

**MINUTES OF BOARD OF TRUSTEES MEETING
MAY 26, 2015
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Board Meeting of May 11, 2015 was called to order at 7:03 pm by Chairman Stoufer.

Trustee Harvey, seconded by Trustee Carter, moved to adjourn the Board Meeting of May 11, 2015. All yeas. Motion carried.

The Board meeting of May 26, 2015 was called to order.

Present: Trustees Barker; Carter; Harvey; and McClure, Chairman Stoufer, Chief Coonce; Chief Stewart, and Clerk King.

Absent: None

Chairman Stoufer requested that all stand for the Pledge of Allegiance.

Trustee Barker moved, seconded by Trustee Harvey, to approve the minutes of the Board Meeting of May 11, 2015 as written. All yeas. Motion carried.

Trustee Barker moved, seconded by Trustee McClure, to approve the Payment of Bills for the period of May 8, 2015 – May 21, 2015. All yeas. Motion carried.

OLD BUSINESS:

Trustee McClure asked what the property owner was invoiced for the Village handling the clean-up of the property located at 488 Park Ave. Clerk King stated the invoice was for \$425 for the time and materials involved and a lien has been placed on the property until such time payment is received. She asked if the sewer cost on BC Hardscapes' property had been resolved. Clerk King stated they remain waiting to hear from Quality Plumbing on the dollar figure to invoice BC Hardscapes for reimbursement.

Trustee McClure requested a violation be issued to the new Dent Shop on 69 Hwy since they have not yet submitted an application. She also asked if there was anything being done about the brush blocking the stream under the I-435 Bridge. Chairman Stoufer stated the Road District has cleared the area. She stated the owner of 424 Park had placed mattresses out at the end of the driveway and asked if the owner could be notified to have them removed.

Trustee Carter asked for a status update on the Community Building air vents being blocked to reduce the noise. Chairman Stoufer stated he and Jason would repair this in the next week.

Trustee Harvey reminded everyone the next Cruise Night would be on June 5 and that the EDC was working with the local businesses to have a larger presence at the event. He also shared the idea of selling T-shirts at the event promoting the Cruise Night with the proceeds to go the North Kansas City School District Education Foundation. Discussion was held on how the T-shirts would be purchased to sell. Board agreed that guidance from the Village attorney was needed to best understand how to handle this initial funding. Clerk King will contact the attorney and email the Board with his recommendations. Trustee Barker moved, seconded by Trustee Harvey, to amend the FY2015-16 budget to include a line item in the amount of \$2,000 for the EDC contingent upon approval from the Village Attorney. Trustee Carter- yea; Trustee Harvey – yea; Trustee Barker – yea; Chairman Stoufer – yea; Trustee McClure – abstain. Motion carried.

Trustee Barker asked if the old Community Building tables could be removed and placed on GovDeals.com to sell. She asked if K&R Cleaning had replaced the mop heads. Clerk King stated this had been done. She asked if we could monitor K&R more closely to ensure they are completing all the tasks being contracted to perform. Clerk King stated he has been monitoring but often the police officer who signs off on the paperwork has already done so prior to a closer inspection and verification.

Trustee Barker asked that the bills not reflected on the April 24 – May 7, 2015 report be included in the next Payment of Bills report. Clerk King will include these on the next report.

Chairman Stoufer asked Chief Coonce if the radar cart was ready to be placed out on the streets. Chief Coonce replied it was ready and would be placed this week.

Clerk King asked the Board their thoughts on participating in the “Tax-Free Weekend” in August. Following discussion, it was agreed to have an ordinance presented to the Board at the next meeting to participate with the understanding businesses could opt out if they so desire.

Chief Stewart updated the Board on a correction of the remaining invoice from WestNet. He had stated previously this was now paid in full. He corrected his statement by saying that 90% of the bill was paid but another 10% was still owed. He asked for the Board to support having an Open House on Wednesday, July 1 from 5:00-9:00 pm for residents to see all the improvements to the Fire Station. The Board supported this date with the information/announcement to be published in the next newsletter. Chief Stewart stated the generator on Pumper 21 still was in need of repair. Following discussion, the decision was to have the generator shipped to the manufacturer in Texas for repair.

Chief Coonce updated the Board on the delivery of the new police car. It will still be another couple weeks before it arrives. He has purchased the new computers for the cars and is now waiting on the support brackets to be purchased before installing them in the cars. He asked if the Board was prepared to discuss the Hunting Ordinance proposed. The Board asked to table this discussion until the next meeting.

NEW BUSINESS:

Ms. Sharon Bayte, resident, asked if there was an ordinance on when businesses could begin in the morning. She stated Blue Nile had been starting with jack hammers at 6:45 am repairing their driveway. The Village will look into the ordinance and speak with the owner.

It was also mentioned that the trash pick-up started before 7:00 am as well and a question was asked if this was within the ordinance guidelines. This will also be researched and discussed with the trash company if necessary.

Mr. Greg Thompson, resident, commented that there were a higher number of “Hilton residents” in jail this past month. Chief Coonce confirmed stating it had been a busy month for the department.

Chairman Stoufer welcomed Rep. Nick King who was in the audience. Rep. King shared he would be hosting the Northland Seniors at Maple Woods Community College on June 5 from 9 am to noon and invited everyone to attend. Clerk King also shared that Rep. King would be hosting a “Town Hall Meeting” in Claycomo sometime in June. Clerk King was working with Rep. King’s office to confirm a date and time which would then be announced to the community to attend.

Trustee McClure updated the Board on the last EDC meeting. Topics included working on the development of a 501c3 non-profit entity to assist with funding sources for development within the Village. A survey had been sent out to the area businesses with the responses being gathered. Overall the survey showed businesses did want assistance in growing their business. The EDC will now be working on learning more on the exact needs of these businesses so appropriate resources can be discussed to assist with their growth. She stated the next meeting would focus on completing the paperwork for the 501c3 and a discussion with a local HS teacher on developing the "Logo Contest" as a project for her class this coming fall.

Trustee Carter thanked all the veterans for their service and dedication as we celebrated Memorial Day on Monday. He asked the First Responders to stand and be acknowledged for all their contributions.

Trustee Barker asked when the ITI records management software would be re-installed on the City Hall computer. Clerk King stated this was being worked on but asked that more details be reserved for discussion in Executive Session.

Chief Stewart requested approval from the Board to hire Eric Miles as a full-time firefighter/medic. Trustee Barker moved, seconded by Trustee McClure, to approve the hiring on Eric Miles as a full-time firefighter/medic at a probationary rate of \$34,108 per year for the first 6 months with a start date of June 16, 2015. Following successful completion of the probation period the annual rate would increase to \$37,898. All yeas. Motion carried.

Chief Stewart informed the Board he had gone to Jefferson City to shop for new wardrobe closets and desks to replace in the bunk rooms of the fire station. He found the furniture needed at a price of \$570 in total. The cost of the U-Haul to transport the furniture would run about \$300. He also found chairs (16 needed) along with chair runners (6 needed) at a cost of \$1,457.00.

Trustee McClure moved, seconded by Trustee Barker, to approve the purchase of the wardrobe closets, desks, chairs, chair runners, and U-Haul rental not to exceed \$2,027.62 in total to be funded from the 1/4% remediation fund. All yeas. Motion carried.

Chief Coonce announced Officer William Grabb will be resigning as a full-time officer effective June 1, 2015 but would remain on staff as a part-time officer. Chairman Stoufer read the official resignation letter submitted by Officer Grabb. Trustee Barker moved, seconded by Trustee Harvey, to accept the resignation of Officer Grabb from full-time to part-time status with a letter of commendation effective June 1, 2015. All yeas. Motion carried.

Chief Coonce requested approval from the Board to hire Daniel McGinnis and Florian Heil as full-time police officers. Trustee McClure moved, seconded by Trustee Carter, to approve the hiring of Daniel McGinnis and Florian Heil as full-time police officers at a probationary rate of \$14.71 per hour or \$32,121 per year for the first 6 months with a start date of June 1, 2015. Following successful completion of the probation period the annual rate for each officer would increase to \$35,690. All yeas. Motion carried.

Trustee McClure asked Chief Coonce if this now brought his department to fully staffed level. Chief Coonce confirmed the department was now fully staffed.

Ms. Norma Sulzberger, resident, asked if this would mean seeing more police officers patrolling the Village streets. Chief Coonce replied in time this will happen. There will be some training time for the new officers but once this was completed there will be more visibility of the department in the Village.

Ms. Margaret Loots, resident, asked if mini-bikes required riders to wear helmets. Chief Coonce replied he was not certain about the helmet law for mini-bikes but since they are not street legal vehicles they should not be driven in the streets. Trustee Barker also asked about curfew which Chief Coonce stated was 11:00 pm.

Trustee Harvey moved, seconded by Trustee Carter, to approve the building permit for a **40' x 60' garage** to Mr. Rodney McClure located at 234 Bryant, subject to the building inspector approval. All yeas. Motion carried.

Trustee Barker moved, seconded by Trustee McClure, to approve the building permit for **office space** to the Special Road District located at 20 Bryant, subject to the building inspector approval. All yeas. Motion carried.

The motion to approve the Labor agreement between the Village of Claycomo and Fraternal Order of Police West Central Missouri Regional Lodge #50 was tabled until the next meeting. The Board set a planning meeting to further review the agreement for Sunday, May 31 at 3:00 pm.

Two sealed bids were received in response to the RFP for 4 new sets of mattresses, foundations and frames from Excelsior Trade Fair and Hawn Bedding in Lee's Summit. Excelsior Trade Fair's bid was \$1,116 for the set of 4 with Hawn's Bedding bid at \$2,034. Trustee McClure moved, seconded by Trustee Carter, to approve the purchase of the 4 new sets of mattresses, foundations and frames from Excelsior Trade Fair at a price of \$1,116 to be charged to the Fire Station Remediation Fund. All yeas. Motion carried.

Trustee Barker, seconded by Trustee Harvey, moved to go into Executive Session to discuss pending employee matters and that all records be kept sealed and confidential according to RSMo 610.021 (3). Roll Call: Trustee McClure - yea, Trustee Carter - yea, Trustee Harvey - yea, Trustee Barker - yea, and Chairman Stoufer - yea. Motion carried. Recessed at 8:53 pm.

The meeting was called back to order at 10:42 pm.

There being no further business with the Board, Trustee Barker moved, seconded by Trustee McClure, to recess the meeting subject to the call of the Chairman. All yeas. Motion carried. Recessed at 10:43 pm.

Dennis W. King, Village Clerk

Jim Stoufer, Chairman
Board of Trustees