

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE

January 14, 2020 - Committee Minutes (w/additional actions noted required between meetings)

Submitted by: Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet): Lee Hadden, Chairman, Josh DeHerrera, Vice Chair, Dede Utley, Secretary/Treasurer, Cheryl Burrows, Staff Acting Secretary/Treasurer (EMS Coordinator)
Members reviewed Financial Report emailed & vouchers in person by Chairman.

FINANCIAL REPORT / ACTION ITEMS:

• **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- Checking 2019 = \$ 66,657.74
- Checking 2020 = \$ 3,648.37 (pending year-end budget resolution)
- Total Balance = \$ 70,306.11**

Program Balances:

- 2019 Office = \$ 60,115.35
- 2020 Office = (\$ 2,301.63) (pending year-end budget resolution)
- FY20 Training = \$12,492.39
- Total Balance = \$ 70,306.11**

The Executive Committee reviewed and approved payroll & benefits for December and vouchers as noted. All account activities were available for review.

Checks issued for 2019: #5985-6001 (16) = \$ 14,107.03

Check issued for 2020: #6002-6003 (2) = \$ 1,276.63

Voided checks: none

TOTAL PAYMENTS = \$ 15,383.66

• **Other – Committee/Chair update or action:**

- County HR Wage Survey – The wage survey was approved by the County Commissioners on 1/14/20. There is not adequate time to call a special meeting for the Council to approve an implementation plan for January payroll. I will wait for the 2/6/20 Council meeting. Increases approved by the EMS Council will be retroactive to 1/1/20.
- Preapproved FY20 Training Workplan documents for Chairman’s signature -
 - Renewal Annual Workshops (2/22 & 3/7)
 - Initial ESE Workshop (2/12)

Approved by:

Prepared by:

_____**Signed copy on file.**_____
Lee Hadden, Chairman
Joshua DeHerrera, Vice Chair

_____**Signed copy on file.**_____
Cheryl Burrows
EMS Coordinator

Date: 2-6-2020_____