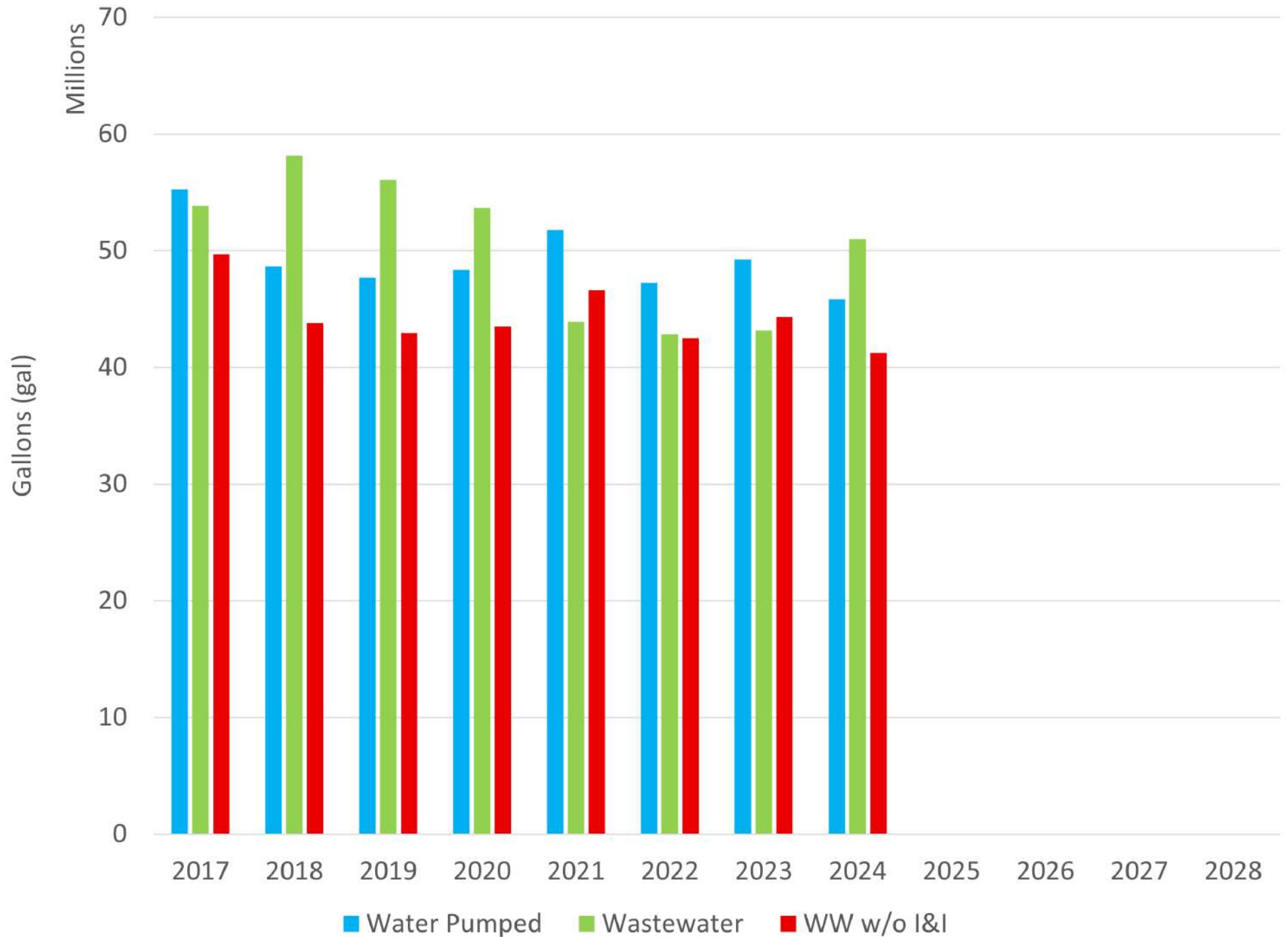


# 2024 Annual Comparison





Water Pumped vs Wastewater Flows









GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>39230</b>									
01/25	01/15/2025	39230	42	BAKER & TAYLOR	2038761113	Adult Fiction books	100-55-5511-340	17.88	17.88
Total 39230:									17.88
<b>39231</b>									
01/25	01/15/2025	39231	3545	BankFirst	1.13.2025	Maintenance/Cleaning - Paypal Ilyana M	100-55-5511-292	500.00	500.00
01/25	01/15/2025	39231	3545	BankFirst	1.13.2025	PERIODICALS	100-55-5511-320	29.95	29.95
01/25	01/15/2025	39231	3545	BankFirst	1.13.2025	books/library	100-55-5511-340	854.15	854.15
01/25	01/15/2025	39231	3545	BankFirst	1.13.2025	books/library	100-55-5511-340	74.72	74.72
Total 39231:									1,458.82
<b>39232</b>									
01/25	01/15/2025	39232	2336	BURKE TRUCK & EQUIPMENT INC.	00070 (2025)		100-53-5324-390	102.48	102.48
Total 39232:									102.48
<b>39233</b>									
01/25	01/15/2025	39233	3602	CDW GOVERNMENT	AB97P2E	Items for Internet Setup	100-53-5371-340	408.96	408.96
01/25	01/15/2025	39233	3602	CDW GOVERNMENT	AB97Q4D	WIFI	100-53-5323-390	204.48	204.48
Total 39233:									613.44
<b>39234</b>									
01/25	01/15/2025	39234	2344	CENGAGE LEARNING	86050302	LARGE PRINT BOOKS	100-55-5511-340	34.03	34.03
Total 39234:									34.03
<b>39235</b>									
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	001219712292	INTERNET/PHONE GARAGE SPECTR	100-51-5160-340	352.89	352.89
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	001766712202	senior center internet	100-51-5140-420	120.27	120.27
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	12213122024	INTERNET CHARGES	100-51-5142-390	53.23	53.23
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	12213122024	INTERNET CHARGES	100-52-5210-310	17.74	17.74
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	12213122024	INTERNET CHARGES	601-53-9210-310	35.49	35.49
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	12213122024	INTERNET CHARGES	602-53-6810-310	35.49	35.49
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	12213122024	INTERNET CHARGES	603-53-8510-310	35.49	35.49
01/25	01/15/2025	39235	3429	CHARTER COMMUNICATIONS	19289122524	senior center phone line	100-51-5140-420	84.75	84.75







GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>39238</b>									
01/25	01/15/2025	39238	539	COLUMBIA COUNTY ACCOUNTING OF	100525210270	SHERIFF CONTRACTED SERVICES	100-52-5210-270	34,747.75	34,747.75
Total 39238:									34,747.75
<b>39239</b>									
01/25	01/15/2025	39239	5	COLUMBIA COUNTY HIGHWAY COMM	41173	drug test	100-53-5310-390	136.42	136.42
01/25	01/15/2025	39239	5	COLUMBIA COUNTY HIGHWAY COMM	41173	SALT/SAND	100-53-5331-340	541.20	541.20
01/25	01/15/2025	39239	5	COLUMBIA COUNTY HIGHWAY COMM	41173	SALT/SAND	100-53-5331-340	814.12	814.12
01/25	01/15/2025	39239	5	COLUMBIA COUNTY HIGHWAY COMM	41173	SALT/SAND	100-53-5331-340	904.72	904.72
Total 39239:									2,396.46
<b>39240</b>									
01/25	01/15/2025	39240	1639	COLUMBIA COUNTY SHOPPER	6212	AD FOR vacancy	100-51-5142-360	255.30	255.30
Total 39240:									255.30
<b>39241</b>									
01/25	01/15/2025	39241	550	COLUMBIA COUNTY SOLID WASTE	41353	GARBAGE PICKUP	100-53-5363-280	8,598.82	8,598.82
01/25	01/15/2025	39241	550	COLUMBIA COUNTY SOLID WASTE	41353	RECYCLING	100-53-5363-282	3,055.56	3,055.56
Total 39241:									11,654.38
<b>39242</b>									
01/25	01/15/2025	39242	61	COLUMBIA COUNTY TREASURER	2024 JANUAR	January Settlement of TAXES	100-243000	263,733.64	263,733.64
Total 39242:									263,733.64
<b>39243</b>									
01/25	01/15/2025	39243	2103	CONSUMER RPORTS	1.13.2025	PERIODICAL	100-55-5511-320	15.00	15.00
Total 39243:									15.00
<b>39244</b>									
01/25	01/15/2025	39244	1247	CT LABORATORIES	192389	WATER SAMPLES	603-53-8270-340	100.00	100.00
01/25	01/15/2025	39244	1247	CT LABORATORIES	192561	WATER SAMPLES	603-53-8270-340	100.00	100.00
01/25	01/15/2025	39244	1247	CT LABORATORIES	192635	WATER SAMPLES	603-53-8270-340	100.00	100.00







GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>39251</b>									
01/25	01/15/2025	39251	2383	GERKE EXCAVATING INC.	7.18.2023		100-57-5755-875	1,460.04	1,460.04
01/25	01/15/2025	39251	2383	GERKE EXCAVATING INC.	Q2593 CO 6		100-57-5755-875	5,434.15	5,434.15
Total 39251:									6,894.19
<b>39252</b>									
01/25	01/15/2025	39252	3559	H&M Contracting LLC	3723	Final Electrical	100-53-5371-340	8,245.00	8,245.00
Total 39252:									8,245.00
<b>39253</b>									
01/25	01/15/2025	39253	3622	Ilyana Mc Guire	1.01.25 DECE	Cleaning For December	100-55-5511-291	500.00	500.00
Total 39253:									500.00
<b>39254</b>									
01/25	01/15/2025	39254	14	JOHNSON BLOCK & COMPANY, INC.	522416 (2024)	General fund	100-51-5151-230	923.72	923.72
01/25	01/15/2025	39254	14	JOHNSON BLOCK & COMPANY, INC.	522416 (2024)	Electric Utility	601-53-9230-000	923.73	923.73
01/25	01/15/2025	39254	14	JOHNSON BLOCK & COMPANY, INC.	522416 (2024)	Water Utility	602-53-6820-000	923.72	923.72
01/25	01/15/2025	39254	14	JOHNSON BLOCK & COMPANY, INC.	522416 (2024)	Sewer	603-53-8520-000	923.73	923.73
Total 39254:									3,694.90
<b>39255</b>									
01/25	01/15/2025	39255	3592	KRUS FIRE AND SECURITY, LLC	38011	1st Half Fire Alarm Installation	100-53-5371-340	2,473.42	2,473.42
01/25	01/15/2025	39255	3592	KRUS FIRE AND SECURITY, LLC	38852	Wiring For Speakers & Equipment	100-53-5371-340	4,725.00	4,725.00
01/25	01/15/2025	39255	3592	KRUS FIRE AND SECURITY, LLC	38853	2nd Half Installment	100-53-5371-340	2,473.41	2,473.41
01/25	01/15/2025	39255	3592	KRUS FIRE AND SECURITY, LLC	38859	Annual Fire Alarm Monitoring	100-53-5371-341	540.00	540.00
Total 39255:									10,211.83
<b>39256</b>									
01/25	01/15/2025	39256	118	MADISON AREA TECHNICAL COLLEG	2024 JANUAR	January Settlement of TAXES	100-246200	52,405.29	52,405.29
Total 39256:									52,405.29
<b>39257</b>									
01/25	01/15/2025	39257	470	MEUW INC.	010125-53	MEMBERSHIP DUES	601-53-9030-340	2,326.00	2,326.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39257:									2,326.00
<b>39258</b>									
01/25	01/15/2025	39258	2185	MICROMARKETING	518940	BOOKS ON CD	100-55-5511-340	101.70	101.70
Total 39258:									101.70
<b>39259</b>									
01/25	01/15/2025	39259	374	NAPRALLA TIRE	RO153131	6-LT 225 / 7JRX19.5	100-53-5324-390	2,309.44	2,309.44
Total 39259:									2,309.44
<b>39260</b>									
01/25	01/15/2025	39260	62	PARDEEVILLE AREA SCHOOL DIST	2024 JANUAR	January Settlement of 2017 TAXES	100-246100	491,719.32	491,719.32
Total 39260:									491,719.32
<b>39261</b>									
01/25	01/15/2025	39261	64	PARDEEVILLE LAKES MANAGE DIST	2024 JANUAR	January Settlement of TAXES	100-245000	3,833.90	3,833.90
Total 39261:									3,833.90
<b>39262</b>									
01/25	01/15/2025	39262	3436	Piggly Wiggly	1.13.25	PROGRAMMING/ADULT	100-55-5511-394	32.03	32.03
Total 39262:									32.03
<b>39263</b>									
01/25	01/15/2025	39263	2368	QUADIENT LEASING	Q1665467	LEASE AGREEMENT FOR POSTAGE M	100-51-5160-340	174.31	174.31
01/25	01/15/2025	39263	2368	QUADIENT LEASING	Q1665467		601-53-9210-310	174.31	174.31
01/25	01/15/2025	39263	2368	QUADIENT LEASING	Q1665467		602-53-6810-310	174.31	174.31
01/25	01/15/2025	39263	2368	QUADIENT LEASING	Q1665467		603-53-8510-310	174.30	174.30
Total 39263:									697.23
<b>39264</b>									
01/25	01/15/2025	39264	315	RESCO	3058125	Inventory/supplies for electric	601-53-9030-340	348.00	348.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39264:									348.00
<b>39265</b>									
01/25	01/15/2025	39265	31	RHYME SUPPLY COMPANY INC	38140330	COPY MACHINE	100-55-5511-291	233.49	233.49
01/25	01/24/2025	39265	31	RHYME SUPPLY COMPANY INC	38140330	COPY MACHINE	100-55-5511-291	233.49-	233.49-
01/25	01/15/2025	39265	31	RHYME SUPPLY COMPANY INC	AR796449	CONTRACT FOR COPY MACHINE	100-51-5142-390	1,355.08	1,355.08
01/25	01/24/2025	39265	31	RHYME SUPPLY COMPANY INC	AR796449	CONTRACT FOR COPY MACHINE	100-51-5142-390	1,355.08-	1,355.08-
Total 39265:									.00
<b>39266</b>									
01/25	01/15/2025	39266	2022	ROTH PROFESSIONAL SOLUTIONS IN	3270(2024)	North Dam Repair Bidding & Constructio	100-57-5751-833	4,121.50	4,121.50
01/25	01/15/2025	39266	2022	ROTH PROFESSIONAL SOLUTIONS IN	3338(2024)	North Dam Repair Bidding & Constructio	100-57-5751-833	750.00	750.00
Total 39266:									4,871.50
<b>39267</b>									
01/25	01/15/2025	39267	739	SCHEPP PLUMBING & PUMP INC	10660 (2024)	REPAIR LEAKING WATER LINE	100-51-5160-350	215.83	215.83
Total 39267:									215.83
<b>39268</b>									
01/25	01/15/2025	39268	3623	Terra Engineering & Construction	12.12.2024	PAY APP#1 DAM PROJECT; TERRA CO	100-57-5751-833	191,890.97	191,890.97
Total 39268:									191,890.97
<b>39269</b>									
01/25	01/15/2025	39269	2303	THE SHOE BOX	88821(2024)	Shoes for lineman	100-53-5330-390	189.00	189.00
Total 39269:									189.00
<b>39270</b>									
01/25	01/15/2025	39270	201	USA BLUE BOOK	INV00575934	CHEMICALS	603-53-8270-340	293.27	293.27
Total 39270:									293.27
<b>39271</b>									
01/25	01/22/2025	39271	831	ACCURATE APPRAISAL LLC	12.01.24 FIRS	ASSESSORS CONTRACT	100-51-5153-290	2,700.00	2,700.00







GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>39277</b>									
01/25	01/22/2025	39277	13	FRONTIER	608429481511	WWTP 2024 Internet	603-53-8510-310	106.04	106.04
Total 39277:									106.04
<b>39278</b>									
01/25	01/22/2025	39278	2154	KOPPLIN & KINAS CO. INC.	16347	TRIEMSTRA STONE	100-53-5330-350	171.15	171.15
Total 39278:									171.15
<b>39279</b>									
01/25	01/22/2025	39279	3032	MARTELLE WATER TREATMENT	28545	Sodium Hypochlorite	602-53-6301-000	194.10	194.10
Total 39279:									194.10
<b>39280</b>									
01/25	01/22/2025	39280	3555	Menards - Baraboo	61161	Senior Center exp	100-53-5371-340	164.33	164.33
Total 39280:									164.33
<b>39281</b>									
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	50776	Senior Center exp	100-53-5371-340	289.80	289.80
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	50776	Senior Center exp	100-53-5371-340	289.80-	289.80-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	64603	Senior Center exp	100-53-5371-340	1,849.26	1,849.26
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	64603	Senior Center exp	100-53-5371-340	1,849.26-	1,849.26-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	64604	Senior Center exp	100-53-5371-340	73.94	73.94
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	64604	Senior Center exp	100-53-5371-340	73.94-	73.94-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	64850	Senior Center exp	100-53-5371-340	239.20	239.20
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	64850	Senior Center exp	100-53-5371-340	239.20-	239.20-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	65047	Senior Center exp	100-53-5371-340	15.22	15.22
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	65047	Senior Center exp	100-53-5371-340	15.22-	15.22-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	65243	Senior Center exp	100-53-5371-340	11.72	11.72
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	65243	Senior Center exp	100-53-5371-340	11.72-	11.72-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	65248	Senior Center exp	100-53-5371-340	237.26	237.26
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	65248	Senior Center exp	100-53-5371-340	237.26-	237.26-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	65249	Senior Center exp	100-53-5371-340	496.61	496.61
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	65249	Senior Center exp	100-53-5371-340	496.61-	496.61-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	65677	Senior Center exp	100-53-5371-340	16.80	16.80
01/25	01/24/2025	39281	3556	Menards - Beaver Dam	65677	Senior Center exp	100-53-5371-340	16.80-	16.80-
01/25	01/22/2025	39281	3556	Menards - Beaver Dam	65871	Senior Center exp	100-53-5371-340	479.84	479.84







GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>39284</b>									
01/25	01/22/2025	39284	2284	NEENAH FOUNDRY	162873	CURB PLATE	100-53-5330-390	336.00	336.00
Total 39284:									336.00
<b>39285</b>									
01/25	01/22/2025	39285	359	PARD DIST AMBULANCE SERVICE	2025 WASTE	YARD WASTE SITE LEASE	100-53-5364-280	500.00	500.00
Total 39285:									500.00
<b>39286</b>									
01/25	01/22/2025	39286	2062	SPM PEST MANAGEMENT	60512	PEST CONTROL	100-51-5160-350	60.00	60.00
Total 39286:									60.00
<b>39287</b>									
01/25	01/22/2025	39287	3596	STRANDERS SANITARY LLC	8056	ADA UNIT	100-55-5542-340	265.00	265.00
Total 39287:									265.00
<b>39288</b>									
01/25	01/22/2025	39288	1520	THE O'BRIEN AGENCY, LLC	95363	ENVELOPES	100-51-5142-310	425.00	425.00
Total 39288:									425.00
<b>39289</b>									
01/25	01/22/2025	39289	361	VILLAGE OF PARDEEVILLE	105 S MAIN S	PRESBYTERIAN CHURH OF PARD	100-51-5142-390	4,451.09	4,451.09
Total 39289:									4,451.09
<b>39290</b>									
01/25	01/22/2025	39290	396	WAL-MART COMMUNITY	1659786538	CHILDRENS PROGRAMMING	100-55-5511-395	77.95	77.95
01/25	01/22/2025	39290	396	WAL-MART COMMUNITY	1659786538	adult programming	100-55-5511-394	52.08	52.08
01/25	01/22/2025	39290	396	WAL-MART COMMUNITY	1659786538	DVD's	100-55-5511-340	119.76	119.76
01/25	01/22/2025	39290	396	WAL-MART COMMUNITY	1659786538	LIBRARY MATERIALS	100-55-5511-340	88.69	88.69
Total 39290:									161.10
Grand Totals:									1,123,858.94



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Report Criteria:

Report type: GL detail

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**SITE PLAN**  
**CHANDLER PARK**

VILLAGE OF PARDEEVILLE

FEBRUARY 2024



608.742.2169 | 916 Silver Lake Dr. | Portage, WI 53901

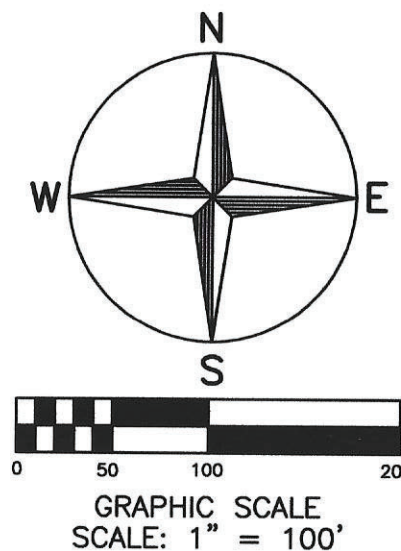
[www.generalengineering.net](http://www.generalengineering.net)



OWNER: LYNN PROPERTIES PARDEEVILLE, LLC. 2800 NEW PINERY ROAD, SUITE 2  
PORTAGE, WISCONSIN 53901 (608) 960-9690 rick@lynnholdings.com  
This instrument prepared by KALVIN K. KLIMECK, P.E., R.L.S., of ROTH PROFESSIONAL SOLUTIONS  
315 DEWITT ST, PORTAGE, WISCONSIN 53901 (414) 651-0490 kal@rpsprofessionalsolutions.com

LEGEND:

- CONC. MON. W/ ALUM CAP--FD.  
● 1 1/4" DIA. ROD--FOUND.  
○ 3/4" DIA. ROD--FOUND.  
▨ LIMITED COMMON AREA



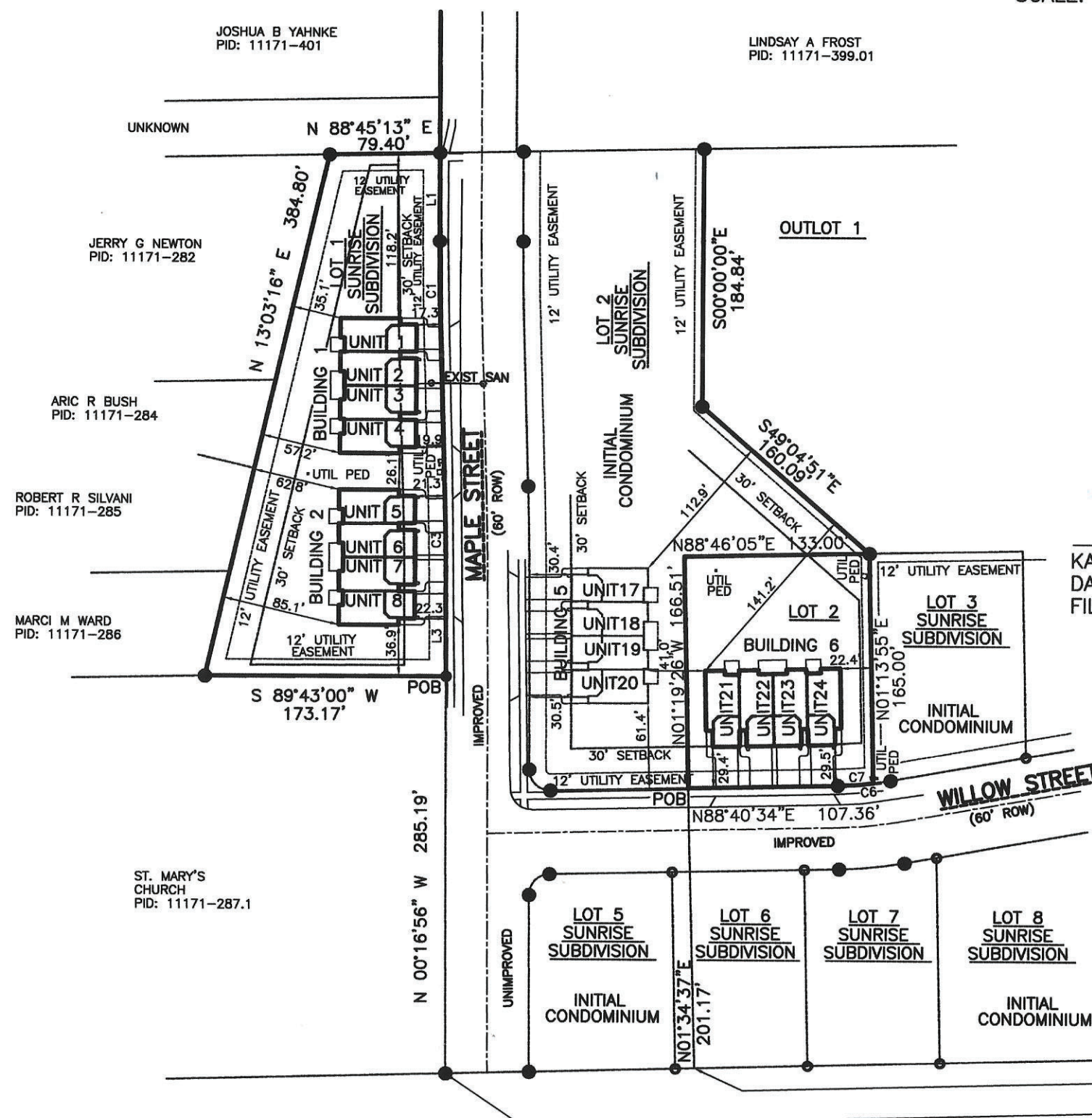
# FIRST ADDENDUM TO THE SUNRISE CONDOMINIUM PLAT VILLAGE OF PARDEEVILLE, COLUMBIA COUNTY, WISCONSIN

CURVE TABLE

CURVE	ARC LENGTH	RADIUS	DELTA	CHD BEARING	DISTANCE
1	73.09'	2530.00'	01°39'19"	S 01°05'37" E	73.08'
2	71.35'	2470.00'	01°39'19"	S 01°05'37" E	71.35'
3	70.65'	2470.00'	01°38'20"	S 01°06'06" E	70.65'
4	72.36'	2530.00'	01°38'20"	N 01°06'06" E	72.36'
5	23.83'	15.00'	91°02'30"	S 45°48'11" E	21.41'
6	38.08'	250.00'	08°43'40"	N 84°18'44" E	38.05'
7	25.42'	250.00'	05°49'33"	N 85°45'48" E	25.41'
8	12.66'	250.00'	02°54'07"	N 81°23'58" E	12.66'
9	39.95'	250.00'	09°09'22"	N 84°31'35" E	39.91'
10	23.56'	15.00'	90°00'00"	N 43°46'05" E	21.21'
11	204.20'	130.00'	90°00'00"	S 43°46'05" W	183.85'
12	185.74'	130.00'	86°16'16"	S 41°54'12" W	177.77'
13	8.46'	130.00'	03°43'44"	S 86°54'12" W	8.46'
14	23.21'	15.00'	88°39'32"	N 44°26'18" E	20.96'
15	23.29'	15.00'	88°57'30"	N 44°11'49" E	21.02'
16	47.22'	310.00'	08°43'40"	N 84°18'44" E	47.18'
17	30.53'	190.00'	09°12'20"	N 84°33'04" E	30.49'
18	23.56'	15.00'	90°00'00"	S 46°13'55" E	21.21'
19	23.56'	15.00'	90°00'00"	N 43°46'05" E	21.21'
20	23.91'	15.00'	91°20'27"	S 45°33'42" E	21.46'
21	23.59'	15.00'	90°06'27"	S 45°03'13" W	21.23'
22	23.53'	15.00'	89°53'33"	N 44°56'47" W	21.19'
23	23.21'	15.00'	88°39'32"	S 44°26'18" W	20.96'
24	23.56'	15.00'	90°00'00"	N 46°13'55" W	21.21'
25	109.96'	70.00'	90°00'00"	N 43°46'05" E	98.99'
26	23.91'	15.00'	91°20'28"	N 45°33'42" E	21.46'

LINE TABLE

LINE	BEARING	LENGTH
1	S 00°15'57" E	63.37'
2	S 01°55'16" E	104.46'
3	S 00°16'56" E	64.24'
4	N 00°15'57" W	64.40'
5	N 01°55'16" W	104.46'
6	S 00°16'56" E	131.08'
7	N 88°46'05" E	50.78'
8	N 88°46'05" E	50.96'



KALVIN K. KLIMECK - Wis Reg. No. S-2209  
DATED THIS 20TH DAY OF NOVEMBER, 2024  
FILE # C:\PARDEEVILLE\CONDO4



EXPANSION LANDS FOR LOT 1 DESCRIPTION:

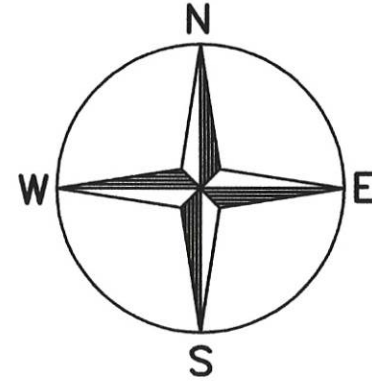
All of Lot 1 of the Sunrise Subdivision recorded as Document 962269 on December 7, 2022 in the register of Deeds of Columbia County, said lands lying in the Southeast Quarter (SE 1/4) of the SW Quarter (SW 1/4) of Section 3, Town 12 North, Range 10 East in the Village of Pardeeville, Columbia County, Wisconsin and being more particularly described as follows: Commencing at the south 1/4 corner of Section 3: thence North 00°06'27" East along the west line of said southeast quarter 660.12 feet to the south line of said subdivision; thence South 88°25'23" West along the said south line 1121.21 feet to the west right-of-way line of Maple Street; thence North 00°16'56" West along the said west right-of-way line 285.19 feet to the southeast corner of Lot 1 and to the place of beginning of the lands hereinafter to be described: thence South 89°43'00" West along the south line of said lot 173.17 feet to the southwest corner of said lot; thence North 13°03'16" East along the west line of said lot 384.80 feet to the northwest corner of said lot; thence North 88°45'13" East along the north line of said lot 79.40 feet to the northeast corner of said lot and to the west right-of-way of Maple Street; thence South 00°15'57" East along the said west right-of-way line 63.37 feet to the beginning of a curve of radius 2530.00 feet, the center of which lies to the east; thence southeasterly along the said west right-of-way line and along the arc of said curve 73.09 feet, the chord of which bears South 01°05'37" East 73.08 feet; thence South 01°55'16" East along the said west right-of-way line 104.46 feet to the beginning of a curve of radius 2470.00 feet, the center of which lies to the west; thence southeasterly along the said west right-of-way and along the arc of said curve 70.65 feet, the chord of which bears South 01°06'06" East 70.65 feet; thence South 00°16'56" East along the said west right-of-way line 64.24 feet to the place of beginning.

EXPANSION LANDS FOR LOT 2 DESCRIPTION:

Part of Lot 2 of the Sunrise Subdivision recorded as Document 962269 on December 7, 2022 in the register of Deeds of Columbia County, said lands lying in the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section 3, Town 12 North, Range 10 East in the Village of Pardeeville, Columbia County, Wisconsin and being more particularly described as follows: Beginning at the south 1/4 of Section 3; thence North 00°06'27" East along the west line of said southeast quarter 660.12 feet to the south line of said subdivision; thence South 88°25'23" West along the said south line 942.45 feet; thence North 01°34'37" East 201.17 feet to the north right-of-way line of Willow Street and the place of beginning of the lands hereinafter to be described; thence North 01°19'26" West 166.51 feet; thence North 88°46'05" East 133.00 feet to the northwest corner of Lot 3; thence South 01°13'55" West along the west line of said lot 165.00 feet to the said north right-of-way line and to the beginning of a curve of radius 250.00 feet, the center of which lies to the north; thence southwesterly along the said north right-of-way and along the arc of said curve 25.42 feet, the chord of which bears South 85°45'48" West 25.41 feet; thence South 88°40'34" West along the said north right-of-way line 107.36 feet to the place of beginning.

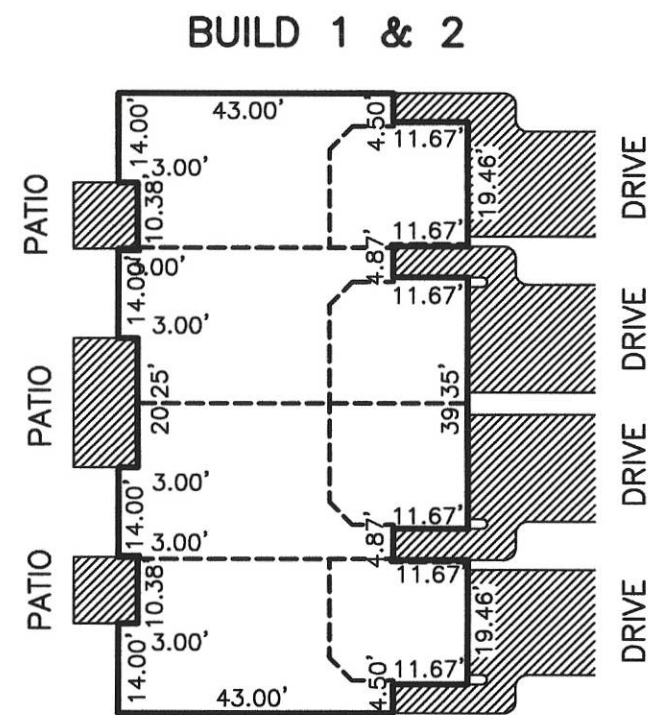
S 1/4 CORNER  
OF SECTION 3  
T12 N, R10 E  
ALUMINIUM MON  
FOUND



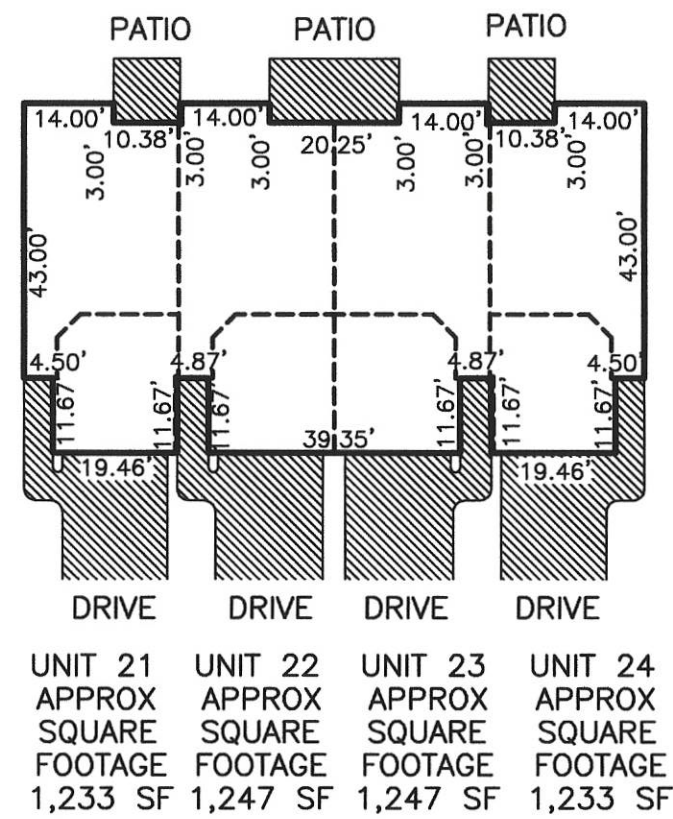


FIRST ADDENDUM TO THE  
SUNRISE CONDOMINIUM PLAT  
VILLAGE OF PARDEEVILLE, COLUMBIA COUNTY, WISCONSIN

UNIT 1  
UNIT 2  
UNIT 3  
UNIT 4  
UNIT 5  
UNIT 6  
UNIT 7  
UNIT 8  
APPROX  
SQUARE  
FOOTAGE  
1,233 SF



BUILD 6



LIMITED COMMON AREA

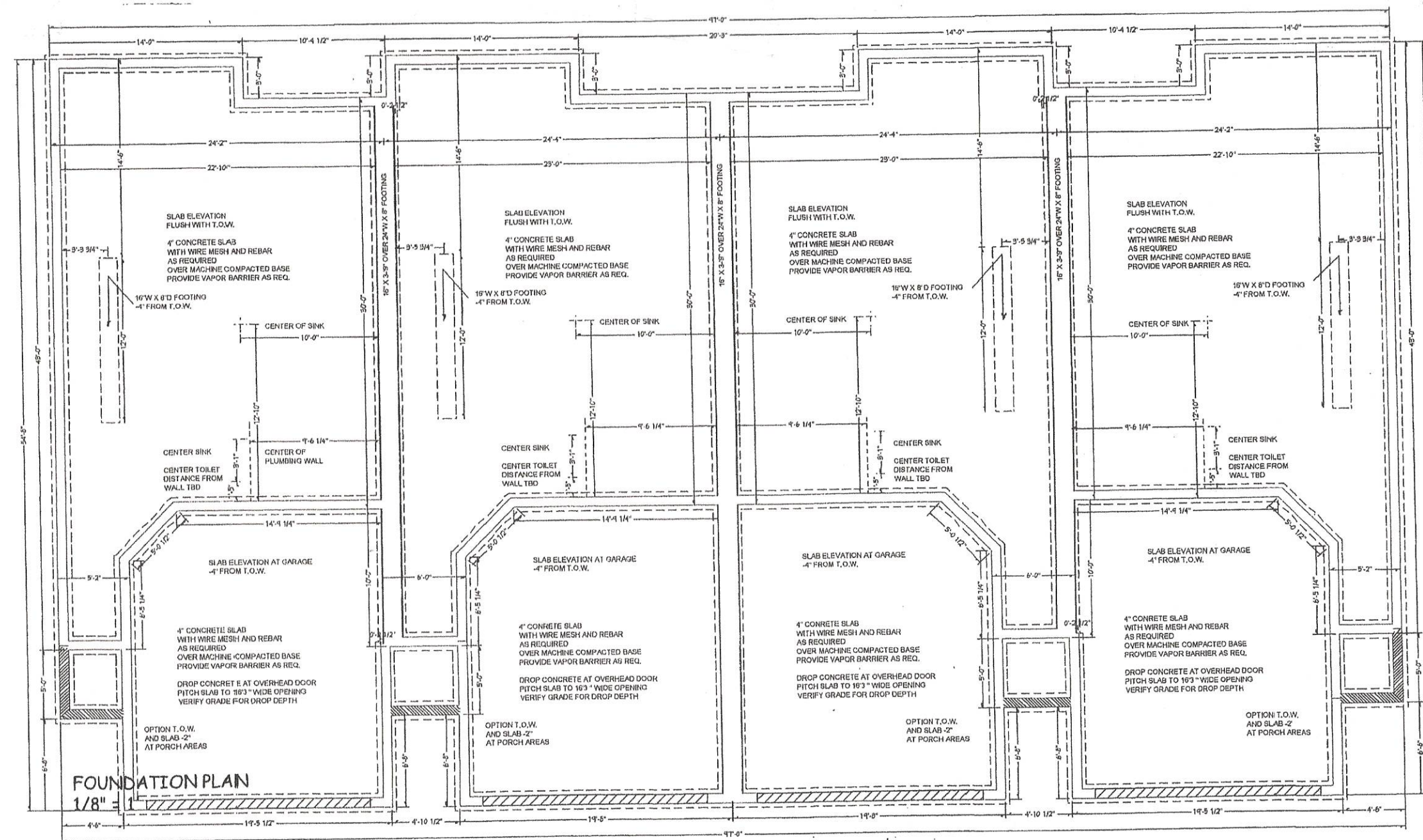


KALVIN K. KLIMECK - Wis Reg. No. S-2209  
DATED THIS 20TH DAY OF NOVEMBER, 2024  
FILE # C:\PARDEEVILLE\CONDO4



# FIRST ADDENDUM TO THE SUNRISE CONDOMINIUM PLAT VILLAGE OF PARDEEVILLE, COLUMBIA COUNTY, WISCONSIN

BUILD 1, 2 & 6



UNIT 9  
UNIT 13  
UNIT 17  
APPROX  
SQUARE  
FOOTAGE  
1,233 SF

UNIT 10  
UNIT 14  
UNIT 18  
APPROX  
SQUARE  
FOOTAGE  
1,247 SF

UNIT 11  
UNIT 15  
UNIT 19  
APPROX  
SQUARE  
FOOTAGE  
1,247 SF

UNIT 12  
UNIT 16  
UNIT 20  
APPROX  
SQUARE  
FOOTAGE  
1,233 SF

## BASEMENT PLAN



SHEET 4 OF 5



PROVIDE 2 STRUCTURAL GABLES  
EACH SIDE OF FIREWALL

SHEET 5 OF 5



### **Topics of Discussion:**

1. 12/10/24 is when Rick stopped into the Village office and asked to speak with Austen - a woman at the desk told Rick that Austen was not available and would not be available for the near future. Rick asked that the woman have Austen give him (Rick) a call. To date there is still no response.
2. Lot 21 and Lot 22 still do not have electric - it took 8 months to get electric on Lot 1-9.
  - a. We have substantial damages because of the inability to have ventilation in these buildings while we were trying to drywall and plaster. These issues are summarized as follows:
    1. Generator costs to power air and basic electrical system for months.
    2. Sump water removal and damage where units cannot be connected to generators 24/7.
    3. Additional restoration costs to go back and restore areas disturbed by electrical services where lots were fully built-out.
    4. Carrying costs where completed units could have been sold.
3. Curb stops are not flush with the sidewalk or below on the South side of Willow St.
4. No street signs or speed limit signs.
5. No response from the Village when we request things, there is zero communication.
6. We have never met with Austen out at the job site and discussed the project, ever.
7. There have been no job meetings, as requested by Mr. Lynn and Mike Haynes.
8. We have spent over \$10 million dollars with no cooperation from the Village on these items that we have previously communicated or are trying to communicate on.
9. Lot 1 issues :
  - a. Condo Plat is still not completed.
  - b. No notification of approval of Variance.
10. Sanborn St - There was no actual coordination of curb cutting when that work was being done.
  - a. We received notification that they would be poured in a week, but in reality they had been poured the day before we even received the notification.



- b. This is a \$10,000 issue.
- 11. There is substantial cost with these delays and costs from our engineer in communicating these issues with the Village with no response or resolution
- 12. There is substantial interest cost from lack of getting the Condo Plat and Variance on Lot 1 done.
  - a. We have invested over \$3million dollars on the Townhomes without the ability to sell these properties.
  - b. These issues absolutely need to be addressed.
- 13. The Village caused substantial delays by hiring Metta Sewer & Excavating to do work for them without confirming with us first if that would interfere with our construction schedule - which it did.
- 14. Directly after the Village work was done, the temperature dropped and the ground became frozen. Making it impossible to pour the concrete floor in the basement that was just poured in Lot 13.
- 15. All of these issues could have been avoided with proper communication with job meetings between the Village and Developer. Obviously the Village did not see this necessary to do.
- 16. For us to continue forward we need resolution on these issues and to adjust the Developers Agreement accordingly.
- 17. In addition, we have costs for pouring sidewalks and landscaping that was the responsibility of the Village (we are calculating these costs).
- 18. In September we had 3 accounts that we were receiving double bills on - it took until January 15th to get one of these accounts straightened out. We have administrative costs associated to this problem.
  - a. The accounts we were receiving double bills on: 302 Maple St, 317 Willow St, and 325 Willow St.
  - b. 302 Maple St and 325 Willow St we are still waiting on a resolution.
  - c. 317 Willow St - it was explained that billing on the Temporary meter should've stopped, but it did not. This is why we were receiving double bills for the same address with different meter/customer numbers.



19. In September we started receiving a bill for a service address of '2800 New Pinery Rd' - it took until 01/15/25 to get the actual service address of this meter sorted. It was actually a temporary meter for 312 Willow St.
20. Need to discuss lot grading on the main block area to confirm the original grading plan is in fact completed as per plan.
21. We have also requested to be on the next Village meeting Agenda, and that was never done. In the absence of that request, we are here today in a staff meeting.
22. These are just some of the issues we are experiencing, which makes it very difficult, if not nearly impossible, to build a subdivision. It was a concern when we did this Developers Agreement that we would be able to perform our obligations, it didn't dawn on Mr. Lynn that he should have the same concern for the Village. This needs to be resolved in order to proceed.
23. Mr. Lynn is requesting that this document be supplied to the full Village board.





December 17, 2024

Robert Roth  
Roth Professional Solutions  
315 DeWitt Street  
Portage, WI 53901

Pardeeville Dam Sheet Piling Project

**RE: Contract Change Order #002 – Replacement of Concrete Slab and Metal Stairs**

Mr. Roth,

Terra Engineering and Construction has completed the replacement of the concrete slab and metal stairs. During sheeting installation, it was discovered that the existing dam's concrete extended beneath the concrete slab that supports the metal stairs. As a result, both the concrete slab and metal stairs were removed prior to removing the concrete wall and were replaced afterward.

The scope of work for this change order is as follows:

- **Labor:** 16 labor hours for a total of \$1,800.00
- **Equipment:** 16 equipment hours for a total of \$956.00
- **Materials:** \$567.50 for the necessary materials required to complete the replacement

The work included the following tasks:

- Removal and reinstalling the existing metal stairs
- Removal and disposal of the existing concrete slab
- Preparation of the area for the new concrete slab
- Pouring and finishing a new concrete slab

Attached is a detailed cost estimate for this additional work. If you have any questions or require further details, please do not hesitate to contact me.

Sincerely,

Justin M. Horack, P.E.  
Project Manager







Concrete wall went to  
this location

Figure 1: Existing concrete wall fail underneath the existing stoop.





*Figure 2: Concrete stoop during construction.*





*Figure 3: Completed stoop and railing.*



# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA Document G702

To Owner: Village of Pardeeville  
114 Lake Street  
Pardeeville, WI 53954

Project: 2579- Pardeeville Dam Sheet Piling

Attn: Austen Frederickson  
dpw@villageofpardeeville.net

Via Engineer / Architect:  
Roth Professional Solutions

From Terra Engineering & Construction Corporation  
Contractor: 2409 Vondron Rd  
Madison, WI 53718

215 DeWitt Street  
Portage WI 53901

Application No. : 2579-2

Application Date : 01/30/25

Internal Code : 32 01/25

Architect Proj No :

Cust Ref No : Contract #2022-005B

Contract Date : 04/16/24

Distribution to :

☐ Owner  
☐ Architect  
☐ Contractor

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

1. Original Contract Sum .....	\$240,966.25
2. Net Change By Change Order .....	\$1,606.50
3. Contract Sum To Date .....	\$242,572.75
4. Total Completed and Stored To Date .....	\$201,990.50
5. Retainage :	
a. 3.00% of Completed Work	\$6,064.32
b. 0.00% of Stored Material	\$0.00
Total Retainage .....	\$6,064.32
6. Total Earned Less Retainage .....	\$195,926.18
7. Less Previous Certificates For Payments .....	\$191,890.97
8. Current Payment Due .....	\$4,035.21
9. Balance To Finish, Plus Retainage .....	\$46,646.57

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$1,606.50	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$1,606.50	\$0.00
Net Changes By Change Order	\$1,606.50	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Terra Engineering & Construction Corporation

Kara A. Brokish

By: \_\_\_\_\_ Date: 1/30/2025

State of: Wisconsin

Subscribed and sworn to before me this

County of: Dane  
day of January 2025

Notary Public:

My Commission expires:

20  
12/14/25

SHEENA STAHL  
NOTARY PUBLIC

STATE OF WISCONSIN

## ENGINEER / ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 4,035.21

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

## ENGINEER / ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



**CONTINUATION SHEET**

AIA Document G703

### Units Schedule

Page 2 of 2

**AIA Document G702, Application and Certification for Payment**, containing Contractor's signed certification is attached.

**Application Number : 2579-2**

**Application Date : 01/30/25**

Period To : 01/30/24

Bill No: 32 0125

**Cust Ref No : Contract #2022-005B**

In tabulations below, amounts are based on a units type contract, Column D is estimated (actual quantity may vary).

Retainage is shown on AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT.

**Contract : 2579- Pardeeville Dam Sheet Piling**

[illegible]



## Village of Pardeeville Personnel Requisition

Request Date: 11 FEB 2025	Date Employee Needed: 01 JAN 2025	Title of Position Being Requested/Changed: <b>Village Custodian</b>	
Requested By: Frederickson, Austen	Date Approved:	Supervisory Responsibility?	
		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Replacement For: _____ <input type="checkbox"/> Reason For Vacancy: _____ <input type="checkbox"/> Promotion <input type="checkbox"/> Additional Hours – Existing Position <input type="checkbox"/> Addition to Existing Staff Position <input type="checkbox"/> New Position – FLSA Exempt <input checked="" type="checkbox"/> New Position – FLSA Non-Exempt <input type="checkbox"/> Wage Scale Revision		Position is:	
		<input type="checkbox"/> Regular Full-Time <input checked="" type="checkbox"/> Regular Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <div style="text-align: right;">If Part-Time: <u>  6  </u> Hours per Week          If Temporary: <u>          </u> Weeks per Year</div>	
Funding Source: General Fund	Department: General	Salary Range (annually): \$7,800	Salary Range (hourly): \$25.00/hr.

Hiring Range:	\$25.00/hr.	Account Number:	100-51-5148-110
<input checked="" type="checkbox"/> Funding Available in Current Budget <input type="checkbox"/> Funding Not Available in Current Budget		Current Budget:	\$7,800
		Surplus/(Deficit):	-

Attach a copy of the current position description.





**STATE/MUNICIPAL  
MAINTENANCE  
AGREEMENT**

Date:1/3/2025  
ID: 6993-01-02/72  
Road Name: Wis 44  
Limits: STH-22 to CTH-P  
County: Columbia

The signatory **Village of Pardeeville**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect this agreement to include the associated maintenance responsibilities hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 84.07(1) of the Statutes. Wisconsin statutes, Wisconsin Administrative Code, and State policy serve as the defining documents for State Highway maintenance responsibilities.

**DESCRIPTION OF FACILITY:**

**Existing Facility - Describe and give reason for request:** The existing highway facility is classified as a major collector with both rural and urban highway features. The rural portion of the highway typically consists of two-eleven (11)-ft. travel lanes with five (5)-ft. shoulders. The urban section within the Village of Pardeeville has two eleven (11)-ft. travel lanes and is bordered by Hot Mix Asphalt (HMA) pavement seven (7)-ft wide with curb & gutter on both sides. Current pavement is deteriorated with alligator, longitudinal, and transverse cracking and replacement is needed.

**Proposed Improvement - Nature of work:** The proposed improvement is to perform a pavement replacement, removing the existing 3.5-inches and paving 5-inches of HMA. In the urban area, paving will dip down to match into the existing gutter pan and curb ramps will be updated as needed to meet ADA requirements.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages [2] – [3]); is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State, delivery to the Municipality and upon fully executed signature of associated, applicable State Municipal Financial Agreement for project 6993-01-02/72. The initiation and signature of the agreement will be subject to all the applicable federal and state regulations. No term or provision of neither the State/Municipal Maintenance Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Maintenance Agreement.

Signed for and in behalf of the <b>Village of Pardeeville</b> (Please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the <b>State</b> (Please sign in blue ink)	
Name	Title <b>WisDOT Region Maintenance Chief</b>
Signature	Date



## **TERMS AND CONDITIONS:**

1. In order to guarantee the Municipality's foregoing agreements to maintain the facility to State standards, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold General Transportation Aids or monies otherwise due and payable by the State to the municipality, as determined by the State, for any maintenance the State must perform to the facility should the Municipality fail to comply with the agreement.
2. The State will not install any additional items, not necessitated for the safe and efficient flow of traffic, to a state highway facility without the Municipality agreeing to maintain those items. The State is responsible for maintaining the through travel way of any given highway facility under the State's jurisdiction including:
  - (a) The energy, operation, repair and replacement of traffic signals and associated street lighting required for the signalized intersections within the limits of this agreement if applicable for:
    1. Signalized intersections
    2. Roundabouts
    3. Permitted lighting at at-grade intersections
    4. Rectangular Rapid Flashing beacons
    5. LED stop signs
  - (b) Signing and pavement marking necessitated for the safe and efficient flow of traffic except those items listed in #3.
  - (c) Permitting authority of utilities and access control on all State Trunk, US and Interstate Highways.
3. The Municipality shall at its own cost and expense maintain all portions within the specified limits of this agreement that lie within its jurisdiction for such maintenance through statutory requirements in a manner satisfactory to the State and shall make ample provision for such maintenance each year to include:
  - (a) Maintain all items outside, and under, the travel way to include, but not limited to, parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands and landscaping features.
  - (b) Remove snow and ice from sidewalks, multi-use paths, and pedestrian refuge islands.
  - (c) Implement a street sweeping program to help prevent the accumulation of dirt, sand, leaves, paper, or other clogging debris.
  - (d) Maintain the storm sewer system to provide a free flow condition throughout the life of the facility.
  - (e) Maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the street lighting system.
    - i. The Municipality shall obtain a permit from the State.
    - ii. The Municipality shall accept responsibility for locating utilities for Digger's Hotline.
    - iii. If at any time the Municipality should choose to turn off or remove street lighting, in part or in whole, funded with federal/state dollars, the State will determine potential conflicts and approve/disapprove such request. If removal is approved by the State, the Municipality will reimburse to the State an amount determined by Federal and State coordination.
  - (f) Maintain clear right-of-way of all encroachments.
  - (g) Maintain crosswalk pavement markings. The municipality shall obtain a permit with the State.
  - (h) Maintain signs and pavement markings not necessary for the safe and efficient movement of traffic (no parking signs, wayfinding signs, etc).



4. The Municipality, within the specified limits, agrees to:
  - (a) Prohibit angle parking.
  - (b) Regulate parking along the highway. The Municipality will file a parking declaration with the State.
  - (c) Regulate or prohibit all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
5. The Municipality will coordinate with the State to obtain any necessary Work on Right-of-Way Permits for maintenance performed on or within the state highway facility or state right-of-way.
6. This agreement does not remove the current municipal maintenance responsibility.
7. The State or Municipality may request an amendment to this agreement to include specific features later requested by the Municipality throughout the design process.
8. Upon completion of construction project, 6993-01-02/72, the Municipality will assume all afore mentioned maintenance responsibilities.





## Administration Memo

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**Meeting Date:** 29 JAN 2025

**Topic:** Urban Forestry Cost Share Program

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This memo is in regard to the Urban Forestry Cost Share Program agenda item.

Another program, this exists more so for the betterment of the residential property. This program would look to cost share, specifically in reimbursement, to the residents who apply for removal of dead/dying trees and planting new trees. As part of the DNR Forestry Grant that the Village was awarded, some of the funds that were awarded can be used for some of this. IT is a great way for residents who may be leery about removing a hazardous tree for the Village to assist and ultimately increase the appearance of the Village. Likewise, the Village is a Tree City municipality and is thus well aware of the benefits of trees; this allows residents the opportunity to plant more should they want to. Increasing the aesthetic of the Village yet again. Cost share amounts and terms are up for discussion.

Should the governing body agree, a motion would be in order to recommend the Village Board approve of the Urban Forestry Cost Share Program.

Respectfully,  
Austen



# URBAN FORSTRY COST SHARE



Village of Pardeeville

114 Lake Street  
Pardeeville, WI 53954  
1-608/429-3121  
FAX 1-608/429-3714

## Applicant Information

Applicant Name: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Address: \_\_\_\_\_

## Request Information

### Brief Description of Request:

(attach a copy of any plans, details, and maps)

\_\_\_\_\_

## Cost Share Reimbursement

(Select an application type below)

Application Type (only one option per application)		X
Removal	50% Up to \$200	
Planting	50% Up to \$100	
Remediation	50% Up to \$200	
Total Reimbursement:		

## Signatures

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## Cost Share Agreement

The above signed applicant agrees that the project shall comply with all Village of Pardeeville standards and abide by all ordinances. The project must also comply with Department of Agriculture (USDA) Forestry Service and Department of Natural Resources (DNR) Urban Forestry planting, maintenance, and removal standards. To be eligible for reimbursement the applicant must submit all project costs to the Village as part of the application. All plantings must be completed by a certified forester. Only one reimbursement per parcel shall be eligible on an annual basis. Funds are on a "first come, first served" basis and may be expended prior to the end of the fiscal year. Only projects completed in the fiscal year will be awarded reimbursement during that same fiscal year. The applicant assumes responsibility for all claims of damage or injury relating to the proposed project and agrees to hold the Village harmless.





## Additional Account Information

Report Created: 01/30/2025 10:41:06 AM (ET)

Current As Of: 01/30/2025

**TAX COLLECTIONS - Checking - 075900766 - \*4366 - Accessible \$1,570,766.66**

Account type: Checking

Interest rate: 4.61%

YTD interest: \$0.00

Interest paid last year: \$2,295.25



## LOCAL GOVERNMENT INVESTMENT POOL

## MONTHLY STATEMENT of ACCOUNTS

## Department of Administration

December 2024

State of Wisconsin  
P.O. Box 7871 - Madison WI 53707  
Phone: 608.266.3711  
Fax: 608.223.6578  
Depositor No. 811905

01) ELECTRIC \$20,322.54  
02) WATER \$5,736.29  
03) SEWER \$5,710.58  
04) SWR/COST REPLACEMENT \$0.00  
05) WTR/RESERVE \$0.00  
06) SWR/RESERVE \$0.00

PARDEEVILLE PUBLIC UTILITIES

114 LAKE STREET  
PARDEEVILLE, WI 53954

TOTAL \$31,769.41

Date	Type	Memo	Deposits	Withdrawals	Balance
Acct# 01	ELECTRIC			Beginning Balance	\$20,243.57
12/31/2024	Interest	INT Dec 24 4.61%	\$78.97		\$20,322.54
	Account Total		\$78.97	\$0.00	\$20,322.54
Acct# 02	WATER			Beginning Balance	\$5,714.00
12/31/2024	Interest	INT Dec 24 4.61%	\$22.29		\$5,736.29
	Account Total		\$22.29	\$0.00	\$5,736.29
Acct# 03	SEWER			Beginning Balance	\$5,688.39
12/31/2024	Interest	INT Dec 24 4.61%	\$22.19		\$5,710.58
	Account Total		\$22.19	\$0.00	\$5,710.58
Acct# 04	SWR/COST REPLACEMENT			Beginning Balance	\$0.00
	Account Total		\$0.00	\$0.00	\$0.00
Acct# 05	WTR/RESERVE			Beginning Balance	\$0.00
	Account Total		\$0.00	\$0.00	\$0.00
Acct# 06	SWR/RESERVE			Beginning Balance	\$0.00
	Account Total		\$0.00	\$0.00	\$0.00



*As a routine audit procedure, we are requesting that you notify our auditors, the Legislative Audit Bureau, of any discrepancies in the balances reported in the monthly statement of accounts. If you believe the balances are incorrectly stated, please notify our auditors directly with pertinent information at one of the following addresses: Legislative Audit Bureau Attn: Carolyn Stittleburg, 22 E. Mifflin St., Ste. 500 Madison, WI 53703-4225 or by email: Legislative Audit Bureau Attn: Carolyn Stittleburg, LAB.Confirmations@legis.wisconsin.gov*

- There are no minimum or maximum dollar limits for deposits and withdrawals. However, to enhance investment performance for all LGIP participants, notify the LGIP Administrator, at least one day prior to the transaction date, of any deposits and/or withdrawals of \$10 million or more.*

- There has been changes to your account security. The Local Government Investment Pool (LGIP) has a new security measure to protect your account. Your LGIP Account will be assigned a verification code to protect your account from unauthorized use. The verification code is used to validate your full user rights account access. To assist us in this new security measure, please make note of what your verification code is. For users with full user rights access, you can find your verification code on the LGIP website under your account settings. Please provide this verification code when calling LGIP. If you do not have online access, please contact the LGIP Administrator at lgip@wisconsin.gov.*

- As a user of your LGIP account online, please ensure your user access is updated. If you would like to verify who has user access to your account, please email the administrator at LGIP@wisconsin.gov*





## Administration Memo

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**Meeting Date:** 29 JAN 2025

**Topic:** 106 Roosevelt Street

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This memo is in regard to the 106 Roosevelt Street agenda item.

Last year the Village put this property out for sale. Since that moment there has been interest on the property, but none far enough to pull the trigger on submitting the offer. The problem with the property is the fact that the foundation of the building is buried in it and the amount the Village is looking receive for it. That creates an obstacle for any potential buyer. With interest very slow, and the property being so close to downtown, the Village may want to get rid of it as soon as possible or rethink the property altogether. The Village, especially through the CDA, has opportunities to reinvent this site. Coupling with other Committees and Commissions the Village could do something with the site.

Respectfully,  
Austen



