

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

## MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

### REGULAR MEETING

June 19, 2019

Chairman William Spellman called the June 19, 2019 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston - present, Chairman William Spellman - present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney and Fire Chief Ted Smith. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the last regular meeting held May 8, 2019. No one in attendance requested that the minutes be read. Trustee Houston made a motion to accept the meeting minutes. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that May's receipts were \$26,156.26 and expenditures were \$43,955.59. Receipts in May included the quarterly cable franchise fee from Armstrong of \$6,713.19 and a rebate from BWC of \$444.01. The State of Ohio still owes the Township \$15,786 for 2018TY first half property tax credits. Extraordinary expenses included \$4,927 to Ellis Construction for the cement pad in the Cemetery and \$8,387 to the County Sheriff for the School Resource Officer. For the five-month period ending 5/31/2019, receipts were \$205,769.97 and expenditures were \$219,782.23. Mr. DeCenso's report included a fund balance decrease of \$17,799.33.45 in May and a decrease of \$14,012.26 through 5/31/19. The fund balance as of 5/31/19 was \$595,106.49 minus the encumbrances as of May 31 of \$152,862.90 for a net balance of \$442,243.59. The current unencumbered balance; less the SIB ODOT Loan balance of \$115,939.94 was \$326,303.65. Mr. DeCenso then requested the Board to approve payments of \$138.65 for checks/envelopes; \$240.00 for four Zoning members to attend a workshop on 6/14 and \$14,444.00 for payment to OTARMA for 6/1/19 - 5/31/20 Property and Liability insurance. The insurance cost is an increase of \$431 from the last policy period, however the Township will be receiving a Capital Distribution of \$1,146.00, which is \$216.00 more than last year. The Board and the Fiscal Officer then discussed the outstanding invoice for legal services from PERSO. The Board did receive the requested itemized Invoice from PERSO, but has not received a copy of the settlement reached in this lawsuit. Trustee Houston then made a motion to approve payments of \$14,822.65 for the items requested. Trustee Toman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then thanked the VFW Auxiliary for their \$150.00 donation to the Fire Department and the estimated \$1,700 that the Knights of Columbus raised for Fire and EMS services. Mr. DeCenso then advised the Board that a training grant of \$3,395.00 had been received from the Ohio Dept of Commerce. The Fire Chief submitted the application, for reimbursement of prior year department expenditures. The grant requires acceptance by the Board. Trustee Toman made a motion to accept the \$3,395.00 grant from the Ohio Dept. of Commerce. Trustee Houston seconded the motion. The roll call vote was all in favor. The Fiscal Officer then submitted to the Board for approval, the proposed lease from the Mahoning County Solid Waste Management, for space to continue the recycle containers at the Township complex. The Agreement will pay the Township \$2,250.00 for the calendar year 2019. This is the same amount paid for each of the previous two years. Trustee Toman made the motion to accept the 2019 Lease Agreement with the Mahoning County Solid Waste Management District. Trustee Houston seconded the motion. The roll call vote was all in favor. At that time the Board thanked the VFW Auxiliary for their generous donation to the Township.

FIRE DEPARTMENT: Fire Chief Ted Smith reported that there were 29 calls in May, including 15 EMS calls with thirteen transports of which the Township did eight. The Chief commented on the Ohio Dept of Commerce Training Grant and also announced that the Department has completed the application process with the Ohio BWC for a \$40,000.00 grant towards the purchase of a \$56,708.64 power cot for the ambulance. The Township would be responsible for the \$16,708.64 balance. Trustee Houston made a motion to encumber the necessary \$16,708.84, from the One-Mill Fund, for the Power Cot. The monies could be spent upon receipt of the \$40,000.00 grant award from the BWC for the Power Cot. Trustee Toman seconded the motion. The roll call vote was all in favor. Chief Smith then presented a request for a pair of firefighter boots for \$385.00 and eight sets of badges and collar pins for \$555.84. Trustee Toman made a motion to approve \$940.84 for the requested items. Trustee Houston seconded the motion. The roll call vote was all in favor. Chief Smith then recognized Shannon Blosser and Jonathan Zemko for passing the EMT National Registry Exam. He presented them their pins. Chief Smith then recognized Jillian Smith and Capt. Dean Stevens for becoming State certified Fire Instructors. This required 60 hrs of classroom training, 10 hrs of supervised teaching and passing the State exam. Chaplin Fred Shrock and Commander Tom Check from the VFW recognized Firefighter Sherman Yeager as the Firefighter of the Year. Mr. Yeager was presented with a Proclamation from VFW Post #9571. The Board thanked all who were recognized for their unselfish dedication to the Township. Chief Smith then introduced six new firefighter/EMT recruits to the Department. Trustee Houston made a motion to accept Josh Kirkpatrick, Craig Heinz, Jeremy Hawkins, Sarah Garcia, Jacob Pyatt and Abigail Schors as probationary members of the Ellsworth Fire/EMS Department. Trustee Toman seconded the motion. The roll call vote was all in favor.

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## Regular Trustee Meeting June 19, 2019 Continued

MAINTENANCE REPORT: Mr. Matt Stroney reported that there were three burials and two inurnments in Ellsworth Cemeteries last month. He advised the Board that there is some minor water leaking in the Cemetery maintenance garage. He will need to investigate further. He had also requested some quotes for painting the Town Hall and is awaiting their returns. Mr. Stroney also advised the Board of some ventilation adjustments (fans) and additional spraying of botanical disinfectant. He suggested that a reme halo oxidation system could be installed that would be a better ventilation option. The cost would be \$421.00. Trustee Toman made the motion to purchase a reme halo for \$421.00. Trustee Houston seconded the motion. The roll call vote was all in favor.

ZONING REPORT: Wayne Sarna reported that he had issued four permits since the last meeting. One was for a 2000 sq ft single family dwelling on Leffingwell Rd; another for a fence on S. Salem Warren Rd.; also a front porch with roof on an existing home on Diehl Rd; and another privacy fence and walkway on Diehl Lake Dr. He reported that the Prosecutor did a tax foreclosure on the property at 6446 Elk Rd on June 14th. He also reported about a complaint he received regarding tall grass on a Leffingwell Rd. property. He did send a letter and is awaiting a response. He also received a complaint about tree stumps and logs piling up on another parcel on Leffingwell Rd by a tree service. He spoke to the owner, who requested time to correct the issue. He once again communicated with the owner of the mobile home at 9914 W Hill about the demolition of the home. He also reported on the Zoning workshop that he attended on June 14<sup>th</sup>. He advised the Board that he would like to add some additional zoning fees, such as for site plan reviews and structure demolitions. The Board then recognized Dee Tripp, secretary of the Zoning Commission who also discussed the highlights of the Zoning workshop. Jim Tripp, the ZBA chairperson, advised the Board that he would be calling a meeting of the Zoning Board of Appeals. The meeting is to merely review and approve minutes from their last meeting, which was held in 2018.

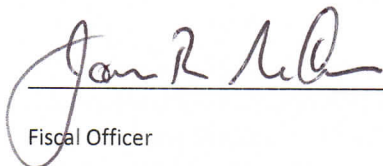
### COMMITTEE REPORTS:

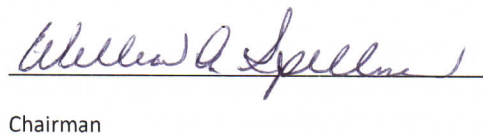
Trustee Houston gave a review of the costs of the Columbarium, installation and other related items. He would like to have pricing to include the niche, the inurnment (opening and closing of the niche) and the Crypt Plate. The Board reviewed the options and sizes of the Crypt Plates. Trustee Houston then made a motion to establish the niche pricing as follows: Township residents: \$1,725 for a single reservation, \$2,500 for two reservations, or \$1,300 to add a second inurnment or second reservation at a later date. Non-Residents would pay \$3,500 for single use, \$5,250 for two reservations or \$2,600 to add the second inurnment or second reservation at a later date. The price includes the niche, the inurnment and the Crypt Plate. Trustee Toman seconded the motion. The roll call vote was all in favor. The Board thanked Trustee Houston for his extensive work on this project.

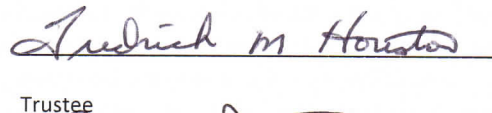
Trustee Toman updated the Board on the Crime Watch which now has 1,806 members.

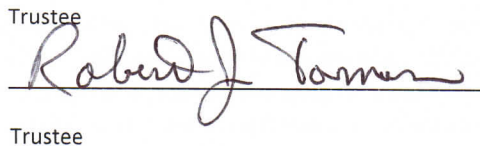
The next meeting will be held Wednesday July 10, 2019 at the Fire Hall.

At 10:00 PM, Trustee Toman made a motion to adjourn. Trustee Houston seconded the motion. The roll call vote was all in favor.

  
Fiscal Officer

  
Chairman

  
Trustee

  
Trustee